



STOKE GIFFORD

PARISH COUNCIL

Community Hall, Little Stoke Lane, Little Stoke
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STOKE GIFFORD PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING

Held on Tuesday, 8th June 2021 at 7.00pm at Little Stoke Community Hall, Little Stoke Lane, Bristol,
BS34 6HR

Ref:

EMERGENCY PROCEDURE

In the event of a fire all those present should leave the building calmly, breaking a fire alarm panel on the way out, and assemble on the far side of the car park at the assembly point.

Attendees are reminded to either switch off or make silent their mobile phones.

PRESENT:

Cllrs E Brown [Chair], D Addison, B Allinson, K Cranney, M Brown, J Henshaw, J James, D Pembury, A Shore, T Jones, and S Waters.

In attendance was J Rendell [Parish Clerk] and five local residents.

1	Welcome and Apologies for absence The Chair, Councillor Ernie Brown welcomed all present to the meeting and mentioned Councillors David Pembury and Pauline Reich are joining the meeting via zoom platform. Parish Clerk John Rendell informed the meeting apologies were received from Councillor Jenny James.	ACTION
2	To Receive Notification of Any Member's Personal or Prejudicial Interest Councillor Ernie Brown declared he is on South Gloucestershire Planning Committee and Stoke Gifford Trust Committee. Councillor David Addison declared he is Chair of the Stoke Gifford Trust Committee. Councillor Keith Cranney advised he is a member of the SGC Regulatory	

	<p>Committee and a Bradley Stoke Town Councillor. Councillor Trevor Jones declared he is on South Gloucestershire Planning Committee and is a Winterbourne Parish Councillor.</p>	
3	<p>Public Session – Five members of the public were present during the meeting to observe proceedings.</p> <p>A local resident asked the Chair, Councillor Ernie Brown if the meeting with MP Jack Lopresti took place this week and wondered on any outcome. Residents have written to the local MP but not yet received response. Councillor Ernie Brown reiterated that the residents’ concerns were addressed at the meeting.</p> <p>A local resident has noticed SGC Streetcare have cut the grass verges and highways in the Parish and left in a poor state with grass cuttings all over the roads and strimming only completed in sporadic areas. The Chair and Clerk will liaise with SGC to find out if the Operations team are due back to the area to complete the works.</p> <p>A local resident was sad to see the traffic concerns still continue with the traffic lights still in place at Parkway bridge. The resident thanked the District Councillors for the support shown so far and asked to continue to push for the removal of the lights.</p> <p>Chairman of the resident Rugby club was present and updated members on the club’s members and thriving youth section. Following discussion, the Chair, Councillor Ernie Brown proposed to hold a separate meeting between Parish Councillors, and Chairman of the Rugby Club to address any concerns and talk through potential plans being made within the Rugby Club and see where the Parish can support where possible.</p>	<p>EB meeting with SGC 16/06/21 to address concerns.</p>
4	<p>To approve minutes of the last Full Council meeting dated Tuesday 18th May 2021</p> <p>The minutes dated Tuesday 18th May were approved by Councillor Keith Cranney, seconded by Councillor Simon Waters, carried.</p>	
5	<p>To approve the expenditure and general accounts for May 2021</p> <p>The Clerk tabled financial correspondence for May 2021 which included payments totalling £27,048.21 and income totalling £8,100.25 for the Co-Operative general account, with a cashbook balance of £277,746.01. Councillor Mike Brown proposed acceptance of the accounts for May, seconded by Councillor Dave Addison.</p>	
6	<p>To receive a Grant Aid Application from Citizens Advice for the current financial year</p> <p>The Parish Clerk presented members with an application received from Citizens Advice for a fortnightly face to face advice service at the</p>	<p>Clerk</p>

	<p>Community Hall from July 2021 to March 2022. The costs relating to the outreach project at Stoke Gifford will be £5,550 (July 2021-March 2022). Following discussion Councillor Trevor Jones proposed acceptance of the Grant Aid Application for the amount of £5,550, seconded by Councillor Simon Waters, proposal carried.</p>	
7	<p>Update on Highbrook Park Community Centre</p> <p>Councillor Dave Addison updated members on recent meetings held with SGC Crest and Sovereign. SGC are looking to set up a Community Engagement Group and have received interest through St Michael’s Church.</p> <p>Parish Clerk advised members that now would be a good time to recommend the naming of the proposed new Community building (currently names Highbrook Community Centre). Councillor Andrew Shore proposed the name Brooklands Community Centre as the building is sited within the grounds of Brooklands Park and residents would be able to easily identify the site within the local area, seconded by Councillor Dave Addison, proposal carried. Parish Clerk will inform SGC of the Parish’s wishes.</p>	Clerk (09-06-21)
8	<p>To receive updates from Parish Council Committees and to consider expenditure as required relating to budgets/ external funding</p> <p><u>Recreation & Leisure (Mike Brown)</u> At the Recreation & Leisure meeting in July we will be looking at various tree work that requires attention throughout the current financial year.</p> <p>The Contractors that built the BMX track have been to site and assessed the cracks in the surface and confirmed that no maintenance or repair is required.</p> <p><u>Finance & General-purpose (Cllr Dave Addison)</u> With the doors to the Community Hall now open with income coming in we are looking to spend on budgeted capital projects for eg, upgrading the Community Hall toilets.</p> <p><u>Planning & Transportation (Cllr Andrew Shore)</u> The Planning Applications in Lutyens Close was turned down and the appeal process in under way.</p>	
9	<p>To discuss and comment on current South Gloucestershire Council consultations.</p> <p>Councillor Keith Cranney informed members that at a recent SGC meeting it was agreed to keep the current restrictions in place on Thornbury High Street.</p>	

10	<p>To receive updates from South Gloucestershire Council members within the parish of Stoke Gifford.</p> <p>Councillor Ernie Brown – District members continue to press on the Parkway Bridge restrictions.</p> <p>Councillor Brian Allinson – the Park and Recreational spaces managed and maintained by the Parish are in excellent condition and credit must go to the Parish staff.</p> <p>The Parish should look into the installation of a built in BBQ area here residents can utilise at their own will. This would reduce the amount of portable BBQ's being used and damaging the grassed areas in the parks.</p> <p>Councillor Keith Cranney – nothing further.</p> <p>Councillor Trevor Jones – reports of motor cyclists riding dangerously in the local area and continues to liaise with the local police beat team. Should any members receive the same complaints they can contact Cllr Jones who will report it.</p>	
11	<p>To receive the Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return, year ending 31st March 2021.</p> <p>Parish Clerk presented members with the Annual Governance Statement 2020/21. The Chair, Councillor Ernie Brown and Parish Clerk duly signed the form.</p> <ul style="list-style-type: none">- The Annual Governance and Accountability Return (AGAR) announcement Monday 14th June 2021 Friday 23rd July 2021 and locations in the Parish. <p>The Parish Clerk informed the meeting the Annual Governance and Accountability Return (AGAR) will be displayed on the following Stoke Gifford notice boards:</p> <ul style="list-style-type: none">- Little Stoke Community Hall BS34 6HR- The Village Green, North Rd BS34 8PE- The Kingsway Shops BS34 6JL- Bakers Ground BS34 8GF <p>Councillor Keith Cranney reiterated thanks to the volunteers who service the Parish notice boards on a fortnightly basis in all weathers.</p>	
12	<p>To receive quotations for replacement boiler in the changing room area.</p> <p>The Parish Clerk presented three quotations from local companies who are certified to work on substantial heating products. The current boiler is approx. ten years old and is beyond repair. The boiler services the showers in the building. Hirers are due in early August so the repairs will need to take place through July.</p> <p>Councillor Dave Addison proposed that subject to the Clerk receiving the required Risk Assessments and method statement papers, the Parish approve the quote from RW Heating at a cost of £10,200, seconded by Councillor Andrew Shore, unanimously carried.</p>	

13	Planning Applications. None.	
14	Any Other Business. Keith Cranney – VOI Scooters continue to cause a nuisance in the Parish and acknowledged the Police and VOI themselves are actively carrying out patrols and following up on incidents reported by residents. Dave Addison – a property backing on to the Trust Grounds has recently reported someone entering their rear garden and cutting the power supply to the house. Mike Brown – acknowledging the poor level of grass cutting by South Glos Streetcare. The highway verges have had the first cut and areas have been missed with grass debris over the roads/ paths and strimming has been missed in places.	
15	Confidential items-to resolve, by the nature of the sensitivity of items to exclude the press and public (public bodies admissions to meeting)	
16	Date of next meeting 14 th September 2021	

Meeting closed 20:20

Signed: _____

E Brown (Chair)

On behalf of Stoke Gifford Parish Council

Date: _____