



STOKE GIFFORD

PARISH COUNCIL

Community Hall, Little Stoke Lane, Little Stoke
Bristol, BS34 6HR

Tel: 01454 865202

Email: clerk@stokegifford.org.uk

Web: www.stokegifford.org.uk

STOKE GIFFORD PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING

Held on Tuesday, 14th January 2020 at 7pm at
Little Stoke Community Hall, Little Stoke Lane, Little Stoke, BS34 6HR

Ref: 12/19

EMERGENCY PROCEDURE

In the event of a fire all those present should leave the building calmly, breaking a fire alarm panel on the way out, and assemble on the far side of the car park at the assembly point.

Attendees are reminded to either switch off or make silent their mobile phones.

PRESENT:

Cllrs K Cranney [Chair], E Brown [Vice Chair], M Brown, B Allinson, D Addison, D Beesley, D Pembury, P Reich and A Shore.

In attendance was J Rendell [Parish Clerk] and Cllr James Arrowsmith.

REF	DESCRIPTION	ACTION
623.	WELCOME AND APOLOGIES FOR ABSENCE The Chair, Councillor Keith Cranney welcomed all present at the meeting. Apologies were received from Councillors Jenny James and Simon Webster.	
624.	TO RECEIVE NOTIFICATION OF ANY MEMBER'S PERSONAL OR PREJUDICIAL INTEREST Councillor Ernie Brown declared his membership of the SGC Planning Committee. Councillor Brian Allison declared he was Chair of South Gloucestershire Council. Councillor David Addison declared he was Chair of the Stoke Gifford Trust Committee. Councillor Keith Cranney advised he was a member of the SGC	

Regulatory Committee. Councillor James Arrowsmith advised he is a member of the West of England Partnership.

625. APPLICATIONS FOR DISPENSATIONS BY COUNCILLORS

None received.

626 PUBLIC SESSION – 8 members of the public were present during the meeting to observe proceedings.

A resident welcomed the new Clerk to the Parish and looks forward to meeting with John to discuss a few things reference the operation of the Community Hall including the security and cleanliness.

A resident would like to meet with the Parish Clerk to walk around Harry Stoke and hope to address some long-standing issues. The Clerk John Rendell informed the resident to make contact with the office to arrange a site meeting in the near future.

A resident expressed concerns about the Metrobus operation and doesn't believe the service is benefitting the local people and area. A letter has previously been written from SGPC expressing these concerns but no improvements to the traffic and travel times seem to be forthcoming.

A resident expressed concerns about the side effects on parking in Bush Avenue and the Kingsway when the bridge on Gipsy Patch Lane is closed. The fear is that workers will park in Bush Avenue and the Kingsway and then walk to the to bridge causing parking problems. Councillor Brian Allinson agreed to write to Robert Walsh at SGC addressing the residents' concerns.

A resident expressed concerns with the speed bumps/ tables that continue to be installed in the local area causing damage to vehicles and potential harm to health resulting from dust from the brake pads.

A resident had recently visited various areas in the Parish along with Councillor Mike Brown and a SGC member looking to carry out some maintenance works to manhole covers and overgrown shrubbery. Councillor Mike Brown confirmed some works have already taken place and will monitor to ensure all other required works are complete.

A resident involved with the new Community Hall build would like to arrange a meeting with the sub-committee to ensure all works have been carried out and any retention paid up and project signed off. The Clerk John Rendell will arrange a meeting to coincide with the Highbrook Park Community Centre to officially close off the community hall extension and discuss the business plan for the Highbrook Park Centre.

627. TO APPROVE THE LAST PLANNING & TRANSPORTATION COMMITTEE MINUTES DATED TUESDAY, 26TH NOVEMBER 2019, AND APPROVE FINANCE AND GENERAL PURPOSE MINUTES DATED 10TH DECMEBER 2019, AND TO DICSUSS MATTERS ARISING

Accuracy

The minutes dated Tuesday, 26th November 2019 were agreed as an accurate record proposed by Councillor Mike Brown, and seconded by Councillor Andrew Shore, a vote was taken, 7 for, 2 abstain, carried.

The minutes dated Tuesday 10th December were agreed as an accurate record proposed by Councillor David Addison, and seconded by Councillor Mike Brown, a vote was taken, 8 for, 1 abstain, carried.

Updates

Councillor's Keith Cranney and Ernie Brown have recently agreed on some MAF funding applications but would like an update on the progress made to date. The Clerk will look into this and update Cllrs at the next Council meeting.

628. TO APPROVE THE EXPENDITURE AND GENERAL ACCOUNTS FOR DECEMBER 2019

The Clerk tabled financial correspondence for December 2019. Expenditure for the Stokes Youth Centre was £1,555 with a cash book balance of £12,853.16.

The Clerk informed Councillors that the Co-Op general accounts will be tabled at Full Council meeting on the 11th February 2020.

Council noted the expenditure and bank balances for all accounts for December 2019 which were unanimously approved, proposed by Councillor Andrew Shore, and seconded by Councillor Paulene Reich.

629. TO CONSIDER THE PARISH COUNCIL GRANT APPLICATION FOR THE VOLUNTEER CENTRE

The Clerk tabled a Grant Aid Application from the Volunteer Centre for a total of £500.00, received in the Parish Office on the 22nd October 2019. This cost will support the continued provision of the Volunteer Centre Services in Stoke Gifford, including the Drop-in, online brokerage services and support for volunteer involving organisations.

The Clerk informed Councillors the Grant budget (4070) is currently over budget so Councillors could choose to delay the application to the 2020/21 financial year. Should Councillors wish to commence with the application the total of £500.00 would have to come out of an alternative budget.

Following discussion Councillor Keith Cranney proposed to defer the grant application to the 2020/21 financial year for discussion, seconded by Councillor Mike Brown, carried unanimously.

630. TO RECEIVE UPDATES REGARDING THE MANAGEMENT OF THE NEW Highbrook Park Community Centre in Harry Stoke

A meeting by the sub-committee was held on Monday 13th January where SGC talked through the plans and proposals of the new Community Centre and potential business plan to be set. It was agreed to hold the next meeting at Lyde Green Community Centre which has recently been built and is a very similar

design. The Clerk will arrange a meeting prior with Stoke Gifford Parish Councillors to go through the Council's preferred operation of the site and potential S106 opportunities.

631. CONSIDER PROPOSAL FOR IT SOFTWARE SUPPORT AND UPGRADE WEBSITE INCLUDING ONGOING MAINTENANCE

Councillor Keith Cranney proposed to move this item into confidential items, seconded by Councillor Brian Allinson, carried unanimously.

632. TO RECEIVE UPDATES FROM PARISH COUNCIL COMMITTEES AND TO CONSIDER EXPENDITURE AS REQUIRED RELATING TO BUDGETS/EXTERNAL FUNDING

Finance Committee, Councillor Ernie Brown.

No update.

Planning & Transportation Committee, Councillor Dave Addison.

No update.

Recreation & Leisure Committee, Councillor Mike Brown.

Councillor's Mike Brown Paulene Reich and the Clerk have walked the Parish to discuss additional tree planting and will continue to liaise with SGC going forward identifying areas that need replacement trees or in addition.

633. TO DISCUSS AND COMMENT ON CURRENT SOUTH GLOUCESTERSHIRE COUNCIL CONSULTATIONS

Gipsy Patch lane.

Councillor Brian Allinson informed all members to attend the Gipsy Patch Liaison Group where it includes all key stakeholders, and this is the best available format to discuss all matters relating to works on Gipsy Patch Lane.

634. TO RECEIVE UPDATES FROM SOUTH GLOUCESTERSHIRE COUNCIL MEMBERS WITHIN THE PARISH OF STOKE GIFFORD

Cllr Ernie Brown – The planning process is currently under review and will update Parish Councillors on any improvements.

Cllr James Arrowsmith - also involved in the review of the planning process and will push for updates before the next Parish meeting.

635. TO COMMENT ON PLANNING APPLICATIONS FOR CONSIDERATION FROM SOUTH GLOUCESTERSHIRE COUNCIL

No planning applications received.

636. PARISH COUNCILLORS POINTS

Hambrook Lane – Councillor Andrew Shore reported to members the damaged potholes have now been addressed following recent contact into SGC Highways.

Household waste - Councillor Keith Cranney had received reports from residents regarding the excessive recycling waste on collection days following the festive period. This appears to be a reoccurring theme each year.

Apologies for absence – Councillor David Pembury informed the Clerk he is unable to attend the next Full Council meeting in February, the Clerk acknowledged apologies.

Anti-Social behaviour in Cheswick & Stoke Park - Councillor David Beesley expressed concern to other members regarding the anti-social behaviour which is on the increase at Cheswick & Stoke Park. Policing seems to be an issue as the boundary line for the location differs between SGC and Bristol and waiting time when the Police are called is too long. A meeting has been arranged involving key bodies/ representatives from the Housing Association/ Police and local residents.

637. CONFIDENTIAL ITEMS

To resolve, by the nature of the sensitivity of items to exclude the press and public [*Public Bodies Admissions to Meeting*].

Item brought forward from earlier on the agenda.

631. Consider a proposal for IT Software Support and upgrade Website including ongoing maintenance.

The Clerk informed Councillors the website and computer system has crashed, and we currently have no IT support in place to rectify the problem. The Clerk also advised Council the wish to carry out research into updating the website making it fit for purpose and easily accessible for the Office to update residents with news and information around the Parish including regular information on Council meetings. Councillor Keith Cranney expressed his concerns and advised the Clerk to obtain information and costs and to present it to the forthcoming Planning and Transportation Committee meeting in January due to the urgency.

Little Stoke Community Café

Councillor Ernie Brown informed members that the owner of the Community Café had requested some compensation. During the festive period the Community Hall heating went down and this affected the hot water. The Café was still open during this time and hot water was distributed from alternative source within the building.

The Clerk informed Councillors the lease agreement has been drawn up and needs to be signed off by Council. Councillor Ernie Brown confirmed the agreed costs with the Café owner excludes TAX and will be reviewed after 12 months.

Following discussion, Councillor Keith Cranney proposed acceptance of the lease agreement at an agreed cost of £550 per month, reviewed annually, with no compensation for the three days where the site heating was down due to the business still being able to run during this time, seconded by Councillor Ernie Brown, unanimously carried.

|
NEXT MEETING – 7pm Tuesday, 11th February 2020.
|

Signed _____

Dated _____

K Cranney (Chair)
On behalf of Stoke Gifford Parish Council