



STOKE GIFFORD

PARISH COUNCIL

Community Hall, Little Stoke Lane, Little Stoke, Bristol, BS34 6HR

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STOKE GIFFORD PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING

Held on Tuesday, 14th February 2023 at 19:00

at Little Stoke Community Hall, Little Stoke Lane, Bristol, BS34 6HR

EMERGENCY PROCEDURE

In tout and of a fire all those present should leave the building calmly, breaking a fire alarm panel on the way out, and assemble on the far side of the car park at the assembly point.

Attendees are reminded to either switch off or make silent their mobile phones.

PRESENT:

Cllrs E Brown [Chair], D Addison, S Bandcroft, M Brown, K Cranny, A Hyde, T Jones, D Pembury, P Reich and A Shore.

In attendance was J Rendell (Parish Clerk) and six local residents.

1	Welcome and apologies for absence. The Chair, Councillor Ernie Brown welcomed all present to the meeting. Apologies received from Councillors Brian Allinson and Jac Henshaw.	
2	To receive notification of any member's personal or prejudicial interest. <ul style="list-style-type: none">▪ Councillor Ernie Brown declared he is on South Gloucestershire Planning Committee, Avon & Fire Authority.▪ Councillor David Addison declared he is Chair of the Stoke Gifford Trust Committee.▪ Councillor Sue Bandcroft declared she is the Chair of Forty Acres recreational space.▪ Councillor Pauline Reich is a member of the Trust Committee.▪ Councillor Tony Hyde declared he is Secretary of Stoke Gifford Retirement Village, Residents Association, member of the Extra Care Charitable Trust.▪ Councillor Trevor Jones declared an interest in planning application 14 (a) on the agenda and therefore will not vote. South Gloucestershire, Winterbourne Parish	

	<p>Council, Wallscourt Farm Academy, Governor of Frenchay Primary School.</p> <ul style="list-style-type: none"> ▪ Councillor Keith Cranney advised he is a member of the SGC Regulatory Committee and a Bradley Stoke Town Councillor. 	
3	<p>Public Session [Maximum of 15 minutes, up to 3 minutes per person]</p> <p>Six residents were in attendance.</p> <p>The Gipsy Patch Lane Stakeholder Liaison Group will be meeting on Monday 20th February 11:00 at Little Stok Community Hall.</p> <p>Local resident asked the Clerk if the Councillor attendance sheet could be available prior to the election period. Clerk confirmed the information is included in the Parish Council annual report which will be delivered to all households within the parish boundary, on the website and hard copies available at the AGM and Community Hall going forward. Due to the elections approaching the Clerk confirmed the Annual report will be distributed earlier.</p> <p>Parish Council grounds staff have been carrying out a lot of tree work in recent weeks, taking down dead trees and tidying larger trees and hedgerows. A local resident has acknowledged this work and asked to pass thanks on to the team. The works have had a vast improvement on the outlook of the parish.</p> <p>Two mature trees opposite the Meade Park entrance (Forty Acres side) appear to be Ash Dieback and hanging over the pathway. Parish Clerk will visit the site right away and devise a plan with the Grounds team.</p> <p>The caravan dumped on the side of the road along Harry Stoke Road is still in situ, correspondence has taken place between the vehicle owner, local residents and at parish and SGC level. Councillor Keith Cranney confirmed this should now be a Police matter due to the amount of time the vehicle has been abandoned and advised residents the Local Police Beat Surgery is taking place on Wednesday 15th February at Little Stoke Community Hall 10:00.</p> <p>With the Elections approaching a local resident is hoping that all candidates live within the parish boundary.</p>	<p>Clerk to send out Annual report early.</p> <p>Clerk/ staff to devise a plan at Rec&Leisure.</p>
4	<p>To approve the minutes of the last Full Council meeting dated Tuesday 10th January 2022.</p> <p>Minutes of the Full Council meeting held on 10th January 2022 were proposed for acceptance by Councillor Tony Hyde and seconded by Councillor Sue Bandcroft, proposal carried. Minutes were signed by the Chair of the meeting as a correct record.</p>	
5	<p>To approve the expenditure and general accounts for January 2023.</p> <p>The Parish Clerk tabled financial correspondence for January 2023 which included the Co-operative general account (Cashbook 1) Payments totalling £33,937.66, Income £16,603.77, with a cash book balance of £358,228.86.</p> <p>Council noted the expenditure and bank balance for the accounts for January 2023 which were proposed by Councillor Keith Cranney, seconded by Councillor Tony Hyde, unanimously carried.</p>	

6	<p>To receive updates from Parish Council Committees and to consider expenditure as required relating to budgets/external funding.</p> <ul style="list-style-type: none"> - Planning & Transportation: SGC Town & Parish Forum. <p>Councillor Andrew Shore informed members he and the Parish Clerk attended the recent virtual Town & Parish Forum online. The next meeting is being held on Monday 20th February 14:00 and it's focusing on the Town and Parish Council and Planning Forum. This virtual event will cover the following updates and provide an opportunity to ask questions:</p> <ul style="list-style-type: none"> • Development Management and Major Sites • Planning Policy • Planning Enforcement and Building Control • Q&A <p>- <u>Finance</u></p> <p>Nothing further to report.</p> <p>- <u>Recreation and Leisure</u></p> <p>Councillor Mike Brown highlighted the various tree works being carried out in-house by the parish grounds team and outsourced work to tree surgeons for the larger trees. This will continue into the 2023/24 year as we ensure we prioritise the urgency of the Ash Dieback project.</p>	
7	<p>Replacement climbing frame at Trust Ground, North Road.</p> <p>The Parish Clerk confirmed the Recreation & Leisure committee members proposed to discuss the condition of the current play facility, and possible replacement at Full Council.</p> <p>Parish Council staff continue to closely monitor the equipment but it is deteriorating through the winter months and is in need of replacing when possible.</p> <p>The ROSPA report was carried out in October 2022 which declared the equipment as an amber rating and a recommendation to replace.</p> <p>The Clerk presented three quotations from Play Equipment Companies for a like for like climber frame. The Clerk confirmed each quote included their own Taylor Made product of the Climber, hence why they look slightly different in appearance.</p> <p>Following discussion Councillor Dave Addison proposed acceptance of the cheaper quote of £7,640 offered by Pentagon Play, seconded by Councillor Tony Hyde, unanimously carried.</p>	<p>SGPC removed before easter hols, replacement scheduled for end of April.</p>
8	<p>To discuss and comment on current South Gloucestershire Council Consultations.</p> <ul style="list-style-type: none"> - Thornbury to North Bristol Sustainable Transport Corridor Improvements. - Recommissioning of Drug & Alcohol Support Services. 	

	<ul style="list-style-type: none"> - Violence Against Women and Girls - social media toolkit - Sort-It Centre, Developing recycling and reuse facilities 	
9	<p>To receive updates from South Gloucestershire Council Members within the parish of Stoke Gifford.</p> <p>None.</p>	
10	<p>To receive Planning applications from South Gloucestershire Council.</p> <ul style="list-style-type: none"> - P23/00275/HH 50 Kingsway, Little Stoke, South Gloucestershire, BS34 6JW <p>Stoke Gifford Parish Council Object to this planning application as a five-bed property should have three parking bays.</p>	
11	<p>New HMRC Legislation for Local authority sports facilities making them non-business activity outside the scope of VAT.</p> <p>Parish Clerk has received information from NALC on two bulletins which have immediate impact on local councils:</p> <ol style="list-style-type: none"> 1. HMRC conceded last week that charges for local authority sports facilities are a non-business activity and outside the scope of VAT. Affected councils may be able to reclaim additional VAT relating to the last 4 years. 2. The Government increased the £25,000 threshold for Contracts Finder to £30,000 from 21 December 2022. This puts us back to the position where it is effectively contracts over £25,000 plus VAT (rather than £25,000 including VAT) that are advertised. <p>The 2023/24 price list approved by Council will remain the same. The office will make contact with HMRC with regards to the reclaim VAT process from the previous four years.</p>	
12	<p>Any other business relevant to this committee.</p> <ul style="list-style-type: none"> - Harry Stoke/ East of Harry Stoke Education Infrastructure Member Briefing. <p>The Chair, Councillor Ernie Brown has received information from South Glos Council proposing a change to the education infrastructure supporting the Harry Stoke and East of Harry Stoke developments. They propose to move ahead with only one rather than two new primary schools initially proposed across the two developments to reflect significant changes in school population numbers, available funding and central government policy since the original planning permission for the Harry Stoke site was granted in 2007.</p> <p>Councillors and members of the public had concerns with this proposal and the severe lack of infrastructure for this part of the parish. Councillors feel the area is in need of not only school facilities but a dentist, retail units, and a doctor's surgery to accommodate the many additional numbers on the new build completion.</p> <p>The reason for the lack of infrastructure being that each planning application is viewed in isolation and not the bigger picture therefore you could have many applications resulting in thousands of houses but no change to the number of schools or roads.</p>	

	<p>- Foodies Festival.</p> <p>There were concerns over the parking for the festival and members feel obtaining a dedicated parking space is an important part of SGPC hosting such a large event with minimal impact on neighbours and surrounding roads.</p> <p>The Parish Clerk confirmed the Event Management team will manage the whole operation and awaiting official details from the SGC licencing team once it's been formally approved.</p> <p>The Clerk will liaise with the management team and report back to Council once the licencing has been sought, and car parking area has been negotiated close to the playing fields accommodating families with push chairs and plans for the elderly/ disabled etc.</p> <p>- Gipsy Patch bridge project.</p> <p>The Chair, Councillor Ernie Brown continues to liaise with SGC chasing the remaining works to be carried out on site but has received little positive response. The 'Lessons Learned' meeting is scheduled for Monday 20th February and its extremely disappointing that works are still not complete.</p> <p>Ernie Brown stated the management of the project has been poor from the start and the project time has taken way to long, with no or little consideration to local residents and businesses throughout.</p> <p>Councillor Keith Cranney would like to see a tree planted in Forty Acres to celebrate the life of a local resident who often played an active part in the local community.</p> <p>Councillor Sue Bandcroft will Liaise with the parish clerk and look into the planting of a tree in a suitable position.</p>	
13	<p>CONFIDENTIAL ITEMS.</p> <p>To resolve, by the nature of the sensitivity of items to exclude the press and public [Public Bodies Admissions to Meeting].</p> <p>None.</p>	
14	<p>Date of next meeting:</p> <p>Tuesday 11th April 2023 at 19:00 at Little Stoke Community Hall.</p>	

Meeting closed 20:50

Signed: _____
E Brown (Chair) On behalf of Stoke Gifford Parish Council

Date: _____