



# STOKE GIFFORD

PARISH COUNCIL

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## STOKE GIFFORD PARISH COUNCIL

### MINUTES OF THE FULL COUNCIL MEETING

Held on Tuesday, 12<sup>th</sup> January 2021 at 7.00pm via Zoom

Ref:

#### EMERGENCY PROCEDURE

*N/A due to meeting being held via Zoom platform.*

*Attendees are reminded to either switch off or make silent their mobile phones.*

#### PRESENT:

Cllrs E Brown [Chair], D Addison, B Allinson, K Cranney, M Brown, J James, D Pembury, P Reich, A Shore and S Waters.

In attendance was J Rendell [Parish Clerk] and three local residents.

1	<b>WELCOME AND APOLOGIES FOR ABSENCE</b>	<b>ACTION</b>
	<p>The Chair, Councillor Ernie Brown welcomed all present to the online virtual meeting including Trevor Jones who was recently Co-Opted back onto the Parish Council.</p> <p>Apologies were received from Councillor Jenny James.</p>	
2	<b>TO RECEIVE NOTIFICATION OF ANY MEMBER'S PERSONAL OR PREJUDICIAL INTEREST</b>	
	<p>Councillor Ernie Brown declared he is on South Gloucestershire Planning Committee and Stoke Gifford Trust Committee. Councillor David Addison declared he is Chair of the Stoke Gifford Trust Committee. Councillor Keith Cranney advised he is a member of the SGC Regulatory Committee. Councillor Trevor Jones declared he is on South Gloucestershire Planning Committee and is a Winterbourne Town Councillor.</p>	

3	<p><b>APPLICATIONS FOR DISPENSATIONS BY COUNCILLORS</b></p> <p>None received.</p>	
4	<p><b>PUBLIC SESSION</b> – 3 members of the public were present during the meeting to observe proceedings.</p> <p><u>A local resident</u> had visited the Parish Office recently to mention about the state of Station Road with litter/ debris in the verges and hedgerows. SGC Operatives had been to the area to clear but still requires attention. Officers informed Streetcare and Mark King who subsequently arranged for Operatives to return and made a far better job of clearing the area. The resident thanked Mark King and asked Streetcare to investigate the damaged/ missing fence line that runs parallel to the slope and brook. The local resident has been monitoring the ground works to Gypsy Patch Bridge project and a discussion took place with members regarding an up-to-date work schedule. The Chair, Councillor Ernie Brown will chase Rob Walsh, SGC for an up-to-date work schedule for the Parish Council to share on website and notice boards and mentioned to the resident the next Gypsy Patch Liaison Group meeting is on Monday 25<sup>th</sup> January 10:00.</p> <p><u>A local resident</u> was also concerned about the ground works being carried out and the depth in which the workers are digging. Councillor Brian Allinson feels for the local residents effected with this large Project at Gypsy Patch and urged Parish members to continue to support the residents effected the most.</p>	EB
5	<p><b>TO APPROVE THE EXPENDITURE AND GENERAL ACCOUNTS FOR DECEMBER 2020</b></p> <p>The Clerk tabled financial correspondence for December 2020 which included payments totalling £53,645.88 for the Co-Operative general account, with a cashbook balance of £190,868.36.</p> <p>Expenditure for the Stokes Youth Centre was £1,320.97 with a cashbook balance of £6,733.07.</p> <p>The cashbook total for the Lloyds account is £297,703.23.</p> <p>Council noted the expenditure and bank balances for all accounts for December 2020 which were unanimously approved, proposed by Councillor Dave Addison, and seconded by Councillor Andrew Shore, carried.</p>	
6	<p><b>UPDATE ON Highbrook Park Community Centre in Harry Stoke</b></p> <p>Parish Clerk John Rendell informed members that Crest had cancelled the meetings for November and December 2020. In September 2020 SGC Officers and Crest met and SGC were concerned as Crest started talking about the affordability of the building and were requesting something smaller in size and scale, despite already having the planning consent for the original building. Neither SGC or SGPC will accept the changes as they do not comply with the S106 agreement. SGC Officers</p>	

	<p>have raised their concerns with the Directors of Crest and would like to see the following before moving forward:</p> <ul style="list-style-type: none"> <li>• Confidence that the building previously agreed is what will be delivered.</li> <li>• Completion of the previously agreed design process (workshops and mutual agreement on the systems, fittings, finishes being included).</li> <li>• A timescale for delivery.</li> </ul> <p>A meeting is scheduled for Monday 18<sup>th</sup> January 2021 between SGC officers and Parish Clerk including Sovereign who are looking to support this project.</p>	
7	<p><b>TO RECEIVE THE EXTERNAL AUDIT REPORT FROM PFK LITTLEJOHN FOR 2020</b></p> <p>Parish Clerk, John Rendell presented members with the External Auditor Report &amp; Certificate 2019/20.</p> <p>Councillors acknowledge the report and following discussion, Councillor Keith Cranney proposed approval, seconded by Councillor Brian Allinson unanimously carried.</p>	Clerk
8	<p><b>UPDATE ON THE TERMINATION OF THE STOKES YOUTH &amp; COMMUNITY CENTRE AND HAND BACK TO SOUTH GLOS COUNCIL DECEMBER 31<sup>st</sup> 2020</b></p> <p>Parish Clerk, John Rendell, confirmed that the Stokes Youth &amp; Community Centre was handed back to South Gloucestershire Council on 31<sup>st</sup> December 2020.</p> <p>All site inspection reports, keys and site security information has been handed over to SGC representatives.</p> <p>Councillor Ernie Brown, informed members that meetings are currently taking place regarding the youth provision and its new location following the handover of the Stokes building. The current agreement ends 31<sup>st</sup> March 2021.</p>	Clerk
9	<p><b>REMOVAL OF DEAD TREES ALONG LITTLE STOKE LANE</b></p> <p>Parish Clerk John Rendell informed members that works are taking place around the Parish to a number of dead trees, many of which are being felled. A quote has been presented to members from a tree surgeon (Ambience Landscapes) to crown lift and remove where necessary the dead trees along the right hand side of Little Stoke Playing Fields from park entrance to the roundabout.</p>	
10	<p><b>TO RECEIVE UPDATES FROM PARISH COUNCIL COMMITTEES AND TO CONSIDER EXPENDITURE AS REQUIRED RELATING TO BUDGETS/ EXTERNAL FUNDING.</b></p> <p><b>Recreation &amp; Leisure.</b> The Chair, Councillor Mike Brown informed members that the BMX facility has been a huge success and extremely well</p>	

	<p>used. With Covid-19 the Parish have correctly delayed the official opening event and it is hoped that something can be organised during the summer months once the pandemic is under control.</p> <p><b>Finance.</b> The Chair, Councillor Dave Addison reported there was nothing further to add regarding finances.</p> <p><b>Planning.</b> The Chair, Councillor Andrew Shore informed members that although the Parish Council objected to the following planning application, the application was passed. <i>P20/08495/F- Erection of hotel (Class C1) and food and beverage unit (Class A1) with parking, access, landscaping, and associated works Abbey Wood Retail Park, Station Road, Filton, South Glos, BS34 7JL</i></p> <p>The work scheduled on Hatchet Road has been referred by SGC Committee and will be raised later this month at SGC level.</p> <p><b>Full Council.</b> The Chair, Councillor Ernie Brown reported there was nothing further to add regarding Full Council.</p>	
11	<p><b>TO DISCUSS AND COMMENT ON CURRENT SOUTH GLOUCESTERSHIRE COUNCIL CONSULTATIONS.</b></p> <p>None.</p>	
12	<p><b>TO RECEIVE UPDATES FROM SOUTH GLOUCESTERSHIRE COUNCIL MEMBERS WITHIN THE PARISH OF STOKE GIFFORD.</b></p> <p>Councillor Brian Allinson - nothing further to add.</p> <p>Councillor Keith Cranney - nothing further to add.</p> <p>Councillor Ernie Brown - nothing further to add.</p>	
13	<p><b>TO COMMENT ON PLANNING APPLICATIONS RECEIVED FROM SOUTH GLOUCESTERSHIRE COUNCIL FOR THE PARISH.</b></p> <p>a) <u>P20/22922/RM (South Glos version) – Romney House Romney Avenue Bristol BS7 9TB</u> <i>Demolition of existing buildings/structures and erection of up to 268 dwellings (Use Class C3) including affordable homes, vehicular, pedestrian and cycle access from Romney Avenue and Hogarth Avenue, car parking, public open space, landscaping and other associated works with appearance, landscaping, detailed layout and scale to be determined.</i> <i>20/05477/M – Romney House Romney Avenue Bristol BS7 9TB</i></p> <p>Councillors Andrew Shore, and James Arrow-Smith have been dealing with this application as it impacts on residents in Cheswick Village. The application itself falls primarily under Bristol City Council but as the plans impact so heavily within our Parish, local Councillors have asked SGC for the chance to make comment.</p>	<p>Clerk</p> <p>AS</p> <p>JAS</p>

	<p>Following discussion there were concerns over the following:</p> <ul style="list-style-type: none"> <li>• Consultation period with confusion of dates.</li> <li>• Part of the site is a conservation area (a requirement was applied to previous applications for dwellings to be kept below the tree line).</li> <li>• The ground is not level, so height of houses varies quite dramatically, and some new dwellings could be overbearing on surrounding neighbourhoods.</li> <li>• The bus gate, with the bus lane being drastically reduced, people will use it as a cut through.</li> <li>• Thieves and bike crimes.</li> </ul> <p>Councillors unanimously shared concerns with this planning application and wished to support the local residents affected.</p> <p>Councillor Ernie Brown asked Councillors Andrew Shore and James Arrow-Smith to liaise with Parish Clerk John Rendell and make comment reflecting the above concerns as soon as the planning portal is back online.</p>	
14	<p><b>COUNCILLOR POINTS.</b></p> <p><b><u>To approve supplementary Standing Order (Covid-19)</u></b>  The Chair, Councillor Ernie Brown informed members the Parish Clerk would like the Parish Council to approve the Supplementary Standing Order. This is to run alongside the Councils Standing Orders which sets out in law recent changes in which the Council runs its business due to the Covid-19 pandemic.</p> <p>Councillor Keith Cranney proposed approval, seconded by Councillor Dave Addison unanimously carried.</p> <p><b><u>Allotment Rent</u></b>  Councillor Pauline Reich informed Council the allotment committee are unable to collect rental from its members due to the current pandemic, and asked Council for a slight delay in receiving the rental in light of this. Councillor Ernie Brown accepted this is a very difficult time and asked Councillor Pauline Reich to liaise directly with the Parish Clerk and arrange revised payment schedules.</p> <p><b><u>Car Crime</u></b>  Councillor Dave Addison is disappointed to see that car crime in the area seems very much on the increase with many vehicles being attacked. Councillor Keith Cranney informed members that arrests have been made to three individuals regarding car crime which is positive, but police have new concerns with the electrical devices being used to mainly target new vehicles. He informed members this is currently a big issue with all neighbouring towns and parishes as well, and continues to link with the police on this matter.</p> <p><b><u>Street Lights</u></b>  Councillor Simon Waters, has had correspondence from local residents</p>	

	<p>regarding the repair and maintenance that is required on a street light and is seeking information and ownership. Councillor Trevor Jones has received information from SGC regarding street lights and will forward to Councillor Simon Waters.</p> <p><b><u>Hambrook Traffic Lights</u></b> Councillor Brian Allinson asked the Parish Clerk John Rendell to make contact with Steve Reade from SGC regarding the Hambrook traffic lights to find out the start and finish dates of the consultation period for the lights to be in situ.</p> <p><b><u>University Students</u></b> Councillor James Arrow-Smith, informed members that many UWE students have contacted him finding it particularly difficult through the current climate and lockdown with many confined to student residence with minimal support. Councillor James Arrow-Smith wondered if the Parish Council could in any way make contact with the University offering some support, however minor reaching out to the students in need. Following discussion Councillors Simon Waters, James Arrow-Smith, and Parish Clerk John Rendell will liaise and make contact with the University offering any support possible.</p>	
15	<p><b>CONFIDENTIAL ITEMS-TO RESOLVE, BY THE NATURE OF THE SENSITIVITY OF ITEMS TO EXCLUDE THE PRESS AND PUBLIC (PUBLIC BODIES ADMISSIONS TO MEETING)</b></p> <p>None</p>	

Meeting closed 20:30

Signed: \_\_\_\_\_

E Brown (Chair)

On behalf of Stoke Gifford Parish Council

Date: \_\_\_\_\_