



STOKE GIFFORD

PARISH COUNCIL

Community Hall, Little Stoke Lane, Little Stoke, Bristol, BS34 6HR

Tel: 01454 865202

Email: clerk@stokegifford.org.uk

Web: www.stokegifford.org.uk

STOKE GIFFORD PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING

Held on Tuesday, 10th May 2023 at 19:00

at Little Stoke Community Hall, Little Stoke Lane, Bristol, BS34 6HR

EMERGENCY PROCEDURE

In the event of a fire all those present should leave the building calmly, breaking a fire alarm panel on the way out, and assemble on the far side of the car park at the assembly point.

Attendees are reminded to either switch off or make silent their mobile phones.

PRESENT:

Cllrs D Addison, S Bandcroft, R Barber, K Cranny, N Das Gupta, A Hyde, K Marsden, B Mead, P Richardson, A Shore and M Brown.

In attendance was J Rendell (Parish Clerk) and ten local residents.

1	<p>Welcome from the new elected Chair and apologies for absence.</p> <p>The Chair, Councillor Dave Addison welcomed all present to the meeting.</p> <p>Apologies received from Councillors Jan Brunwin.</p>	
2	<p>To receive notification of any member's personal or prejudicial interest.</p> <ul style="list-style-type: none">• Councillor David Addison declared he is Chair of the Stoke Gifford Trust Committee, a South Gloucestershire District Councillor, and a Bradley Stoke Town Councillor.• Councillor Sue Bandcroft declared she is the Chair of Forty Acre & Meade Park recreational space, Southern Brooks Archaeology and Abbeywood Conservation Group.• Councillor Keith Cranney declared he is a South Gloucestershire District Councillor, a member of Stoke Gifford Community Engagement Forum and Southern Brooks Archaeology.• Councillor Neel Das Gupta declared he is a South Gloucestershire District Councillor, a member of Bristol Durga Puja, The Hindu Temple Bristol, and the Conservative Unionist Party.• Councillor Tony Hyde declared he is Chair of Stoke Gifford Retirement Village	

	<p>Residents Association, representative on the Extracare Charitable Trust, and Chair of Stoke Park & Cheswick Parish and Conservative Unionist party.</p> <ul style="list-style-type: none"> • Councillor Keiron Marsden declared his wife is a Trustee of The Olympus Academy Trust. • Councillor Penny Richardson declared an interest in agenda item (f) planning application for <i>Land at Filton Retail Park</i>, due to being employed at UWE, and will not vote on this matter. • Councillor Andrew Shore is Chair of the Planning & Transportation committee. 	
3	<p>Public Session [Maximum of 15 minutes, up to 3 minutes per person]</p> <p>Ten residents were in attendance.</p> <p>A local resident asked if the South Glos District Councillors could update the parish council on a more frequent basis. The Chair, Councillor Dave Addison informed the resident there is an update from South Glos District Councillors on every Planning & Transportation, Finance & General Purpose and Full Council meeting.</p> <p>Local residents continue to be concerned by the number of potholes on the roads throughout the parish. Many have been reported and remain outstanding and a response from SGC Streetcare has recently been received by the resident on their schedule of works for 23/24.</p> <p>A local resident asked if the Foodies Festival plan to use the Mike Gallivan field for optional parking for the forthcoming event being held at Little Stoke Playing Fields. The parish clerk confirmed the event management team have not advertised the playing fields as a dedicated parking area but will use a section of the park to ensure a safe area allowing cars to park off grass verges and roadsides.</p>	
4	<p>To approve the minutes of the last Full Council meeting dated Tuesday 11th April 2023.</p> <p>Minutes of the Full Council meeting held on 11th April 2023 were proposed for acceptance by Councillor Andrew Shore and seconded by Councillor Sue Bandcroft, proposal carried. Minutes were signed by the Chair of the meeting as a correct record.</p>	
5	<p>To approve the expenditure and general accounts for April 2023.</p> <p>The Parish Clerk tabled financial correspondence for April 2023 which included the Co-operative general account (Cashbook 1) Payments totalling £36,671.93, Income £276,164.41, with a cash book balance of £545,698.17.</p> <p>Council noted the expenditure and bank balance for the accounts for March 2023 which were proposed by Councillor Tony Hyde, seconded by Councillor Sue Bandcroft, unanimously carried.</p>	
6	<p>To receive updates from Parish Council Committees and to consider expenditure as required relating to budgets/external funding.</p> <p><u>Planning & Transportation</u> None</p> <p><u>Finance</u> None</p>	

	<p><u>Recreation and Leisure</u></p> <p>Councillor Mike Brown asked the Parish Clerk to look into the changing room block at Little Stoke Playing Fields and the potential replacement of toilets, sinks and shower heads.</p>	
7	<p>Grant Aid application</p> <p>1st Little Stoke Scout Group - £1,000.00 <i>Councillor Sue Bandcroft declared a personal interest in this application due to a family member currently a leader.</i> Following discussion Councillor Mike Brown proposed to defer to the next Full Council meeting, and asked a representative to be present, seconded by Councillor Tony Hyde, carried.</p> <p>St Michael’s Church - £500.00 £500 was approved. Proposed by Councillor Keith Cranney, seconded by Councillor Tony Hyde, carried.</p>	
8	<p>To discuss and comment on current South Gloucestershire Council Consultations.</p> <p>None.</p>	
9	<p>To receive updates from South Gloucestershire Council Members within the parish of Stoke Gifford.</p> <p>Councillor Keith Cranney is currently the SGC Licence Committee Chair but awaits the allocation process within SGC.</p>	
10	<p>Planning Applications</p> <p>None</p>	
11	<p>Youth Provision update from SGC.</p> <p>The Parish Clerk has received contact from SGC Youth Services, informing the parish the current Youth Activities Offer contract expires on 31st March 2024 and at present, some of those funds contribute towards youth work delivery in Stoke Gifford.</p> <p><i>CYN also secured lottery funding to further supplement the local provision. Whilst I understand the lottery funds continue until 2025, the funding currently contributed by South Gloucestershire Council will cease on 31st March 2024 and so that is likely to impact on local delivery.</i></p> <p><i>The new Youth Activities Offer tender should be issued in early May according to the timetable we shared at the event in February, and so I am just checking you have all the information and contacts you need to help you consider if you do want to be part of those new contractual arrangements. The list of youth providers who attended the networking event is attached again and Stoke Gifford fall under Lot 1 . The current lead provider is FACE, but I am aware that your current delivery is provided by CYN. I</i></p>	

	<p><i>would recommend conversations are opened with FACE and /or CYN to consider future provision.</i></p> <p>Parish Councils wishing to be part of the Youth Activities Offer arrangements will need to express an interest to a youth provider who is preparing a tender during May and agree in principle the number of nights wanted and likely contribution from the parish council that you will put forward as a budget proposal to take effect from 1st April 2024. Final tenders will be sought in July, so that is when your commitments and plans need to be fairly firm. We do recognise the impact of local elections on your decision making and will try and recognise that in the process.</p> <p><i>Parish Councils can of course decide to make their own arrangements for delivery of youth work independently of South Gloucestershire Council, but without any contribution from Youth Activity Offer funds. If this is the case, we are still very happy to offer advice and support if needed with your own contracts and monitoring and also to extend youth work training opportunities and share good practice with your local staff where we can. Please be aware that the Youth Activities Offer tender process is how South Gloucestershire Council will distribute all available funds for youth clubs / positive activities. I am not aware of any other grant programmes earmarked for youth provision.</i></p> <p>Members felt it was important to engage with SGC on the Youth Activities offer tender process and Councillor Sue Bandcroft offered to link with the Clerk to make contact with SGC ensuring the parish are kept up to date with the youth programme and approved contract agreements.</p>	<p>SB/ Clerk to contact Sharon Adams</p>
<p>12</p>	<p>To receive the Internal audit report and AGAR 2022/23.</p> <p>Parish Clerk presented members with the Internal audit documents including the Annual Governance Statement 2022/23. The Chair, Councillor Dave Addison and Parish Clerk duly signed the forms.</p> <ul style="list-style-type: none"> - The Annual Governance and Accountability Return (AGAR) announcement Monday 5th June 2022 displayed 6th June to Friday 19th July 2023 in notice boards around the Parish. <p>The Parish Clerk informed the meeting the Annual Governance and Accountability Return (AGAR) will be displayed on the following Stoke Gifford notice boards:</p> <p>Announcement date – 5th June 2023.</p> <ul style="list-style-type: none"> - Little Stoke Community Hall BS34 6HR - The Village Green, North Rd BS34 8PE - The Kingsway Shops BS34 6JL - Bakers Ground BS34 8GF <p>12.1 Annual internal report presented/ noted.</p> <p>12.2 Annual Governance Statement section 1 approval.</p>	

	<p>12.3 Accounting Statement section 2 approval.</p> <p>12.4 Commencement date for Exercise of Public Rights. 22nd May 2023.</p>	
13	<p>Any other business relevant to this committee.</p> <p>Councillor Andrew Shore informed everyone present the Annual Garden Party will be happening this coming Sunday 14th May at his property in Harry Stoke. 14:00 start tart- everyone is welcome.</p> <p>Councillor Kieron Marsden has highlighted as a result of recent canvassing around the parish the need for speed control on our roads, areas where crossing of roads can be done more safely and the ever-worsening potholes in the roads. SGC District Councillor Keith Cranney informed Councillor Kieron Marsden to make contact directly with Nigel Ridler at SGC.</p> <p>The Chair Dave Addison asked members for a volunteer to round up prizes for the raffle at this year’s Stoke Gifford Annual Fete, replacing the excellent work of the outgoing Councillor Ernie Brown who has managed to get various prizes for the raffle in recent years. Councillor Mike Brown offered to take on this role.</p> <p>The Chair thanked Councillor Mike Brown and reminded members the fete will take place on 29th May and all volunteers would be gratefully received.</p>	<p>KM contact SGC and attend Police Beat Surgery</p>
14	<p>CONFIDENTIAL ITEMS.</p> <p>To resolve, by the nature of the sensitivity of items to exclude the press and public [<i>Public Bodies Admissions to Meeting</i>].</p> <p>None</p>	
15	<p>Date of next meeting:</p> <p>13th June 2024.</p>	

Meeting closed 21:10

Signed: _____
D Addison (Chair) On behalf of Stoke Gifford Parish Council

Date: _____