



Community Hall, Little Stoke Lane, Little Stoke, Bristol, BS34 6HR

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## STOKE GIFFORD PARISH COUNCIL

### MINUTES OF THE FULL COUNCIL MEETING

Held on Tuesday, 11<sup>th</sup> April 2023 at 19:00

at Little Stoke Community Hall, Little Stoke Lane, Bristol, BS34 6HR

#### EMERGENCY PROCEDURE

*In the event of a fire all those present should leave the building calmly, breaking a fire alarm panel on the way out, and assemble on the far side of the car park at the assembly point.*

*Attendees are reminded to either switch off or make silent their mobile phones.*

#### PRESENT:

Cllrs D Addison, B Allinson, S Bandcroft, M Brown (Chair-standing in for Cllr E Brown), K Cranny, J Henshaw, A Hyde, D Pembury, P Reich, and A Shore.

In attendance was J Rendell (Parish Clerk) and thirteen local residents.

1	<p><b>Welcome and apologies for absence.</b></p> <p>The Chair, Councillor Mike Brown welcomed all present to the meeting.</p> <p>The Parish Clerk informed council the Chair Councillor Ernie Brown is recovering following major surgery and the deputy chair Councillor Mike Brown will step in to chair this meeting.</p> <p>Proposed by Councillor Keith Cranney, seconded by Councillor A Hyde.</p> <p>This meeting will be the last full council meeting attended by Councillor Brian Allinson who is standing down as a parish councillor after 25 years.</p> <p>Councillor Brian Allinson's service is appreciated and acknowledged by council staff, councillors and local residents.</p> <p>Apologies received from Councillors Trevor Jones and Ernie Brown.</p>	
2	<p><b>To receive notification of any member's personal or prejudicial interest.</b></p> <ul style="list-style-type: none"><li>▪ Councillor David Addison declared he is Chair of the Stoke Gifford Trust Committee.</li></ul>	

	<ul style="list-style-type: none"> <li>▪ Councillor Sue Bandcroft declared she is the Chair of Forty Acres recreational space.</li> <li>▪ Councillor Pauline Reich is a member of the Trust Committee.</li> <li>▪ Councillor Tony Hyde declared he is Secretary of Stoke Gifford Retirement Village, Residents Association, member of the Extra Care Charitable Trust.</li> <li>▪ Councillor Trevor Jones declared an interest in planning application 14 (a) on the agenda and therefore will not vote. South Gloucestershire, Winterbourne Parish Council, Wallscourt Farm Academy, Governor of Frenchay Primary School.</li> <li>▪ Councillor Keith Cranney advised he is a member of the SGC Regulatory Committee and a Bradley Stoke Town Councillor.</li> <li>▪ Councillor Jac Henshaw is a member of the Trust Committee.</li> </ul>	
3	<p><b>Public Session [Maximum of 15 minutes, up to 3 minutes per person]</b></p> <p>Thirteen residents were in attendance.</p> <p>A resident from Gypsy Patch Lane is concerned with the amount of speeding vehicles along Gypsy Patch Lane. SGC have installed temporary speedometers, but local residents would like to see a permanent fixture to monitor speeds 24/7. There is sense that vehicles are speeding across the parish in general and would benefit from the installation of more speedometers.</p> <p>A local resident requested an update on the Foodies Festival. The Parish Clerk will receive notification on Thursday 20<sup>th</sup> April following the licensing hearing on whether the Foodies Festival will have its licence approved. Residents continued to be concerned about the event parking, travel, roads, and general infrastructure.</p> <p>A new resident from the Brooklands housing development enquired as to why three schools, retail units, a nursery and community hall were all planned to be installed within the area and is now hearing rumours this is now not the case. Councillor Dave Addison explained the financial reasoning behind the parish councils decision to not take the community hall on. The Trust Charity are currently in talks with SGC regarding taking on the operation of the building.</p>	<p>Parish Clerk wrote to Police and Crime Commissioner Mark Shelford 12-04-23</p>
4	<p><b>To approve the minutes of the last Full Council meeting dated Tuesday 14<sup>th</sup> February 2023 and Finance &amp; General Purpose on 14<sup>th</sup> March 2023.</b></p> <p>Minutes of the Full Council meeting held on 14<sup>th</sup> February 2023 were proposed for acceptance by Councillor Sue Bandcroft and seconded by Councillor Tony Hyde, proposal carried. Minutes were signed by the Chair of the meeting as a correct record.</p> <p>Minutes of the Finance &amp; General-Purpose meeting held on 14<sup>th</sup> March 2023 were proposed for acceptance by Councillor Tony Hyde and seconded by Councillor Sue Bandcroft, proposal carried. Minutes were signed by the Chair of the meeting as a correct record.</p> <p>Councillor Keith Cranney gave thanks to the ground staff for their actions following a tree coming down and subsequently being removed the next morning.</p>	<p>Clerk – Head Grounds man.</p>

5	<p><b>To approve the expenditure and general accounts for March 2023.</b></p> <p>The Parish Clerk tabled financial correspondence for March 2023 which included the Co-operative general account (Cashbook 1) Payments totalling £37,888.12, Income £18,492.76, with a cash book balance of £307,412.83.</p> <p>The Clerk then tabled the Lloyds account for Q4, with a balance of £29,492.73, income of £0, and expenditure of £21.</p> <p>Council noted the expenditure and bank balance for the accounts for March 2023 which were proposed by Councillor Dave Addison, seconded by Councillor Pauline Reich, unanimously carried.</p>	
6	<p><b>To receive updates from Parish Council Committees and to consider expenditure as required relating to budgets/external funding.</b></p> <p><b><u>Planning &amp; Transportation</u></b> None</p> <p><b><u>Finance</u></b> None</p> <p><b><u>Recreation and Leisure</u></b> None</p>	
7	<p><b>Grant Aid application.</b></p> <p><b>Heart Heroes (Bristol) - £888.00</b> The full amount was approved. Proposed by Councillor Brian Allinson, seconded by Councillor Mike Brown.</p> <p><b>Stoke Gifford Trust Short Mat Bowls - £2,372.00</b> £1,000 was approved. Proposed by Councillor Mike Brown, seconded by Councillor Pauline Reich, as a contribution towards a roller and a new mat. Councillor Brian Allinson suggested the group should contact the area wide pot where funding is available for local clubs and groups and also Bradley Stoke Town Council where many of the clubs' residents reside. The newly formed parish of Cheswick and Stoke Park should also be contacted for funding.</p>	<p>12.04</p> <p>12.04</p>
8	<p><b>Update on request for additional defibrillator unit within the parish.</b></p> <p>Update by Parish Clerk. Following an approach in March from a Bradley Stoke Town Councillor for the amount £2,768 requesting the parish purchase a defib unit and cabinet for public access within the Little Stoke area, the Clerk was advised to liaise with Little Stoke Social Club to see if we can work together on the supply of a unit and a very worthy cause to the local residents. LSSC confirmed they hold a defib unit internally and it is available only during opening hours but would be happy to move the defib unit externally to become permanently available for public access. For this to happen a cabinet would need to be purchased to securely house the defib unit.</p>	<p>12.04</p>

	Following discussion Parish Councillors approved the purchase of a cabinet at the cost of £500, to be taken from Grant Aid budget. Proposed by Councillor Jac Henshaw, Seconded by Councillor Dave Addison.	
9	<p><b>To discuss and comment on current South Gloucestershire Council Consultations.</b></p> <p>None.</p>	
10	<p><b>To receive updates from South Gloucestershire Council Members within the parish of Stoke Gifford.</b></p> <p>None.</p>	
11	<p><b>Planning Applications</b></p> <p>Should planning permission be granted, SGPC would request the inclusion of a condition restricting the hours of working (and movement or delivery of machinery or building materials), during the period of construction, to 07:30 – 18:00 Monday to Friday, 08:00 – 13:00 Saturdays and with no working permitted on Sundays or Public Holidays.</p> <p><b>a) P23/01155/F- Land to the Rear of Crantock, Filton Lane, Stoke Gifford, South Gloucestershire, BS34 8QN</b>  <i>Erection of 2no. detached dwellings with associated works (amendment to PT17/1351/F) (Retrospective).</i></p> <p>Following a short discussion, Councillor Keith Cranney proposed no objection to this planning application, seconded by Councillor Andrew Shore, carried.</p> <p><b>b) P23/00200/F- Land Adjoining Stanley Cottages, Bonnington Walk, Stoke Gifford, South Gloucestershire, BS7 9YU</b>  <i>Erection of 5no. small Houses in Multiple Occupation (HMO) (Class C4), with associated landscaping and works.</i></p> <p>Object - Stoke Gifford Parish Council have reviewed the latest plans and re-iterate our objections to this planning application.</p> <p>It would be an overwhelming, unhealthy &amp; harmful over-concentration of HMO development within an area, with essentially a block of five 6-bedroom HMO dwellings. This would prejudice the residential amenity of occupiers of nearby properties and adversely affect the character of the area. This will be exacerbated by the also adjacent 3 or 4 other HMOs under construction and other HMOs in the vicinity.</p> <p>The tandem parking arrangements are inappropriate for HMO dwellings (not designed for both cars to enter/exit independently). Also 3 dedicated off-road parking spaces are needed, in addition to spaces for visitors, given the parking problems already present in the surrounding area. The increased theoretical quantity of parking spaces in the revised plans is noted, however some of these spaces (as commented by the transport officer) are too short or too narrow. Also some tandem parking still remains, which is inappropriate for HMO dwellings.</p>	

	<p>Councillors are also concerned about the unsuitable vehicle and pedestrian access (potentially via a Sports Centre facility) with heavy congestion at weekends, poor surfacing and inadequate street/footpath lighting, leading to safety issues. Plus further pressure on local amenities/infrastructure. We note that the access road has now been made narrower (4.2m) than in the original plans (5m), which exacerbates the access issues further.</p> <p>We also note the ecology officers comment that a 10% net biodiversity gain needs to be delivered on-site, which seems unlikely to be deliverable from these proposals. The latest plans appear to show a further reduction in trees, other greenery and biodiversity.</p> <p>This application would be contrary to planning policies CS1, CS17, PSP8, PSP16, PSP19, PSP38, PSP39 and the adopted SPD for HMOs. It should be refused.</p> <p>Should planning permission be granted, SGPC request the inclusion of a condition restricting the hours of working (and movement or delivery of machinery or building materials), during the period of construction, to 07:30 - 18:00 Monday to Friday, 08:00 - 13:00 Saturdays and with no working permitted on Sundays or Public Holidays.</p>	
12	<p><b>Alteration of parish boundary following the removal of Cheswick Village and Stoke Park. New parish boundary map including parish wards.</b></p> <p>Parish Clerk presented members with an updated Stoke Gifford Parish Council map recently received from SGC. The map with the newly formed boundary includes three parish wards: North, Central and South.</p>	
13	<p><b>Any other business relevant to this committee.</b></p> <p>- <b>Official Audit sign off for Year-End accounts March 2023.</b></p> <p>The Parish Clerk presented the audit sign off for year-end accounts March 2023. Members noted and thanked the officers for the work carried out.</p> <p>Proposed by Councillor Dave Addison and seconded by Councillor Sue Bandcroft.</p>	
14	<p><b>CONFIDENTIAL ITEMS.</b></p> <p>To resolve, by the nature of the sensitivity of items to exclude the press and public [<i>Public Bodies Admissions to Meeting</i>].</p>	
15	<p><b>Date of next meeting:</b></p> <p>AGM - Tuesday 9<sup>th</sup> May 2023 at 19:00 at Little Stoke Community Hall.</p>	

Meeting closed 21:05

Signed: \_\_\_\_\_  
E Brown (Chair) On behalf of Stoke Gifford Parish Council

Date: \_\_\_\_\_