



# STOKE GIFFORD

PARISH COUNCIL

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## STOKE GIFFORD PARISH COUNCIL

### MINUTES OF THE FINANCE & GENERAL-PURPOSE MEETING

Held on Tuesday, 13<sup>th</sup> July 2021

#### EMERGENCY PROCEDURE

*In the event of a fire all those present should leave the building calmly, breaking a fire alarm panel on the way out, and assemble on the far side of the car park at the assembly point.*

*Attendees are reminded to either switch off or make silent their mobile phones.*

#### PRESENT:

Cllrs D Addison [Chair], B Allinson, M Brown, E Brown, D Pembury (via zoom) and J Henshaw.

In attendance was J Rendell [Parish Clerk] and three local residents.

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| 1 | <p><b>Welcome and apologies for absence.</b></p> <p>The Clerk, John Rendell informed members this is the first Committee meeting following the Annual meeting in May, and members need to elect a Chair for the forthcoming year. Councillor Brian Allinson proposed Councillor Dave Addison continue in the role as Chair of Finance &amp; General-Purpose, seconded by Councillor Mike Brown, unanimously carried.</p> <p>The Chair, Dave Addison thanked all present and welcomed to the meeting.</p> <p>Apologies were received from Councillors Pauline Reich, Trevor Jones, Keith Cranney and Andrew Shore.</p> |  |
| 2 | <p><b>To receive notification of any member's personal or prejudicial interest.</b></p> <p>Councillor Ernie Brown declared his membership of the South Gloucestershire Council Planning Committee.</p> <p>Councillor Dave Addison declared he was Chair of the Stoke Gifford Trust Committee.</p>   |  |

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| 3 | <p><b>To approve the minutes of the last Finance &amp; General-Purpose meeting dated Tuesday 9<sup>th</sup> March 2021 and discuss any matters arising.</b></p> <p>The minutes dated Tuesday 9<sup>th</sup> March 2021 were agreed as an accurate record proposed by Councillor Brian Allinson, seconded by Councillor Mike Brown, unanimously carried.</p>  |  |
| 4 | <p><b>PUBLIC SESSION [3-5 MINUTES PER PERSON WITH A MAXIMUM OF 15 MINUTES PER SESSION]</b> – Three residents were in attendance.</p> <p>A local resident informed members that many years ago local people designed and created three meaningful mosaics which added much value to Patchway Station. A group of volunteers used to oversee the site. During site refurbishment the mosaics were stored away. The local resident asked the Parish Council link, Councillor Brian Allinson to contact Severnside Rail or Network Rail to ask if the mosaics can be reinstated.</p>   |  |
| 5 | <p><b>To note the expenditure and general accounts for June 2021.</b></p> <p>The Clerk tabled financial correspondence for June 2021 which included payments totalling £33,119,46 for the Co-operative general account, with a cash book balance of £252,710.92.</p> <p>The Clerk tabled financial correspondence for June 2021 Lloyds Account, with a cash book balance of £297,639.73.</p> <p>Council noted the expenditure and bank balances for all accounts for June 2021 which were unanimously approved and proposed by Councillor Mike Brown, seconded by Councillor Brian Allinson, carried.</p>  |  |
| 6 | <p><b>To receive recommendations from Parish Council Committees relating to expenditure across the Parish of Stoke Gifford.</b></p> <p><b>Recreation &amp; Leisure:</b></p> <p>Councillor Mike Brown informed members that tree works are steadily being carried out around the Parish, where dead trees and heavily overgrown trees are being addressed. The Parish are mindful of the Ash Dieback project and will continue to monitor and manage the trees closely going forward.</p> <p><b>Finance:</b></p> <p>Councillor Ernie Brown informed members the Tower play equipment at Meade Park continues to deteriorate and although the Parish plan to replace in the 2022/23 budget, proposes this work is brought forward to this current financial year, on the grounds of Health &amp; Safety and the fact the money is earmarked for such work, seconded by Councillor Mike Brown, proposal carried.</p> <p>The Clerk has met with a Play Company on site and hopes to bring the plans for a replacement play equipment to the next Recreation &amp; Leisure Committee meeting for recommendation and discussion.</p> |  |

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|   | <p>The Parish Clerk will look to obtain quotations for the refurbished Toilets at Little Stoke Community Hall and try to produce a CAD drawing to present to Council for discussion.</p> <p>The Chair, Councillor Dave Addison informed members the damaged basket swing at Little Stoke paying fields will be replaced over the next week or two. Following correspondence from the Clerk, sent to all Chairs via round robin email, it was approved for Kompan (the play equipment company who installed 11 years ago) to carry out the works. Three quotes were received, and the Chairs approved Kompan to proceed asap.</p> <p>The basket swing is extremely popular in the park and members are keen to get it replaced.</p>   |  |
| 7 | <p><b>Request for Grant Aid from Little Stoke Garden Society.</b></p> <p>The Little Stoke Garden Society Chairman Garry Alderson was present and give members an update on the benefits of the proposed water butts to the allotment members. The current set up means that members have minimal water for each allotment, and it takes a long time to collate much needed water. The proposed new water butts will offer a constant water supply.</p> <p>Councillor Ernie Brown who has recently provided the Society with Member Award Funding for some pathway improvements, shared concerns about the Parish funding this work. The Garden Society bank statement was presented with more than enough money to be able to fund this work in-house, Councillor Ernie Brown informed members that in his opinion other local clubs and organisations would have more need for Parish Council funding. There were also concerns by members on the safety of the new water butts as young children could struggle in the deep water that may not be locked up monitored and secure.</p> <p>Following discussion, Councillor Brian Allinson would like to see that funding is provided for what he believes is a good cause but would like the Society to carry out a safety audit on the installation of the water butts. Once this is carried out, Councillor Brian Allinson asked Garry to send in the audit and bring back to members for further discussion. Two possible funding streams via the Parish Council or Members Award Funding via Councillor Brian Allinson.</p> |  |
| 8 | <p><b>To receive Planning applications from South Gloucestershire Council</b></p> <p><b>a) <u>P21/04120/F – 8 Braydon Avenue, Little Stoke, Stoke Gloucestershire, BS34 6EH.</u></b><br/><i>Alterations to existing front and rear dormers.</i></p> <p>Councillor Brian Allinson proposed no objection to this application; however Parish Councillors noted the development may not be in keeping with the characteristics of the prevailing street scene, seconded by Councillor Ernie Brown, unanimously carried.</p> <p><b>b) <u>P21/04493/PDR – The Jays Mead Road, Stoke Gifford, South Gloucestershire,</u></b></p>   |  |

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|    | <p><b><u>BS34 8PS.</u></b><br/><i>Erection of single storey rear extension to provide additional living accommodation.</i></p> <p>Councillor Ernie Brown proposed no objection, seconded by Councillor Dave Addison, unanimously carried.</p> <p><b>c) P21/04287/PDR - 12 Gadshill Drive, Stoke Gifford, South Gloucestershire BS34 8UX.</b></p> <p><i>Conversion of existing garage to form additional living accommodation.</i></p> <p>Councillor Ernie Brown proposed no objection, seconded by Councillor Mike Brown, unanimously carried.</p>  |  |
| 9  | <p><b>Any other business relevant to this committee.</b></p> <p>- <b>Casual vacancies in Central and University Ward.</b><br/>Parish Clerk John Rendell informed members that no requests have been received by the Returning Officer to fill the above casual vacancy, the Council are now at liberty to fill the vacancy by co-option, the closing date is 12<sup>th</sup> July 2021. Councillor Mike Brown said it would be a good idea to target local businesses to see if we can get views of local people in local businesses. Parish Clerk to link with local groups clubs and organisations.</p> |  |
| 10 | <p><b>CONFIDENTIAL ITEMS.</b><br/>To resolve, by the nature of the sensitivity of items to exclude the press and public [<i>Public Bodies Admissions to Meeting</i>].</p>   |  |
| 11 | <p><b>Date of next meeting:</b><br/>Tuesday 14<sup>th</sup> December 2021 at 19:00</p>  |  |

Meeting closed 20:25

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

D Addison (Chair)  
On behalf of Stoke Gifford Parish Council