



# STOKE GIFFORD

PARISH COUNCIL

Community Hall, Little Stoke Lane, Little Stoke, Bristol, BS34 6HR

Tel: 01454 865202

Email: [clerk@stokegifford.org.uk](mailto:clerk@stokegifford.org.uk)

Web: [www.stokegifford.org.uk](http://www.stokegifford.org.uk)

## STOKE GIFFORD PARISH COUNCIL

### MINUTES OF THE FULL COUNCIL MEETING

Held on Tuesday, 8<sup>th</sup> November 2022 at 19:00  
at Little Stoke Community Hall, Little Stoke Lane, Bristol, BS34 6HR

#### EMERGENCY PROCEDURE

*In the event of a fire all those present should leave the building calmly, breaking a fire alarm panel on the way out, and assemble on the far side of the car park at the assembly point.*

*Attendees are reminded to either switch off or make silent their mobile phones.*

#### PRESENT:

Cllrs E Brown [Chair], D Addison, B Allinson, S Bandcroft, M Brown, K Cranney, A Hyde, T Jones, D Pembury, P Reich and A Shore.

In attendance was C Slade (Finance /Admin Officer) and seven local residents.

1	<b>Welcome and apologies for absence.</b>  The Chair, Councillor Ernie Brown welcomed all present to the meeting. A reminder to all attendees that the Remembrance Service at the Stoke Gifford Village Green will be held on Sunday 13 November at 10.30am – all welcome.  Apologies received from J Rendell and Cllr P Reich.	
2	<b>To receive notification of any member's personal or prejudicial interest.</b> <ul style="list-style-type: none"><li>▪ Councillor Ernie Brown declared he is on South Gloucestershire Planning Committee, Stoke Gifford Trust Committee and Avon &amp; Fire Authority.</li><li>▪ Councillor David Addison declared he is Chair of the Stoke Gifford Trust Committee.</li><li>▪ Councillor Sue Bandcroft declared she is the Chair of Forty Acres recreational space.</li><li>▪ Councillor Trevor Jones declared an interest in planning application 14 (a) on the agenda and therefore will not vote. South Gloucestershire, Winterbourne Parish Council, Wallscourt Farm Academy, Governor of Frenchay Primary School.</li></ul>	

	<ul style="list-style-type: none"> <li>▪ Councillor Keith Cranney advised he is a member of the SGC Regulatory Committee and a Bradley Stoke Town Councillor.</li> <li>▪ Councillor Tony Hyde declared he is Secretary of Stoke Gifford Retirement Village, Residents Association, Ex-officio member of the Extra Care Charitable Trust.</li> </ul>	
3	<p><b>Public Session [Maximum of 15 minutes, up to 3 minutes per person]</b></p> <p>Seven residents were in attendance.</p> <p><b>J Baldwin</b> – Removal of 12 unsightly cars at Dower House which are legally SORN. Cllr T Jones advised the vehicles are on private land and are legally stored. The Police cannot remove and have no powers. The matter is outside of the Council remit and cannot offer any further assistance.</p> <p><b>J Lewis</b> – SGPC Work Maintenance Schedule. New Road Play area is not showing and should be added</p> <p><b>J Lewis</b> – Mike Gallivan / Maple Close - Ash Die back trees are looking unstable and need inspection/work as on public pathway</p> <p><b>J Lewis</b> – Christmas Lights Kingsway shops new lights have been ordered – all in hand Ratcliffe shops - £250 funding awarded to support the display – all in hand</p> <p><b>A Melvin</b> - Concerns raised with South Glos financial report suggesting substantial budget deficit – Does SGPC have reserves in place to manage potential impact?</p> <p>Cllr EB informed the meeting that Cheswick figures were confirmed this afternoon by G Evans, South Glos. A precept loss of approx. 25%. Substantial financial cuts will need to be made in the 23/24 budget. EB/DA/MB/JR and Finance officer CS will be meeting next week to look at financial impact/Precept 23/24 budget planning etc. 15<sup>th</sup> Nov 2022 @ 10.30</p> <p><b>A Melvin</b> - Office Opening time - AM suggested the office was closed at 3.30 when recently attended – EB to discuss office opening times with JR</p> <p><b>A Melvin</b> - Bakers Ground footpath hedges which were obstructing vehicle visibility have still not been cut. C Slade informed council that this has been reported 3 times into South Glos. E Brown will chase up with Pete Walley as Mark King is due to retire shortly and has reduced working days.</p> <p><b>Cllr B Allinson</b> – John Rendell to publish a list of key contacts in South Glos and circulate to all councillors - names / roles are changing regularly and are difficult to keep current.</p> <p><b>J Williams</b> – Highbrook - concerns re running of venue – EB/DA explained background to SGPC decision to not take on the community hall – DA explained two charities have expressed interest and funding issues remain a concern. J Williams asked that Highbrook community are kept informed of any updates. JR to update on SGPC website news</p> <p><b>D Slade</b> – Would like express thanks to Streetcare with their excellent work on Brookway – Well executed / planned and managed. EB said he would forward the</p>	<p>Action JR. Complete.</p> <p>Action taken, surgeon removed dead/ dangerous tree overhanging path. Dec 22.</p> <p>Action taken JR/ EB.</p> <p>JR Action Taken.</p>

	comments to the South Glos team	Action EB
4	<p><b>To approve the minutes of the last Full Council meeting dated Tuesday 11<sup>th</sup> October 2022.</b></p> <p><b>Post meeting update</b></p> <p><b>D Shore</b> - Requested clarification of the Metro bus routes / schedule through Brooklands new estate. EB reported schedule yet to be published</p> <p><b>D Shore</b> - A quote by three local tree surgeons to remove dead and large trees on Hatchet Road. Clr E Brown reported quote of 6k has been sought (this could be reduced with inhouse groundsman working on site).</p> <p><b>JR</b> to email to Mark King to address cutting tall trees at the top end of Hatchet Road which falls in South Glos remit. <b>JR to monitor</b></p> <p>Minutes proposed by Councillor Keith Cranney, seconded by Councillor Sue Bandcroft, unanimously carried.</p>	
5	<p><b>To approve the expenditure and general accounts for September 2022.</b></p> <p>The Finance Officer tabled financial correspondence for October 2022 which included: - Co-operative general account (Cashbook 1) Payments totalling £29,090.37, Income £250,716.09, with a cash book balance of £438,015.83</p> <p>Council noted the expenditure and bank balance for the accounts for October 2022 which were proposed by Councillor Keith Cranney, seconded by Councillor Dave Addison, unanimously carried.</p> <p>Grant Request 1 – Heart Heroes £222 – Proposed by Councillor Brian Allinson, seconded by Councillor Dave Addison, unanimously carried.</p> <p>Grant Request 2 – St Michaels Church £500 – Councillor Ernie Brown and Brian Allinson agreed jointly to fund the project with their MAF allocation 50/50. Councillor Ernie Brown will make contact with St Michaels Church and discuss funding sum.</p> <p>Note Councillor A Shore raised concern with healthy bank balance of St Michael Church and challenged the need for SGPC to fund project – although supported the cause.</p>	
6	<p><b>To receive updates from Parish Council Committees and to consider expenditure as required relating to budgets/external funding.</b></p> <p><b>Finance</b> No comment re finances</p> <p>Trust AGM next Wed 16 Nov week and all welcome to attend.</p> <p><b>Recreation and Leisure.</b></p> <p>Gang mowers – EBay has not received any offers for 2 weeks. A private offer by local resident of £200 has been received. Winter season no grass cutting requirements – the machinery is depreciating and taking up car park space.</p> <p>Councillor M Brown proposed acceptance of £200 offer, seconded by Councillor B Alli-</p>	

	<p>son, unanimously carried.</p> <p><b><u>Planning and Transportation.</u></b></p> <p>No comment from Cllr A Shore</p> <p>Cllr E Brown stated that he is attending P&amp;T South Glos meeting this week and will be challenging the lack of infrastructure when approving planning applications ie Dentist/GP/Schools roads etc</p>	
7	<p><b>To discuss and comment on current South Gloucestershire Council Consultations.</b></p> <p>Nothing new to report.</p>	
8	<p><b>To receive updates from South Gloucestershire Council Members within the parish of Stoke Gifford.</b></p> <p><b>Cllr B Allinson</b> – 5 commercial recycling bins at Hatchet Rd are unsightly – need removing but are on private land. E Brown to action Thursday at South Glos meeting – Cllr T Jones noted that if the bins are rat infected the responsibility will fall back to the council.</p> <p><b>Councillor S Bandcroft</b> - Local Nature Plan is being created with help from R Madden (office staff). T Hewer has expressed interest in helping with the plan, which has no allocation of funding available.</p> <p><b>Councillor S Bandcroft</b> -Forty Acres and Meade park committee will be running a meeting in two weeks to discuss merging the groups.</p> <p><b>Councillor B Allinson</b> - Meade Park café is proving a great success.</p> <p><b>Councillor E Brown</b> - Planter at Tesco Hatchet Rd – South Glos have quoted £220 per annum to maintain the planter 4 times a year – E Brown suggested it is managed in-house or seek voluntary groups to manage area – to review at next meeting.</p> <p><b>Councillor D Addison</b> requested that Harding Rd (Brooklands Park) keep as a recreational area. Councillor T Jones informed that the area has been destined for further building. All councillor to highlight when this area appears on the planning portal.</p>	<p>Action EB</p> <p>SB – to review with Friends of 40 Acres MB – Church Group JR to review</p>
9	<p><b>To receive Planning applications from South Gloucestershire Council.</b></p> <p>No Planning applications to review. Next meeting will be 22 November 2022 @ 7pm</p>	
10	<p><b>Any other business relevant to this committee.</b></p> <p>Praised PCSO Rom who has been seen and actively involved in the local area – nice to see policing presence</p> <p><b>Cllr E Brown</b> - Rave in Bakers Ground – no police action taken</p> <p><b>Cllr E Brown</b> - Travellers in car park at rear of Parkway Station (South Glos land) Court 77 has been issued and should be off site in 7 working days. Cllr B Allinson suggested that the car park is opened for use so local roads are not overflowing with commuter</p>	<p>Action BA</p>

	<p>vehicles. BA to contact S Reed</p> <p>Hambrook Temporary Lights update required – Cllr EB will raise with S Reed South Gos</p> <p><b>Cllr B Allinson</b> – would like to thank Carl again for wonderful work on cenotaph and bench</p> <p><b>Cllr D Addison</b> – Brooklands waste/dog bins – not available ie Poppy Close. Cllr T Jones advised this is Winterbourne Council area – not SGPC responsibility.</p> <p><b>Cllr D Addison</b> - A noticeboard will need to be sited in the Brooklands new community – to note for next year budget and seek potential location.</p> <p><b>Cllr M Brown</b> – Gipsy Patch Lane – land on the slope on the side of the bridge, works have yet to be completed – review at end of November. A Shore to review dates/schedule of work for completion.</p> <p><b>Cllr J Henshaw</b> – will forward cricket club details to J Rendell. The club is looking for a summer site – potential extra funding stream for SGPC</p>	<p>Action EB</p> <p>Action JR to note</p> <p>Action J Henshaw</p>
11	<p><b>CONFIDENTIAL ITEMS.</b></p> <p>To resolve, by the nature of the sensitivity of items to exclude the press and public [<i>Public Bodies Admissions to Meeting</i>].</p> <p>None.</p>	
12	<p><b>Date of next meeting:</b></p> <p>Tuesday 10<sup>th</sup> January 2023 at 19:00 at Little Stoke Community Hall.</p>	

Meeting closed 21:05

Signed: \_\_\_\_\_

E Brown (Chair)On behalf of Stoke Gifford Parish Council

Date: \_\_\_\_\_