



STOKE GIFFORD

PARISH COUNCIL

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STOKE GIFFORD PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING

Held on Tuesday, 9th February 2021 at 7.00pm via Zoom

Ref:

EMERGENCY PROCEDURE

N/A due to meeting being held via Zoom platform.

Attendees are reminded to either switch off or make silent their mobile phones.

PRESENT:

Cllrs E Brown [Chair], D Addison, B Allinson, K Cranney, M Brown, J James, D Pembury, P Reich, A Shore, T Jones, and S Waters.

In attendance was J Rendell [Parish Clerk], Councillor James Arrow-Smith, and two local residents.

1	WELCOME AND APOLOGIES FOR ABSENCE	ACTION
2	TO RECEIVE NOTIFICATION OF ANY MEMBER'S PERSONAL OR PREJUDICIAL INTEREST Councillor Jenny James informed members she has a personal interest in the organisation FACE so will take no part in item 10. Councillor Ernie Brown declared he is on South Gloucestershire Planning Committee and Stoke Gifford Trust Committee. Councillor David Addison declared he is Chair of the Stoke Gifford Trust Committee. Councillor Keith Cranney advised he is a member of the SGC Regulatory	

	<p>Committee and a Bradley Stoke Town Councillor. Councillor Trevor Jones declared he is on South Gloucestershire Planning Committee and is a Winterbourne Town Councillor.</p>	
3	<p>APPLICATIONS FOR DISPENSATIONS BY COUNCILLORS</p> <p>None received.</p>	
4	<p>PUBLIC SESSION – 3 members of the public were present during the meeting to observe proceedings.</p> <p><u>A local resident</u> had noticed the high-water run-off from the roof gully on the roof of the Community Hall and wondered if there was an issue with the design. This is a design fault due to the water takeaway not being of sufficient size to cope with the excessive amount when there is heavy rainfall.</p> <p>The local resident had noticed maintenance works to the site recently and was interested to see any costs for works carried out on the roof. Councillor Ernie Brown confirmed there was a leak in the electrical cupboard from the roof gully from the amount of rainfall which was immediately dealt with. The Council are happy the problem is now resolved.</p> <p>The Parish Clerk will investigate the rainwater overflowing from the gully to the side of the Community Hall.</p>	Clerk
5	<p>TO APPROVE MINUTES OF RECENT COMMITTEE MEETING DATED TUES 12TH JANUARY 2021</p> <p>The minutes dated Tuesday 12th January 2021 were agreed as an accurate record proposed by Councillor Mike Brown, seconded by Councillor Pauline Reich, unanimously carried.</p>	
6	<p>TO APPROVE THE EXPENDITURE AND GENERAL ACCOUNTS FOR JANUARY 2021</p> <p>The Clerk tabled financial correspondence for January 2021 which included payments totalling £44,044.61 for the Co-Operative general account, with a cashbook balance of £110,202.00</p> <p>Expenditure for the Stokes Youth Centre was -£874.08 with a cashbook balance of £6,410.88</p> <p>Councillor Ernie Brown, informed members the council are in a strong financial position despite the pandemic. Councillor Ernie Brown thanked the office staff for their work throughout the past 12 months ensuring outgoings are to a minimum with little or no income.</p> <p>Council noted the expenditure and bank balances for all accounts for January 2021 which were unanimously approved, proposed by Councillor Dave Addison, and seconded by Councillor Pauline Reich, carried.</p>	

7	<p>UPDATE ON Highbrook Park Community Centre in Harry Stoke</p> <p>Councillor Dave Addison informed members a meeting had taken place with SGC officers. Concerns were raised and we continue to be cautious with this project, as it must be a viable business case for the Parish to look at taking on the responsibility and operation of the building. The next meeting is in March where we will revisit the business plan with SGC officers and Sovereign who are looking to support with potential additional funding streams.</p>	
8	<p>TO RECEIVE RECOMMENDATIONS FROM CHAIRS OF COUNCIL FOR HIRE CHARGE COSTS FROM APRIL 2021</p> <p>Parish Clerk, John Rendell presented members with the current price list for indoor and outdoor hire at the Community Hall. The hire charges have not been reviewed since 2017 so the Clerk and Committee chairs have recently met to look at comparative costings and a proposal for an increase in charges from April 2021.</p> <p>Councillors felt the county football pitch should be a slightly higher increase than the rest of the pitches available due to the better-quality standard of facility, dugouts stand alone pitch and changing rooms.</p> <p>Following discussion Councillor Mike Brown proposed approval of recommended costs by chairs and to increase the main pitch hire cost to £80.00, seconded by Councillor Keith Cranney, proposal carried</p> <p>Councillor Mike Brown would like to see the price lists reviewed on a yearly basis going forward.</p>	Clerk
9	<p>TO REVIEW THE HIRE CHARGES AND CONTRACT AGREEMENT FOR THE COMMUNITY CAFÉ FROM APRIL 2021.</p> <p>Parish Clerk, John Rendell, presented to members the Lease Agreement for the Community Café as it is about to expire. Committee chairs have met and have come up with a proposal for the new agreement which is included in the supporting documents. Councillors are very pleased with the way the café space is being run. It is extremely busy with many local members relying on Hayley and her team especially during the pandemic.</p> <p>Following discussion Councillor Keith Cranney proposed to accept the lease agreement with the following changes:</p> <ol style="list-style-type: none"> 1. Two-year contract agreement from 01 April 2021 – 31 March 2023. 2. Fees to be £500.00 to include an 1100 litre recycling unit for sole use of the Community Café. 3. Electricity charges - £150.00 or anything in excess of. 4. To cover the cost for machinery within the café solely used by café staff, for repair and replacement. <p>Seconded by Councillor Dave Addison, unanimously carried.</p>	Clerk

10

TO AGREE STOKE GIFFORD YOUTH PROVISION FROM APRIL 2021 AND AWARD AGREEMENT.

Councillor Jenny James removed herself from the discussion.

Councillor Ernie Brown updated members on the current youth provision agreement between the Parish and CYN. The current agreement will end on 31st March 2021.

Meetings have taken place between the Parish, SGC and youth organisations regarding the youth provision within the Parish and funding streams available.

Southern Brooks contribute £10,000 to CYN to carry out youth sessions in the Parish and are contracted to do so until 31st March 2022.

Council have approached FACE, Southern Brooks and CYN to tender from 1st April 2021.

- FACE - £15,696
- Southern Brooks – did not offer tender.
- CYN - £27,242 (overall cost for provision in the Parish, alternative funding provided)

Should Council approve an alternative supplier TUPE would apply to CYN staff.

Following many meetings and discussions with key stake holders, Councillor Ernie Brown suggests the Parish offer £16,000 to the current supplier CYN until 31st March 2022 to fall in line with the funding from SGC, meaning the contract can be tendered with all the current agreements ending at the same time.

Should the Parish end the CYN contract they will still have funding to supply one session per week in the Parish.

Of the proposed £16,000 offered to CYN, £10,000 would come from Southern Brooks funding and £6,000 funded from the Parish Council, starting 1st April 2021, and ending 31st March 2022.

Councillors were keen to see that two sessions remained per week for the local young people.

Parish Clerk informed members a budget of £18,000 has been agreed in the 2021/22 budget to cover the youth provider location and removal of shipping container from Stokes Building to Scouts Hut.

Following discussion, Councillor Mike Brown proposed to continue with CYN for a further one year at a cost of £16,000 broken down into £10,000 from Southern Brooks funding and £6,000 funded from the Parish Council.

The Parish would also need to pay for a new location at the Scout Hut to hold the youth sessions as the Stokes Community building is currently closed and in the hands of SGC which would be approximately £2,000

	per annum, seconded by Councillor Dave Addison, unanimously carried.	
11	<p>TO RECEIVE UPDATES FROM PARISH COUNCIL COMMITTEES AND TO CONSIDER EXPENDITURE AS REQUIRED RELATING TO BUDGETS/ EXTERNAL FUNDING.</p> <p>Recreation & Leisure. The Chair, Councillor Mike Brown is pleased to report the BMX track is extremely well used and is very popular. With all the recent rainfall the surrounding grass areas are extremely wet and Council could potentially look at this in the future.</p> <p>Councillor Pauline Reich thought that the recently cleared triangle area at Meade Park would be a good location to have a picnic bench installed.</p> <p>Councillor Brian Allinson has noticed a huge increase in dog mess in the Parish and wondered if the Parish should increase the number of bins in the area to help with both the dog waste and general waste. The Parish Clerk John Rendell will look into this and also devise a poster for the website and notice boards informing local residents that general waste bins can be used for both dog waste as well as general waste.</p> <p>Finance. The Chair, Councillor Dave Addison reported that we have cut expenditure to a minimum during the year and due to careful financial management, finances are in a very good place.</p> <p>Planning. P20/10213/RVC Amendments to conditions of Planning Application. Councillor Andrew Shore informed members, local residents have received letters advising them of a vary in conditions from the original planning application. The Developer has requested additional comments from members of the public but have only given a very short time frame of three or four days. The Chair, Andrew Shore has asked for an extension and has been granted an additional three weeks. This can now be added to the Planning and Transportation meeting at the end of the month for discussion by local members.</p> <p>Councillor James Arrow-Smith has received thanks from many local residents and asked to pass on to the Parish Council for supporting them with their concerns to the Romney House planning application.</p>	
12	<p>TO DISCUSS AND COMMENT ON CURRENT SOUTH GLOUCESTERSHIRE COUNCIL CONSULTATIONS.</p> <p>None.</p>	
13	<p>TO RECEIVE UPDATES FROM SOUTH GLOUCESTERSHIRE COUNCIL MEMBERS WITHIN THE PARISH OF STOKE GIFFORD.</p> <p>Councillor Brian Allinson said the Hambrook lights problems remain. Councillor Keith Cranney has received correspondence from SGC that due to Covid-19 this project continues to be delayed.</p> <p>Councillor James Arrow-Smith was sad to see the Co-Op at Cheswick Village raided for the second time in the past week and continues to</p>	

	liaise with the police.	
14	<p>TO COMMENT ON PLANNING APPLICATIONS RECEIVED FROM SOUTH GLOUCESTERSHIRE COUNCIL FOR THE PARISH.</p> <p>None</p>	Clerk
15	<p>COUNCILLOR POINTS.</p> <p><u>Gifford Crescent</u> Councillor Mike Brown has noticed a fence is badly worn showing signs of wear and tear alongside the stream from Gifford Crescent to the steps. This may have already been reported to SGC as operatives have been seen at the location, but the Parish Clerk will take images and chase SGC.</p> <p><u>Park Maintenance</u> Councillor Dave Addison asked the Parish Clerk for a Contractor to carry out maintenance on equipment at the Trust Ground.</p> <p><u>Cheswick Village</u> Councillor Ernie Brown is mindful that local residents may not feel the support of their Parish Council. This is recognised by Parish Councillors and will continue to be looked at going forward.</p>	
16	<p>CONFIDENTIAL ITEMS-TO RESOLVE, BY THE NATURE OF THE SENSITIVITY OF ITEMS TO EXCLUDE THE PRESS AND PUBLIC (PUBLIC BODIES ADMISSIONS TO MEETING)</p> <p>None</p>	

Meeting closed 20:30

Signed: _____

E Brown (Chair)

On behalf of Stoke Gifford Parish Council

Date: _____