



STOKE GIFFORD

PARISH COUNCIL

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STOKE GIFFORD PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING

Held on Tuesday, 10th November 2020 at 7pm Via Zoom

Ref:

EMERGENCY PROCEDURE

In the event of a fire all those present should leave the building calmly, breaking a fire alarm panel on the way out, and assemble on the far side of the car park at the assembly point.

Attendees are reminded to either switch off or make silent their mobile phones.

PRESENT:

Cllrs E Brown [Chair], D Addison, B Allinson, K Cranney, M Brown, J James, P Reich, A Shore and S Waters.

In attendance was J Rendell [Parish Clerk] and three local residents.

1	WELCOME AND APOLOGIES FOR ABSENCE	ACTION
	The Chair, Councillor Ernie Brown welcomed all present to the online virtual meeting. Apologies were received from Councillor David Pembury and Matt Lavis.	
2	TO RECEIVE NOTIFICATION OF ANY MEMBER'S PERSONAL OR PREJUDICIAL INTEREST	
	Councillor Ernie Brown declared he is on South Gloucestershire Planning Committee. Councillor David Addison declared he is Chair of the Stoke Gifford Trust Committee. Councillor Keith Cranney advised he is a member of the SGC Regulatory Committee.	
3	APPLICATIONS FOR DISPENSATIONS BY COUNCILLORS	
	None received.	

4	<p>PUBLIC SESSION – 3 members of the public were present during the meeting to observe proceedings.</p> <p>None.</p>	
5	<p>TO APPROVE THE LAST FULL COUNCIL MINUTES DATED TUESDAY, 13TH OCTOBER 2020, AND TO DISCUSS ANY MATTERS ARISING</p> <p><u>Accuracy</u> The minutes dated Tuesday, 13th October 2020 were agreed as an accurate record proposed by Councillor Andrew Shore, and seconded by Councillor Dave Addison, carried.</p>	
6	<p>TO APPROVE THE EXPENDITURE AND GENERAL ACCOUNTS FOR AUGUST AND OCTOBER 2020</p> <p>The Clerk tabled financial correspondence for August 2020 which included payments totalling £94,230.43 for the Co-Operative general account, with a cashbook balance of £145,088.27.</p> <p>The Clerk then tabled financial correspondence for October 2020 which included payments totalling £39,227.63, with cashbook balance of £132,256.86. Expenditure for the Stokes Youth Centre was £5,721.24 with a cash book balance of £13,900.24.</p> <p>Council noted the expenditure and bank balances for all accounts for August and October 2020 which were unanimously approved, proposed by Councillor Keith Cranney, and seconded by Councillor Pauline Reich, carried.</p>	
7	<p>UPDATE ON Highbrook Park Community Centre in Harry Stoke</p> <p>Parish Clerk John Rendell informed members that Crest have cancelled the meeting for November and rescheduled for December 2020. SGC are hoping to update the Parish following the meeting.</p>	
8	<p>TO APPROVE ALLOTMENT RATES FOR 2021</p> <p>The Chair Ernie Brown informed members the allotment rent is due to expire following a three-year fixed rate. The rates set out in 2017 are below:</p> <p>Full plot - £25.00</p> <p>Small plot - £19.50</p> <p>Half plot - £15.00</p> <p>Councillor Pauline Reich expressed how pleasing it has been to see the site improve so much over the past twelve months with more members spending time on site and carrying out the necessary improvements. The</p>	

	<p>allotment has provided a strong community spirit amongst members throughout the pandemic. There is also a waiting list for members to join. It was noted the current allotments are much cheaper than other local allotments within the area. After much discussion Councillor Dave Addison proposed a small increase for one year and then Council review the costs again in November 2021. Proposed increase of following rates:</p> <p>Full plot - £28.00</p> <p>Small plot - £21.50</p> <p>Half plot - £16.00</p> <p>Proposal seconded by Councillor Keith Cranney, a vote was taken, 6 for, 2 against, 1 abstention, proposal carried.</p>	
9	<p>TERMINATION OF THE STOKES YOUTH & COMMUNITY CENTRE AND HAND BACK TO SOUTH GLOS COUNCIL DECEMBER 31st2020</p> <p>Meetings have been held between Parish Clerk/ Parish Councillors and SGC Property Services to complete the handover of the building back to SGC on December 31st December 2020. Parish Clerk John Rendell is liaising with Chris Cox (SGC Property Services) and will supply building management records, alarm codes and keys back to SGC before handover date. One local organisation has expressed interest in taking over the management of the building and they are in contact with SGC. The Parish will continue to run the youth provision from the site and are in contact with CYN with regards to the running of evening sessions going forward.</p>	
10	<p>CASUAL VACANCY IN UNIVERSITY WARD</p> <p>Parish Clerk John Rendell informed members the office has received expressions of interest. The vacancy ends on November 27th with interviews taking place via zoom in December.</p>	
11	<p>TO APPROVE MEETING DATES FOR 2021</p> <p>The Parish Clerk presented a schedule of meeting dates proposed for 2021. Councillor Dave Addison proposed acceptance with the possibility of an additional Recreation & Leisure meeting to total four for the year, the Parish Clerk will add the fourth meeting to the calendar, seconded by Councillor Ernie Brown, carried.</p>	
12	<p>TO RECEIVE UPDATES FROM PARISH COUNCIL COMMITTEES AND TO CONSIDER EXPENDITURE AS REQUIRED RELATING TO BUDGETS/ EXTERNAL FUNDING.</p> <p>Recreation & Leisure. The Chair, Councillor Mike Brown informed members the improvements to the BMX track is due to finish this week and really pleased with the design. Crows have been damaging the newly made turf and the contractors have made plans to install pins to prevent further interruption to the surrounding landscaping. With the amount of rainfall over the past few weeks the ground is saturated with areas under water so the contractor will return to complete. Council will hold the</p>	

	<p>final payment until the work is signed off and complete, with the facility open to the public. The fencing will be kept up around the perimeter of the facility throughout November to allow the landscaping to settle before officially opening in December. It is hoped the Parish Council will organise something to formally open the new facility involving a professional competitor.</p> <p>Finance. The Chair, Councillor Dave Addison has met with officers and the Chair of Council to update the five-year plan and the precept options for the forthcoming year. It is hoped that despite the current pandemic and major loss of income throughout 2020/21 the Parish is able to keep to a moderate increase to cover inflation. A report and recommendation will be added to the Finance meeting in December for members to discuss.</p>	
13	<p>TO DISCUSS AND COMMENT ON CURRENT SOUTH GLOUCESTERSHIRE COUNCIL CONSULTATIONS.</p> <p>None.</p>	
14	<p>TO RECEIVE UPDATES FROM SOUTH GLOUCESTERSHIRE COUNCIL MEMBERS WITHIN THE PARISH OF STOKE GIFFORD.</p> <p>Councillor Brian Allinson continues to liaise with SGC on the temporary traffic lights by the new bus stop on Hatchett Road. SGC are monitoring traffic levels at off peak and peak times.</p>	
15	<p>TO COMMENT ON PLANNING APPLICATIONS RECEIVED FROM SOUTH GLOUCESTERSHIRE COUNCIL FOR THE PARISH.</p> <p>a) <u>P20/19992/F - Paddocks Orchard, Harry Stoke Road, Stoke Gifford, South Gloucestershire, BS34 8QH</u> <i>Erection of first floor extension over existing garages and single storey rear extension to form additional living accommodation. Installation of front and rear dormers. Erection of detached granny annex ancillary to main dwelling.</i></p> <p>Councillors had many concerns with the proposed granny annex and extension in its current form and the following comments were made:</p> <p><u>First floor extension & single storey rear extension</u> the proposal with the significantly lengthened roof line and three new first floor windows, plus two velux windows, completely changes the road facing appearance. The new forward projecting gable further accentuates the change. With new dormers so close to the edge, the new front elevation seems architecturally wrong.</p> <p><u>Granny Annex</u> door width entrance appears very narrow, not providing appropriate residential amenity in access terms. Entrance appears to be stepped, not providing appropriate residential amenity in access terms. The plans do not appear to be wheelchair friendly. Following discussion Councillor Keith Cranney proposed the Parish Council objects to this application on the grounds stated above, se-</p>	

	<p>conded by Councillor Brian Allinson, unanimously carried.</p> <p>b) <u>P20/20110/F - 108 Bush Avenue, Little Stoke, South Gloucestershire, BS34 8NF</u> <i>Erection of single storey side and rear extension to form additional living accommodation. Alterations to enlarge existing front dormer. Installation of pitched roof to existing garage to form garden room. Erection of front Porch.</i> Chair of Planning & Transportation, Councillor Andrew Shore explained the history behind this application going back to 2019 and mentioned the proposed plan is out of keeping with the street scene, and proposed objection due to the gable roof and scale of the overdevelopment, seconded by Councillor Dave Addison, carried.</p> <p>c) <u>P20/20574/F - 25 Henry Shute Road, Stoke Gifford, South Gloucestershire, BS16 1AG</u> <i>Erection of rear conservatory.</i> Councillor Dave Addison proposed no objection, seconded by Councillor Andrew Shore, carried.</p> <p>d) <u>P20/20334/F - University of West Of England, Coldharbour Lane, Stoke Gifford, South Gloucestershire, BS16 1QY</u> <i>Installation of 3no new flues, replacement of curtain walling and new roof covering to W block.</i> Councillor Andrew Shore proposed no objection, seconded by Councillor Keith Cranney, carried.</p> <p>e) <u>P20/20661/RVC - Stoke Park Estate, South Gloucestershire, BS16 1WJ</u> <i>Variation of condition no. 6 attached to planning permission P19/3047/F to submit amended plans and alterations to some wording. Restoration of existing historic access route and former carriage ride with a self-binding gravel path surface.</i> Councillor Keith Cranney proposed no objection, seconded by Councillor Dave Addison, carried.</p> <p>f) <u>P20/21170/F - Co-op at Parkway Tavern, 43 North Road, Stoke Gifford, South Gloucestershire, BS34 8PB</u> <i>New vehicular access off Hatchett Road (resubmission of P20/08482/F)</i> The Parish Council object to this planning application, it would create a high risk to school children using the pathway, visibility concerns on access and egress off Hatchett Road, members feel the current access points in situ are sufficient, and will hold up the Metro bus route and general flow of traffic. Proposed by Councillor Dave Addison, seconded by Councillor Brian Allinson, carried unanimously.</p> <p>g) <u>P20/21007F - 97 Bush Avenue, Little Stoke, South Gloucestershire, BS34 8NG</u> <i>Erection of a single storey side extension to form additional living accommodation.</i></p>	
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	Councillor Andrew Shore proposed no objection, seconded by Councillor Brian Allinson, carried.	
16	COUNCILLOR POINTS. <u>Gipsy Patch Bridge Replacement</u> the contractor, Network Rail has encountered a significant issue moving the new bridge into place and is currently stuck two thirds of the way. Councillor Andrew Shore has visited the site and has been informed the bridge is still stuck and the contractor hopes to complete this week. <u>Trust Ground vandalism</u> Councillor Dave Addison informed members the basketball hoops have been damaged and is looking into replacements. Councillor Ernie Brown mentioned he had discussed this with the Parish Clerk previously and mentioned there could be some Councillor MAF funding for this work.	
17	CONFIDENTIAL ITEMS-TO RESOLVE, BY THE NATURE OF THE SENSITIVITY OF ITEMS TO EXCLUDE THE PRESS AND PUBLIC (PUBLIC BODIES ADMISSIONS TO MEETING)	

Meeting closed 21:15.

Signed: _____

E Brown (Chair)

On behalf of Stoke Gifford Parish Council

Date: _____