



# STOKE GIFFORD

PARISH COUNCIL

Community Hall, Little Stoke Lane, Little Stoke  
Bristol, BS34 6HR  
Tel: 01454 865202  
Email: [clerk@stokegifford.org.uk](mailto:clerk@stokegifford.org.uk)  
Web: [www.stokegifford.org.uk](http://www.stokegifford.org.uk)

## STOKE GIFFORD PARISH COUNCIL

### MINUTES OF THE FULL COUNCIL MEETING

Held on Tuesday, 9<sup>th</sup> November 2021 at 7.00pm at Little Stoke Community Hall, Little Stoke Lane, Bristol, BS34 6HR

#### EMERGENCY PROCEDURE

*In the event of a fire all those present should leave the building calmly, breaking a fire alarm panel on the way out, and assemble on the far side of the car park at the assembly point.*

*Attendees are reminded to either switch off or make silent their mobile phones.*

#### PRESENT:

Cllrs E Brown [Chair], D Addison, S Bandcroft, M Brown, K Cranney, J Henshaw, A Hyde, T Jones, D. Pembury, P Reich and A Shore.

In attendance was J Rendell [Parish Clerk], and nine local residents.

1	<b>Welcome and Apologies for absence</b>	<b>ACTION</b>
2	<b>To Receive Notification of Any Member's Personal or Prejudicial Interest</b>  Councillor Ernie Brown declared he is on South Gloucestershire Planning Committee, Stoke Gifford Trust Committee and Avon & Fire Authority. Councillor David Addison declared he is Chair of the Stoke Gifford Trust Committee. Councillor Keith Cranney advised he is a member of the SGC Regulatory Committee, a Bradley Stoke Town Councillor and Stoke Gifford Community Engagement Forum.	

	<p>Councillor Sue Bandcroft declared she is the Chair of Forty Acres recreational space.</p>	
<p>3</p>	<p><b>Public Session</b> – Nine members of the public were present during the meeting to observe proceedings.</p> <p><b><u>Gipsy Patch Bridge</u></b>  A local resident was surprised and concerned about a large pipe being installed and the noise. They weren't expecting this work to take place. The local resident asked District Councillors "Why was this was not done earlier and why have we not been notified of the noise?"</p> <p>The Chair obtained a response from SGC:</p> <p><i>"The large pipe is another section of 600mm diameter surface water drainage attenuation pipe. This is planned and has been on our construction drawings since commencement. It runs from the permanent pedestrian crossing location down to the watercourse near the bridge. It is being undertaken now consistent with my programme. Along with the kerbs with holes in, this pipe will future proof the resident's property against the sorts flooding issues that has been raised previously. The only change is that it is now going under the carriageway rather than under the footway as it won't physically fit between all the underground services.</i></p> <p><i>As explained at the last SLG, over the last week we have been installing the asphalt for the new widened carriageway. The noise level produced is consistent with those works being undertaken since commencement in September. I.e. involves same/similar plant/work equipment. E.g. Lorries, Vibrating roller etc. Most of this work has been undertaken away from the resident's property, with obvious exception to the new length of carriageway fronting the property."</i></p> <p><b><u>Hedge-work in the Parish</u></b></p> <p>A local resident mentioned the hedge isn't looking as well maintained as it normally is following the annual cutbacks. Parish Clerk confirmed the work was carried out a short while ago and nothing stands out as being missed or different to previous years. Parish Clerk will check with the Head Grounds man and call the contractor back should it be required.</p> <p><b><u>Little Stoke Ladies Club</u></b></p> <p>Representatives from the Ladies Club were present to inform members they have been meeting at the LS Community Hall for the past 40 years but have outgrown the Meeting room where they are currently getting together on a fortnightly basis. Several meetings have taken place with representatives and officers the past few weeks and alternatives have</p>	

	<p>been offered but not sufficient and agreeable by the Ladies Club. The Ladies Club are not able to meet alongside the resident Dance Group due to the loud music being played and are too loud themselves to meet alongside the SGC Tutorial Groups that require peace and quiet.</p> <p>They will be moving the Group to another venue with a bigger Hall and no other groups will be present.</p> <p>Following discussion, members felt it was a shame to see the group leave the Community Hall after such a long time and advised the Clerk to see if all avenues had been explored.</p>	
4	<p><b>To approve minutes of the last Full Council meeting dated Tuesday 12<sup>th</sup> October 2021</b></p> <p>The minutes dated Tuesday 12<sup>th</sup> October were approved by Councillor Keith Cranney, seconded by Councillor Trevor Jones, carried.</p>	
5	<p><b>To approve the expenditure and general accounts for September 2021</b></p> <p>The Clerk tabled financial correspondence for October 2021 which included payments totalling £34,659.29 and income totalling £13,832.32 for the Co-Operative general account, with a cashbook balance of £426,415.81.</p> <p>Councillor Trevor Jones proposed acceptance of the accounts for September, seconded by Councillor Pauline Reich, carried.</p> <p style="padding-left: 40px;">- <b>Grant Aid Request – Little Garden Society</b></p> <p>A Representative from the Little Stoke Garden Society was present to inform Members the reasoning behind the request to council for a total of £300.00 to go towards the installation of water butts on site. Following discussion members were concerned with the safety aspect of having an open tank with the risk of drowning. In general Members were happy to offer support to the Garden Society but were not happy with the design and application in front of them. Councillor Jacqueline Henshaw has many years' experience and expertise in this field and proposed to meet with Representatives on site to talk through the alternatives to ensure the safe install and bring back to Council for discussion going forward, seconded by Councillor Tony Hyde, proposal carried. Request rejected and to be brought in front of Finance in December or Full Council in the new year.</p>	
6	<p><b>To approve Parish Council meeting dates for 2022</b></p> <p>The Parish Clerk has devised the meeting dates for all Parish Council meetings in 2022, Councillor Tony Hyde proposed acceptance, seconded by Councillor Keith Cranney, proposal carried.</p>	

7	<p><b>Update on Brooklands Park Community Centre</b></p> <p>Councillor Dave Addison updated members following a recent meeting with SGC. The Architect has made some amendments to the front entrance of the building and has concerns with the logistics of the changes.</p> <p>Update from SGC:</p> <p><i>The new architect on the project has been working to address this and in doing so has suggested a new layout for the entrance/café area.</i></p> <ul style="list-style-type: none"><li><i>It does appear more logical and give the feature entrance more impact.</i></li><li><i>I had concerns that disabled people and those pushing buggies etc will appear to have to go the long way around, however they will have level access from the carpark and the levels on the site mean that ramped access is not achievable at this point.</i></li><li><i>Café counter and servery will be split by main thoroughfare from the entrance. I don't think this will be as big an issue as I first envisaged. This building is unlikely to have very big events where you would have lots of people coming and going at the same time. I am going to suggest that the floor finish in this area differentiates between walkway and café/seating area which should assist with separating the areas. I think cafe and foyer area will be busiest in the day when numbers using the hall and meeting rooms likely to be lower. In the evening when larger numbers are likely to be using the hall eg. fitness classes etc i the cafe is likely to be closed. It will mean that you will have to consider this area with regards to your agreement with whoever runs the cafe and responsibility for cleaning etc.</i></li></ul> <p><i>There is also a potential pinch point between corner of the servery on the corner of the office. I have suggested that the servery could be a little shorter than shown on the current drawing, possibly splayed? Cafe counter to be fully shuttered for security.</i></p> <ul style="list-style-type: none"><li><i>You will note some changes to the kitchen area now showing a possible fit out. I have requested that it is redrawn showing the store area as being directly off the kitchen rather than having to pass through the back door and then opening another area in what will be the lobby to the toilets. I would like to seek a view from Hayley on this as to whether the preference would be for a lockable store, or we extend the kitchen into that store area.</i></li></ul>	
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	<p>Members continue to have concerns with taking over the management of the building and will continue to liaise closely with SGC on the business plan and potential funding streams on offer on opening up the facility.</p>	
8	<p><b>Recommend to SGC ideas on road names, as a collective from Parish Council for East of Harry Stoke development</b></p> <p>Phase 1 of the development falls within the Stoke Gifford Parish and SGC officers have asked the Clerk if the parish council would like to think of a theme and suggest suitable road names for the development. The Chair, Councillor Ernie Brown suggested we contact local historian Adrian Curtain for some guidance. Councillor Trevor Jones will contact the Clerk with contact details for Adrian Curtain who will then liaise directly with SGC.</p>	
9	<p><b>To receive updates from Parish Council Committees and to consider expenditure as required relating to budgets/ external funding</b></p> <p><u>Finance</u> – Councillor Dave Addison informed members that financially the council is very stable and is pleased to see that projects are taking place and improvements being made around the parish.</p> <p><u>Planning &amp; Transportation</u> – Councillor Andrew Shore updated members on planning application for 1 Harry Stoke Road. The parish objected to the application on safety grounds, SGC have approved the application but with conditions.</p> <ul style="list-style-type: none"> <li>- San Andreas Roundabout – Councillor Andrew Shore had reported some signage that was placed far too low with minimal visibility for passing drivers. This has now be rectified.</li> </ul> <p><u>Recreation &amp; Leisure</u> - Councillor Mike Brown highlighted that all parks managed and maintained by the parish are in good condition as we go into the winter months. Excellent to see the Tower replacement play facility completed this week, this really provides an excellent play facility for the young people in the parish adding to the new toddler play equipment installed in 2020.</p> <p>We continue to remove dead trees in the parish and cutback various overgrown hedgerows, we have reduced the height of many trees on health &amp; safety grounds keeping pathways and verges clear.</p>	
10	<p><b>To discuss and comment on current South Gloucestershire Council consultations.</b></p> <p>None.</p>	

11	<b>To receive updates from South Gloucestershire Council members within the parish of Stoke Gifford.</b>  Councillor Keith Cranney has been receiving contact from many residents concerned with the VOI scooters in the parish, being used carelessly on pathways and on roads.  VOI and SGC continue to liaise closely regarding the roll out plan across South Gloucestershire.	
12	<b>Planning Applications.</b>  None.	
13	<b>Any other business.</b>  Councillor Ernie Brown informed members the Trust Committee, who operate as a charity, are seeking professional advice on running on a revised framework. Currently the Parish Council are the trustees of the land which is run by a Trust committee.  Councillor Dave Addison who is the Chair of the Trust Committee will keep the parish council up to date with proceedings. Councillor Ernie Brown who is a member of the Trust Committee will be attending the next Trust committee meeting and report back to council.	
14	<b>Confidential items-to resolve, by the nature of the sensitivity of items to exclude the press and public (public bodies admissions to meeting).</b>  None.	
14	<b>Date of next meeting.</b>  11 <sup>th</sup> January 2022.	

Meeting closed 22:00

Signed: \_\_\_\_\_

E Brown (Chair)

On behalf of Stoke Gifford Parish Council

Date: \_\_\_\_\_