



**Community Engagement Forum Virtual Meeting  
(Stoke Gifford, Stoke Park and Cheswick)**

**Meeting Date**      Monday 1<sup>st</sup> February 2021  
**Time**                      7pm

<b>No</b>	<b>Item</b>	<b>Time</b>
1	Welcome and apologies	5 mins
2	Agree minutes of the last meeting (30 <sup>th</sup> September 2020)	5 mins
3	Public Health update	10 mins
4	Avon Fire and Rescue Service update	5 mins
5	Avon and Somerset Police update	15 mins
6	<ul style="list-style-type: none"> <li>• Update on issues from (insert date of last meeting).</li> <li>• Discuss new local community issues.</li> </ul>	15 mins
7	Census presentation	5 mins
8	CPME Project update	15 mins
9	Updates <ul style="list-style-type: none"> <li>• South Gloucestershire Councillors</li> <li>• Town and Parish Councils</li> </ul>	10 mins
10	Any other business <ul style="list-style-type: none"> <li>• Future agenda items for consideration</li> </ul>	5 mins

Date of next meeting to be confirmed

For further meeting information please visit [www.southglos.gov.uk/CEF](http://www.southglos.gov.uk/CEF)

Email, [communityengagement@southglos.gov.uk](mailto:communityengagement@southglos.gov.uk) or call 01454 868113

## **Ground rules**

To achieve effective Community Engagement Forum meetings all participants are expected to follow the following Ground Rules for conduct during meetings.

- Attendance sign in - register your name in the chat box
- Keep a clear background and avoid noise and movement
- Mute at all times until acknowledged by the Chair and invited to speak (don't forget to unmute!)
- Raise your hand to speak by clicking the icon, or waving your hand - wait for the chair to acknowledge you
- Please give the details of an issue where possible (who, what, when, where, why)
- Only one person to speak at a time - you will have a turn to be heard
- Treat people and organisations with respect, and please don't talk for too long
- If you disagree with something concentrate on the issue you are talking about not the person involved
- Do not raise your voice in anger, intimidate people or be derogatory
- If you have an unaired query talk to the Community Engagement Officer after the meeting
- If you are concerned that the ground rules are not being respected please raise this with the Community Engagement Officer after the meeting
- If you are concerned that the ground rules are not being respected please raise this with the chair or Community Engagement Officer.

## **Community Engagement Forum Disclaimer**

South Gloucestershire Council organises all Community Engagement Forum meetings but cannot be held responsible or liable for any actions or behaviours displayed by the attendees that are inappropriate or unlawful. Please be aware that by clicking on the meeting link to join the Community Engagement Forum you are agreeing to the terms in the [policy documents](#) and that you are responsible for your actions during the meeting and accept the consequences of non-compliance with this statement. Please note the meetings are recorded for note taking purposes only and once the formal notes have been accepted the recording will be deleted. We will not use or share the recording for any other purpose, unless we have a legal obligation to do so.