



# STOKE GIFFORD

PARISH COUNCIL

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## STOKE GIFFORD PARISH COUNCIL

### MINUTES OF THE FULL COUNCIL MEETING

Held on Tuesday, 11<sup>th</sup> January 2022 at 7.00pm at Little Stoke Community Hall, Little Stoke Lane, Bristol,  
BS34 6HR

#### EMERGENCY PROCEDURE

*In the event of a fire all those present should leave the building calmly, breaking a fire alarm panel on the way out, and assemble on the far side of the car park at the assembly point.*

*Attendees are reminded to either switch off or make silent their mobile phones.*

#### PRESENT:

Cllrs E Brown [Chair], D Addison, S Bandcroft, M Brown, J Henshaw, A Hyde, T Jones, D. Pembury, P Reich B Allinson and A Shore

In attendance was C Slade [Deputy Parish Clerk], and 4 public members.

		ACTION
1	<b>Welcome and Apologies for absence</b>  The Chair, Councillor Ernie Brown welcomed all present to the meeting.  C Slade informed the meeting apologies were received from: -  Cllr K Cranney J Rendell - Clerk	
2	<b>To Receive Notification of Any Member's Personal or Prejudicial Interest</b>  Councillor Ernie Brown declared he is on South Gloucestershire Planning Committee, Stoke Gifford Trust Committee and Avon & Fire Authority. Councillor David Addison declared he is Chair of the Stoke Gifford Trust Committee.	

	<p>Councillor Sue Bandcroft declared she is the Chair of Forty Acres recreational space. Councillor Trevor Jones – South Gloucestershire, Winterbourne Parish Council, Wallscourt Farm Academy Councillor, Governor of Frenchay Primary School.</p>	
<p>3</p>	<p><b>Public Session</b> – 4 members of the public were present during the meeting to observe proceedings.</p> <p><b>J Lewis</b> – Asked if it was within council regulations to move the public session later down the agenda, allowing public members to not feel rushed and would potentially help with the flow of the meeting. TJ and AS suggested that the public session remains at the start of the agenda so members of public could attend the meeting at the start and leave straight away, if they did not wish to stay for the whole duration of the council meeting. SGPC meeting agenda to remain in the same order.</p> <p><b>J Lewis</b> asked that the Finance draft minutes dated 14 Dec 2021 are amended to reflect changes to the Patchway station mosaic item South Glos changed to Severnside rail partnership/network</p> <p><b>J Vaughan</b> – Deeply saddened to see the fallen trees and devastation to the green spaces in the Parish. She asked that councillors stand strong and make stronger conditions to protect the natural environment.</p> <p><b>BA</b> stated he was deeply saddened and felt a sense of guilt by approving of the new development plans as part of by SGPC.</p> <p><b>DP</b> Requested the council contact South Glos and request a copy of the planting scheme and timescales and ensure this is enforced.</p> <p><b>MB</b> Concerned hedgerow in Parish is being taken down unnecessarily.</p> <p><b>BA</b> Requested SGPC to write collectively to South Glos expressing concerns on the natural impact the parish has witnessed with the large building development in the area. South Glos should be focussing on correcting the damage to the environment by ensure the green policy is closely adhered to in the area.</p> <p><b>DS</b> Why lights at Hambrook are off – DP spoke to traffic engineer and the lights are programmed to trigger with flow of traffic.</p> <p><b>AM</b> – Crime concern, several reported metal items have been stolen in the local area. Keep vigilant and heighten security.</p> <p><b>AM</b> - Concerned council minutes not showing enough detail and public concerns are not always being documented – EB &amp; BA support the Clerks work and felt the minutes were recorded successfully and professionally.</p> <p><b>AM</b> – Expressed concern re Brooklands development plans - is it</p>	<p>JR changed minute 12/01/2022</p> <p>Planning Enforcement to check if developer complied with planning application.</p> <p>JR contacted Rob Walsh for plan.</p>

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	<p>financially viable? EB stated he will be reviewing finances very closely. Detailed update from DA to follow later on agenda.</p> <p><b>DS</b> Hedge cutting (Meade Park) felt was poorly completed. this was brought up in previous meeting and cannot see this concern recorded in minutes. He suggested other quotes and suppliers for this work should be sought.</p>	<p><b>Action</b> MB to review hedge cutting and seek alternative suppliers for next cut.</p>
4	<p><b>To approve minutes of the last Full Council meeting dated Tuesday 9<sup>th</sup> November 2021</b></p> <p>The minutes dated Tuesday 9<sup>th</sup> November 2021 were Approved by Councillor D Addison Seconded by Councillor T Hyde, carried. Signed by Councillor E Brown.</p>	<p><b>Action</b> JR to record ownership of the actions for agenda points going forward.</p>
5	<p><b>To approve the expenditure and general accounts for December 2021</b></p> <p>The Chair tabled financial correspondence for 31 December 2021 which included payments totalling £60,843.67 and income totalling £11,820.88 for the Co-Operative general account, with a cashbook balance of £338,524.30.</p> <p>Lloyds Bank Account (Cashbook 3) was presented. Quarter 3 – 1 Oct 2021 – 31 Dec 2021 including a balance carried forward of £297,597.73, income totalling £0 and a total of £21 payments</p> <p>Councillor T Jones proposed acceptance of the accounts for December, seconded by Councillor M Brown, carried.</p>	
6	<p><b>Parish Support of University Ward</b></p> <p>T Hyde has spoken to a number of young families, and they have expressed concern there is no central hub to socially meet i.e. young families (Little Stoke Hall is too far away)</p> <p>SGPC should look into seeking a suitable venue to accommodate these groups i.e., rental of an unused shop or the Trust / and village green church facility.</p> <p>TJ suggested the Cheswick primary school has a community space assigned to the university ward residents which is available to hire outside of school hours.</p>	<p>Action JR to look into options/venues</p>

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	<p>DA suggested JR write to UWE to see if there is room hire available for the University ward resident to hire.</p> <p>Cheswick has no green space and no community hall – AS said this is a lesson learnt and a fault of South Glos Planning Department and as a Council this should not be allow this to happen again.</p> <p>Visibility of council/councillors in the parish – it was suggested that we should move meetings around the Parish so we can be seen to reach out to all areas equally. EB stated that unless public attend numbers improve, there is no benefit in moving meeting location from LS hall. All meeting venue outside of LS Hall incurs charges.</p> <p>AS suggested that it is seen as good practice that we reach out to all areas of the parish. The annual council meeting date sheets should stipulate where the meeting will be held, all public can see in advance where the meeting is being held.</p> <p>EB informed council attendee- that there is a PCSO surgery being held at Boston Tea Party Cheswick on 12 Jan 2022 – details in information pack. Also there is a Parent &amp; Child Group currently held at the Retirement Village.</p>	
7	<p><b>Update on Brooklands Park Community Centre</b></p> <p>Councillor Dave Addison updated members following regular meetings with SGC. There is a clear calling from parishioners to serve the whole parish geographic area with a community space/building.</p> <p>DA is reviewing energy efficient options for the new proposed building Option 1 Gas source = £6.5k pa approx. Option 2 Heat Pump = £2.5k pa approx.. Option 3 Solar = £1.5k pa approx. aiming for '0' rated</p> <p>DP was eager for council to pursue solar option and ensure battery store is included.</p> <p>DA is expecting Charging point improved insulation and improved glazing and air circulation options to be included and aiming for state of the art compliant (if heat pumps were the only option, he would like solar insulation points installed so grants can be sought to install solar energy panels at later date.</p>	<p>Action - JR to plan a meeting to Review business plan for SGPC members and SGC.</p>

	<p>Finances to break even he estimates 22hrs per week per room to break even over 3-year period</p> <p>Café energy supply will be installed separately so this can be charged directly to the café owner. Rental costs have yet to be discussed/negotiated.</p> <p>EB asked what Sovereign Housing were offering. DA asked that a meeting is arranged in the next week for select councillors to review the proposal and business case.</p>	
8	<p><b>To receive updates from Parish Council Committees and to consider expenditure as required relating to budgets/ external funding</b></p> <p><u>Finance</u> – Councillor Dave Addison informed members that Precept for 2022 / 2023 has been set at -0.01%.</p> <p><u>Planning &amp; Transportation</u> – Councillor Andrew Shore no update</p> <p><u>Recreation &amp; Leisure</u> - Councillor Mike Brown highlighted that all parks managed and maintained by the parish are in good condition and informed council that Ceri Fearnley has joined the ground staff team from 1 Jan 2022.</p> <p><u>Forty Acres</u> – Councillor S Bancroft expressed concern with the growing dog waste issue in the park area</p> <p><u>Stoke Gifford Trust Committee</u> – Councillor D Addison Tree works are being looked at and all necessary works will be completed before bird nesting season starts</p> <p>Western Power – have expressed concern with ivy growing up power poles – this will be resolved in coming weeks.</p> <p>Trust Fete 2022 will be held on 3 June 2022 (Friday) to include the Jubilee celebrations– this is the same date as the Bradley Stoke Fete. It was felt this would not cause any issue with attendance numbers. EB requested councillors to offer their time on the day to help -support the day.</p> <p>DA to submit Grant application to help financially support the event</p> <p><u>Youth</u> – Councillor E Brown EB informed council there is a youth meeting scheduled for Wed 12 Jan 2022 @ 6.30pm on teams. This will include South Glos and CYN and look at future Youth provision</p>	<p>All SGPC to note date</p> <p>Action DA to submit grant application as required</p>
9	<p><b>To discuss and comment on current South Gloucestershire Council</b></p>	

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	<p><b>consultations.</b></p> <p>None to discuss</p>	
10	<p><b>To receive updates from South Gloucestershire Council members within the parish of Stoke Gifford.</b></p> <p>Councillor Brian Allinson - actively sending letters re transport issues and concerns especially in regard to safety on roundabouts – no feedback to relay but will continue to pursue concerns with South Glos.</p> <p>Councillor Ernie Brown Junction 1, M32 A4174 closing traffic on roundabout to 1 lane from 8pm – 6am for 4 months to complete structure roadworks.</p> <p>Councillor Trevor Jones – South Glos Streetcare - 6 of team been infected with covid so may see disruption to services – although all felt the service over Christmas was good.</p>	
11	<p><b>Planning Applications.</b></p> <p><b>A) PT21/07890/F 5 Field Farm Close Stoke Gifford South Glos BS34 8XX Erection of single storey rear and side extension to form additional living accommodation.</b></p> <p>Members were concerned about the scale of the proposed development and its impact on the street scene and on parking &amp; safety</p> <p>It was particularly felt that the loss of a parking space would lead to on-road parking issues, due to the property being close to a bend in the road</p> <p>Following a short discussion, it was resolved to object to the planning application due primarily to policy PSP16 and the over-development</p> <p>Objection – Stoke Gifford Parish Council object to this application, ref PSP16, due to the loss of an off-road car parking space (making it insufficient) with the property being on a bend where on-street parking will be a problem. Also, ref PSP38, have concerns about the large scale of the extension and its impact on the street-scene / character of the area.</p> <p><b>B) PT21/07812/RM Land Adjacent to Rock Lane farm rock Lane Stoke Gifford BS34 8PQ Erection of 1 dwelling with associated works with landscaping</b></p> <p>After a short discussion, members agreed there was no objection to this landscaping proposal (following SGC approval of the main/outline application)</p> <p><b>C) PT21/08036/F 112 Kings Drive Stoke Gifford South Glos BS34 8RQ Change of use from dwelling (Class C3) to a HMC for up to 7 persons</b></p>	

	<p>Councillors were strongly against this application.</p> <p>Members were concerned that parking is an issue in the area (narrow roads &amp; no parking space for 4 vehicles on-street). The application requires 4 parking spaces (7*0.5, rounded up) yet only shows 3 spaces, of which 1 is an existing space for another dwelling, so only 2 of the required 4 spaces are to be provided.</p> <p>Members were concerned that the new proposed rear vehicular access to 2 spaces would be inappropriate and unsafe, affecting vehicular access (eg. emergency vehicles) in the narrow roads.</p> <p>Cllr Shore was also concerned about the loss of amenity garden space for the car parking space, its potential impact on neighbouring residents and noted that the application does not appear to show provision for 7 bicycles (as now required for HMOs) nor does it show how refuse will be managed.</p> <p>After a short discussion and looking at some site photos, Members resolved to object to this application on the grounds of PSP16 (Car Parking &amp; Cycle Parking standards) &amp; PSP39 (amenity of neighbours, amenity space, refuse &amp; parking). Proposed by Councillor Andrew Shore, seconded by Councillor Trevor Jones, proposal carried.</p> <p>Objection – Stoke Gifford Parish Council object to this application, on the grounds of PSP16 &amp; PSP39. Insufficient car parking (needs 4 spaces, only 3 shown, of which 1 is another dwelling, so only 2 of 4), also doesn't provide required storage for 7 cycles. Vehicular access to 2 spaces in existing rear garden will cause unacceptable road movement/safety issues and will also reduce garden amenity space and potentially impact neighbour's amenity. Concern about waste storage &amp; management.</p>	
12	<p><b>Any other business.</b></p> <p>BA will look into road painting yellow lines in Bakers Ground</p> <p>Meade Park – New Play Tower great success and good feedback from general community.</p>	Action BA to follow up
14	<p><b>Confidential items-to resolve, by the nature of the sensitivity of items to exclude the press and public (public bodies admissions to meeting).</b></p> <p>None.</p>	
15	<p><b>Date of next meeting.</b></p> <p>8<sup>th</sup> Feb 2022 at the Stoke Gifford Retirement Village 7pm Start</p>	

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Meeting closed 20.45

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

E Brown (Chair) On behalf of Stoke Gifford Parish Council

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