



STOKE GIFFORD

PARISH COUNCIL

ANNUAL MEETING OF THE COUNCIL

Community Hall, Little Stoke Lane, Little Stoke
South Gloucestershire, BS34 6HR
Tel/Fax: 01454 865202
Email: clerk@stokegifford.org.uk
Web: www.stokegifford.org.uk

To Councillors: Dave Addison
Sue Bandcroft
Richard Barber
Janet Brunwin
Keith Cranney
Neel Das Gupta
Anthony Hyde
Keiron Marsden
Brian Mead
Penny Richardson
Andrew Shore
Mike Brown

The next Annual Meeting of the Council will be held:

Date: **Tuesday 14th May 2024**

Time: **19:00**

Venue: **Little Stoke Community Hall, Little Stoke, Bristol, BS34 6HR**

The Press and Public are invited to attend.

Yours faithfully,

John Rendell
Parish Clerk/RFO

EMERGENCY PROCEDURE

In the event of a fire, all those present should leave the building calmly, breaking a fire alarm panel on the way out, and assemble on the far side of the car park at the assembly point.

Please ensure mobile phones are either turned off or switched to silent during the meeting.

AGENDA

1. To elect Chair of Council for 2024/25 and sign the Declaration of Acceptance of Office.
2. To elect Deputy Chair for 2024/25.
3. Welcome and apologies for absence.
4. To receive notification of any member's personal or prejudicial interest.
5. To approve minutes of the last Annual Meeting of the Council dated 10th May 2023.
6. Present Annual newsletter to include report from Committee Chairs and overview from Parish Clerk.
7. Councillor attendance at meetings for 2023/24.
8. Review Parish Council 5-year plan.
9. Review and approve Policies and Procedures for 2024/25.
10. To resolve that Stoke Gifford Parish Council continues to meet criteria to exercise the General Power of Competence.
11. Appointment of members of Council to Committees.
12. Appointment of members of Council to external bodies.
13. Any other business.
14. Meeting closure.