



STOKE GIFFORD

PARISH COUNCIL

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STOKE GIFFORD PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING

Held on Tuesday, 9th April 2024 at 19:00

at Little Stoke Community Hall, Little Stoke Lane, Bristol, BS34 6HR

EMERGENCY PROCEDURE

In the event of a fire all those present should leave the building calmly, breaking a fire alarm panel on the way out, and assemble on the far side of the car park at the assembly point.

Attendees are reminded to either switch off or make silent their mobile phones.

PRESENT:

Councillors D Addison, S Bandcroft, R Barber, M Brown, K Cranney, N Das Gupta, A Hyde, K Marsden, P Richardson and A Shore.

In attendance was J Rendell [Parish Clerk] and four local residents.

1	Welcome and apologies for absence. The Chair, Councillor Dave Addison welcomed all present to the meeting. Apologies were received from Councillors Brian Mead and Jan Brunwin.	
2	To receive notification of any member's personal or prejudicial interest. Councillor Tony Hyde declared an interest in agenda item 7 as he is the Chair of Stoke Park & Cheswick Village.	
3	Public Session [Maximum of 15 minutes, up to 3 minutes per person] Four residents were in attendance. A local resident informed members that South Gloucestershire Council have posted letters within the local area informing residents of scheduled works to the roads on the Kingsway from 11 th April, mainly between Grange Close and the roundabout. Although this is positive news the resident urged council members to monitor the works ensuring it's of a good standard.	

	<p>A local resident queried the costs of some signage and a previous utility bill.</p> <p>A local resident visited the local Sort-It centre and was disappointed with the service received. The resident asked the on site operative for assistance in helping with an item and was refused.</p> <p>A local resident was pleased to see that SGPC are looking into the installation of new signage around the parish.</p> <p>Whilst on site the local resident noticed two items of the grounds team’s equipment stored outside and didn’t believe it was good practice and lack of care from the staff. The Clerk informed the resident the items are left outside due to lack of storage space but acknowledged the tractor bucket was upright and is normally in situ ‘face down’. The Clerk will pass to the staff. Councillor Mike Brown asked the Clerk to add as an agenda item at the Recreation & Leisure meeting later in the month.</p>	<p>Clerk will respond to the resident following the meeting.</p> <p>The tractor bucket and spiker unit were temporarily moved (earlier same day as the meeting) and removed by the start of the following day.</p>
4	<p>To approve the minutes of the last Full Council meeting dated Tuesday 13th February 2024.</p> <p>The Full Council minutes dated Tuesday 13th February 2024 was agreed as an accurate record, proposed by Councillor Keith Cranney, seconded by Councillor Sue Bandcroft, unanimously carried.</p>	
5	<p>To approve the expenditure and general accounts for March 2024.</p> <p>The Clerk tabled financial correspondence for March 2024 which included payments totalling £38,116.63 for the Co-operative general account, with a cash book balance of £323,186.36.</p> <p>Councillor Andrew Shore questioned the amount of maintenance work being undertaken on the council’s vehicles. Two recent services have been carried out on request of the Head Groundman and Councillor Andrew Shore queried the need for such work.</p> <p>Council noted the expenditure and bank balance for March, proposed by Councillor Keth Cranney, seconded by Councillor Keiron Marsden, a vote was taken, 9 for 1 abstention, proposal carried.</p>	
6	<p>Welcome to Stoke Gifford Parish Council signage.</p> <p>The Clerk has been in contact with the Asset and Infrastructure team at South Gloucestershire Council regarding the utilities checks to install new signage on the public highways. The Clerk is looking for the approval for SGC to carry out the works at an initial cost of £300 and £175.50 for the NRSWA searches x 3 locations = £826.50.</p> <p>Four areas have been identified around the parish and SGC have quoted for three locations due to the close proximity of two locations.</p>	

	<ol style="list-style-type: none"> 1- Off A4174 left onto New Road 2- Off A4174 left onto Great Stoke Way South 3- Oxleigh Way boundary line 4- Great Stoke North/ Winterbourne Road <p>Following discussion, Councillor Keiron Marsden proposed for the Clerk to contact SGC and approve the start up costs and carry out the searches to the four areas, in preparation of the installation of new signage, seconded by Councillor Tony Hyde, a vote was taken, 9 for, 1 abstention, proposal carried.</p>	
7	<p>Update on Brooklands Community Hall.</p> <p>Following the last committee meeting the Clerk contacted neighbouring parishes Winterbourne and Stoke Park & Cheswick to see if they would be interested in supporting the Business Case in any way possible, due to the Community Hall also potentially being an asset to the wider parishioners. 40% of the Brooklands estate belongs to Winterbourne. The Clerks of both councils will pass to members for discussion and feed back to SGPC.</p> <p>A meeting has been set up with the working group on Monday 15th April to meet Grainne Stables and Jennifer Kirk, to go through the Heads of Terms and the Lease agreement changes made by SGPC.</p> <p>Members will continue working with SGC and hope to be able to update at the May Full Council. Members can see the positives with the parish taking over the management of the Community Hall giving the parish a community building facility near the southern end. The parish would then have two buildings and major assets in the parish serving the parish.</p> <p>Members can see it will be a financial risk and the thorough Business Case projects the building will start to make money at year 4.</p> <p>Councillors continue to negotiate hard with SGC and unless they make the requested amends to the Heads of Terms and Lease agreement, SGPC will not take on the Community Hall and hope a Charitable Trust can take over the building ensuring that part of the parish is served by the facility, but not to the financial risk of the Parish council.</p>	
8	<p>To receive updates from Parish Council Committees and to consider expenditure as required relating to budgets/external funding.</p> <p><u>Recreation & Leisure.</u></p> <p>Councillor Mike Brown highlighted that the 3G astro pitch is now nearly ten years old with a life expectancy of seven to ten years, so we need to keep a close eye on the quality of surface and prepare accordingly within the councils five year plan.</p> <p>The section of pathway at Little Stoke playing fields running adjacent to the Little Stoke</p>	<p>Clerk added to 5 year plan.</p> <p>Clerk added to 5 year</p>

	<p>Lane needs to be replaced. The Clerk and Chair of Finance Councillor Keiron Marsden will monitor the five year plan and obtain quotes for the work.</p> <p><u>Planning & Transportation.</u></p> <p>There are currently three planning applications on the portal and the next committee meeting is being held on Tuesday 23rd April 2024.</p>	plan
9	<p>To discuss and comment on current South Gloucestershire Council Consultations.</p> <p>Parish Clerk informed members all current SGC consultations can also be found on the Parish Council website.</p>	
10	<p>To receive updates from South Gloucestershire Council Members within the parish of Stoke Gifford.</p> <p>Councillor Keith Cranney mentioned some Street Trading issues within SGC where traders were not being contacted for annual licencing renewals.</p> <p>Hambrook Lights.</p> <p>South Glos Council state that for the time being restrictions to traffic movements at Hambrook lights must remain in place. This is because roadside nitrogen dioxide levels must be compliant for at least a year. Recent data has shown significant improvements in the emissions at this location.</p> <p>Councillor Neel Das Gupta mentioned this is a hot topic at SGC level and a petition has been received with over 3,000 signatories in the hope the restrictions can be removed.</p>	
11	<p>To receive Planning applications from South Gloucestershire Council.</p> <p>None.</p>	
12	<p>Any other business relevant to this Committee.</p> <ul style="list-style-type: none"> - Official Audit sign off for Year-end accounts. To Approve the Accounting Statement. <p>The Parish Clerk presented the audit sign off for year-end accounts March 2024. Members noted and thanked the officers for the work carried out. Proposed by Councillor Dave Addison and seconded by Councillor Sue Bandcroft.</p> <ul style="list-style-type: none"> - Suggestions of road names from SGPC for new development in Harry Stoke. <p>The Clerk asked members for ideas to offer SGC on potential road names within the new housing development in Harry Stoke.</p> <p>Names suggested were:</p> <p>Hewett Cowslip Smart</p>	<p>Clerk informed SGC 10.04.24</p>

	<p>Following complaints from local residents about the constant overflowing waste bin outside the Tesco store on Ratcliffe Drive, Councillor Neel Das Gupta has been in contact with Tesco who have agreed to monitor and clear the bin on a more regular basis. The bin belongs to SGC and receives a weekly service by the operative. The Clerk will contact SGC to see if they can increase to a twice weekly service.</p> <p>Councillor Mike Brown informed members the contractors installing the new play equipment at Meade Park are scheduled to return to site Monday 22nd April.</p>	<p>SGC replaced bin and now on a daily service.</p>
13	<p>Date of next meeting</p> <p>14th May 2024.</p>	
14	<p>CONFIDENTIAL ITEMS.</p> <p>To resolve, by the nature of the sensitivity of items to exclude the press and public [Public Bodies Admissions to Meeting].</p> <p>None.</p>	

Meeting closed 20:35

Signed: _____

Date: _____

D Addison (Chair)
On behalf of Stoke Gifford Parish Council