



STOKE GIFFORD

PARISH COUNCIL

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STOKE GIFFORD PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING

Held on Tuesday, 18th May 2021 at 7.00pm at Little Stoke Community Hall, Little Stoke Lane, Bristol,
BS34 6HR

Ref:

EMERGENCY PROCEDURE

In the event of a fire all those present should leave the building calmly, breaking a fire alarm panel on the way out, and assemble on the far side of the car park at the assembly point.

Attendees are reminded to either switch off or make silent their mobile phones.

PRESENT:

Cllrs E Brown [Chair], D Addison, B Allinson, K Cranney, M Brown, J James, P Reich, A Shore, T Jones, and S Waters.

In attendance was J Rendell [Parish Clerk], Jacqueline Henshaw and four local residents.

1	Welcome and Apologies for absence The Chair, Councillor Ernie Brown welcomed all present to the first Full Council back in the Community Hall following the virtual meetings held in previous months. Councillor Brown congratulated Councillor Brian Allinson who has this year completed twenty years of service as a Parish Councillor. All members joined in with the congratulations. Parish Clerk John Rendell informed the meeting apologies were received from Councillors Jenny James and David Pembury.	ACTION
2	To Receive Notification of Any Member's Personal Or Prejudicial Interest Councillor Ernie Brown declared he is on South Gloucestershire Planning Committee and Stoke Gifford Trust Committee. Councillor David Addison declared he is Chair of the Stoke Gifford Trust	

	<p>Committee. Councillor Keith Cranney advised he is a member of the SGC Regulatory Committee and a Bradley Stoke Town Councillor. Councillor Trevor Jones declared he is on South Gloucestershire Planning Committee and is a Winterbourne Parish Councillor.</p>	
3	<p>Public Session – 3 members of the public were present during the meeting to observe proceedings.</p> <p>A local resident informed members she had received an In-Touch magazine through her door which in her opinion does not show the District Councillors (on the Parish) in a good light. Councillors Ernie Brown and Brian Allinson informed the resident the images chosen for the magazine were a number of years old and were not aware of the magazine being published.</p> <p>A local resident has noted Streetcare have made good the potholes on Kingsway and Bush Avenue but has concerns the issue will reoccur with the current traffic levels.</p> <p>Local resident was querying the Horizon site and potential plans for a new Waste Management location. Members are aware this is being looked into but asked the Parish Clerk to write to SGC for an update on the plan to move to this site.</p> <p>A local resident has recently written to the MP with various issues and concerns he has within the local area.</p>	
4	<p>To approve minutes of recent committee meeting dated Tuesday 9th February 2021 and committee chairs notes dated 13th April 2021</p> <p>The Clerk informed members that due to the public mourning in April the Full Council public meeting was cancelled but notes from the Chairs meeting are also to be approved at Full Council in May (this meeting).</p> <p>The minutes dated Tuesday 9th February were approved by Councillor Simon Waters, seconded by Councillor Andrew Shore, carried.</p> <p>The committee chairs notes from 13th April 2021 were agreed as an accurate record proposed by Councillor Mike Brown, seconded by Councillor Dave Addison, unanimously carried.</p>	
5	<p>To approve the expenditure and general accounts for March 2021 cashbook 1,2 & 3 and April cashbook 1</p> <p>The Clerk tabled financial correspondence for March 2021 which included payments totalling £28,696.24 for the Co-Operative general account, with a cashbook balance of £63,554.06</p> <p>Expenditure for the Stokes Youth Centre was £5,972.32 with a cashbook</p>	

	<p>balance of £0.</p> <p>The Clerk tabled financial correspondence for March 2021, which included payments totalling £21 for the Lloyds account, with a cashbook balance of £297,660. 73</p> <p>The Clerk tabled financial correspondence for April 2021 which included payments totalling £23,619.85 for the Co-Operative general account, with a cashbook balance of £297,743.94</p> <p>Councillor Ernie Brown, informed members the council are in a strong financial position despite the pandemic.</p> <p>Council noted the expenditure and bank balances for all accounts for March and April 2021 which were unanimously approved, proposed by Councillor Ernie Brown, and seconded by Councillor Mike Brown, carried.</p> <p>Councillor Brian Allinson noted the tireless work of local residents who volunteer in all weathers to manage the Parish notice boards on a fortnightly basis.</p>	
<p>6</p>	<p>To formally approve the precept demand and budget retrospectively for 2021/22</p> <p>At the Finance & General-Purpose meeting in December 2020, members agreed the budget and precept demand for 2021/22. See below:</p> <p><u>Agenda point and discussion from Finance & General-Purpose meeting, December 2020 item 7.</u></p> <p><i>To receive recommendations from the budget working group in relation to the precept demand and budget for 2021/22.</i></p> <p><i>Councillor Dave Addison informed members the budget working group have met to review current budgets and expenditure, and to discuss the Budget and Precept Demand for 2021/22.</i></p> <p><i>A paper was subsequently presented to the committee which made recommendations for a Precept Demand of £445,000 equating to a 2.5% increase.</i></p> <p><i>The paper highlighted several areas where budgets have been increased and income levels addressed.</i></p> <p><i>South Gloucestershire Council have advised that indicative Band D have increased from 5823 to 5881.</i></p> <p><i>The revised Band D cost would be £75.67 which is an increase of £1.82 per annum from the current financial year equating to 15p per month.</i></p> <p><i>A budget of £507,100 expenditure was recommended with income of £508,500.</i></p> <p><i>(amended year-end figures £556,100 expenditure and £529,800 income)</i></p>	

	<p><i>reduction in reserves.</i></p> <p><i>The Precept and Budget for 2021/22 was then duly approved proposed by Councillor Ernie Brown, seconded by Councillor Keith Cranney unanimously carried.</i></p> <p>Following the 2021 audit it was recommended to approve the budget and precept for 2021/22 retrospectively by Parish Councillors at Full Council May 2021. Councillor Mike Brown proposed to approve retrospectively the Precept demand of £445,000, the Band D cost of £75,67 and budget of £507,100 expenditure with income of £508, 500, seconded by Chair of Finance, Councillor Dave Addison, unanimously carried.</p>	
7	<p>Update on Highbrook Park Community Centre</p> <p>Councillor Dave Addison updated members on recent meetings. Momentum is starting to pick up now with two or three meetings a month with SGC and Property Developers. Sovereign and SGC have potential funding streams available, and two local organisations (St Michael’s Church & Abacus Pre School) have registered their interest in hiring the rooms and hope to join the meetings in the near future.</p> <p>Newly co-opted Councillor Jacqueline Henshaw expressed an interest in joining Councillor Dave Addison, and Parish Clerk at the meetings.</p>	
8	<p>To receive updates from Parish Council Committees and to consider expenditure as required relating to budgets/ external funding</p> <p><u>Recreation & Leisure</u></p> <p><u>BMX track</u> – the Parish Clerk is liaising with the contractor over some cracks in the tarmac.</p> <p><u>LS Park</u> – there are certain areas around the perimeter where hedges are overgrowing. Parish Clerk confirmed the strimming is due to take place soon and will ensure the pathway around the park is clear from protruding branches.</p> <p><u>Finance & General-purpose</u></p> <p>Capital spends have in large been put on hold this past year which has allowed the Parish finances to end the financial year in a healthy position. We look to complete some bigger projects within the 5-year plan over the next financial year.</p> <p><u>Planning & Transportation</u></p> <p>A new document has been produced recently by SGC setting out the up-to-date legislation in Planning applications and the Local Plan.</p>	

9	<p>To discuss and comment on current South Gloucestershire Council consultations.</p> <ul style="list-style-type: none"> - Consultation on public Open Space Provision – P21/02958/F Land at Hornbeam Close Bradley Stoke <p>Parish Clerk informed members the Parish have an option to submit an application to secure funding resulting from the above works. Little Stoke Park falls just within the boundary, and it was suggested this funding could cover the drainage works to the car park that requires upgrading. The Parish clerk will follow this up with SGC.</p>	
10	<p>To receive updates from South Gloucestershire Council members within the Parish of Stoke Gifford.</p> <p>Councillor Keith Cranney informed members the Street Trader licence application for the village green was rejected by SGC and Parish Councillors were pleased with the outcome as an objection was made on behalf of the Parish.</p>	
11	<p>To receive in year assurance audit for 2020/21 and approve/ sign off the accounting statement</p> <p>The Clerk tabled the 2020/21 In-Year Assurance Audit Report from South Gloucestershire Council which had been previously circulated by email to Council. The Clerk stated that the Standing Orders and Financial Regulations had been refreshed in line with the recommendation from the recent Audit. The Clerk also referred to the meeting documents pack for the Accounting Statement. Following discussion Councillor Pauline Reich proposed approval, seconded by Councillor Dave Addison, unanimously carried. The Chair, Ernie Brown then duly signed the Accounting Statement.</p>	
12	<p>Planning Applications</p> <p><u>P21/02838/CLP - 21A Rossall Avenue Little Stoke South Gloucestershire BS34 6JU</u></p> <p>Following discussion Councillor Dave Addison proposed Objection to this planning application, on the grounds of overdevelopment, out of keeping with the street scene and concerns with construction management plan, seconded by Councillor Andrew Shore, carried.</p> <p><u>P21/02915/F - Communications Mast Curtis Lane Stoke Gifford South Gloucestershire</u></p> <p>Councillor Dave Addison proposed No Objection to this Planning Application, seconded by Councillor Ernie Brown, carried.</p>	
13	<p>Any other business</p> <p>None.</p>	

14	Confidential items-to resolve, by the nature of the sensitivity of items to exclude the press and public (public bodies admissions to meeting) None.	
15	Date of next meeting	

Meeting closed 20:30

Signed: _____

E Brown (Chair)

On behalf of Stoke Gifford Parish Council

Date: _____