



# STOKE GIFFORD

PARISH COUNCIL

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## STOKE GIFFORD PARISH COUNCIL

### MINUTES OF THE FINANCE & GENERAL-PURPOSE MEETING

Held on Tuesday, 14<sup>th</sup> December 2021

#### EMERGENCY PROCEDURE

*In the event of a fire all those present should leave the building calmly, breaking a fire alarm panel on the way out, and assemble on the far side of the car park at the assembly point.*

*Attendees are reminded to either switch off or make silent their mobile phones.*

#### PRESENT:

Cllrs D Addison [Chair], B Allinson, M Brown, E Brown, S Bandcroft, A Hyde, P Reich and A Shore.

In attendance was J Rendell [Parish Clerk] and three local residents.

1	<b>Welcome and apologies for absence.</b>  The Chair, Dave Addison welcomed all present to the meeting.  Apologies were received from Councillors Keith Cranney, Jacqueline Henshaw, Trevor Jones and David Pembury.	
2	<b>To receive notification of any member's personal or prejudicial interest.</b>  Councillor Ernie Brown declared he is on South Gloucestershire Planning Committee, Stoke Gifford Trust Committee and Avon & Fire Authority. Councillor David Addison declared he is Chair of the Stoke Gifford Trust Committee. Councillor Sue Bandcroft advised she is the Chair of Friends of Forty Acres.	
3	<b>To approve the minutes of the last Finance &amp; General-Purpose meeting dated Tuesday 13<sup>th</sup> July 2021 and discuss any matters arising.</b>  The minutes dated Tuesday 13 <sup>th</sup> July 2021 were agreed as an accurate record proposed by Councillor Ernie Brown, seconded by Councillor Pauline Reich, unanimously carried.	

4	<p><b>Public Session [3-5 MINUTES PER PERSON WITH A MAXIMUM OF 15 MINUTES PER SESSION] – Three residents were in attendance.</b></p> <p>A local resident asked Councillor Brian Allinson to chase Severnside Rail partnership/ Network on reinstating the mosaics at Patchway train station. Four new planters have been erected in the last few months but not the mosaics.</p> <p>A local resident asked the Parish Clerk to make contact with Mark King (South Gloucestershire Council) asking for an update on the pathway and fencing that requires urgent attention at the top of the ditch on Station Road.</p> <p>A local resident who attended the Gipsy Patch meeting this week remains concerned over the bank where the gradient is far too severe. The resident appreciated this is to be dealt with between South Gloucestershire Council and Network Rail and will continue to raise concerns at the Gipsy Patch meetings until this work is rectified.</p> <p>A local resident was pleased to see a Full Council meeting take place earlier this year at an alternative venue in the Parish and would like to see more meetings take place in other areas of the Parish in 2022.</p>	<p>B Allinson</p> <p>Clerk</p>
5	<p><b>To note the expenditure and general accounts for November 2021.</b></p> <p>The Clerk tabled financial correspondence for November 2021 which included payments totalling £38,977.49 for the Co-operative general account, with a cash book balance of £433,233.23.</p> <p>Council noted the expenditure and bank balance for the accounts for November 2021 which were unanimously approved and proposed by Councillor Ernie Brown, seconded by Councillor Tony Hyde, carried.</p>	
6	<p><b>To receive recommendations from Budget Working Group in relation to the precept demand and budget for 2022/23. To include the 5-year plan.</b></p> <p>Councillor Dave Addison informed members the budget working group have met to review current budgets and expenditure, and to discuss the Budget and Precept Demand for 2022/23.</p> <p>A paper was subsequently presented to the committee which made recommendations for a Precept Demand of £465,000 equating to a 0.1% increase.</p> <p>The paper shows several areas where budgets have been increased and income levels addressed.</p> <p>South Gloucestershire Council have advised that indicative Band D properties have increased from 5881 to 6150. The revised Band D cost would be £75.61 a difference of -0.06p which was £75.67 in 2021/22.</p> <p>A budget of £533,115 expenditure was recommended with an income of £533,115.</p> <p>The Parish Clerk presented the updated 5-year plan for members to look through.</p>	

	<p>The Precept and Budget for 2022/23 was then duly approved, proposed by Councillor Tony Hyde, seconded by Councillor Andrew Shore unanimously carried.</p>	
7	<p><b>To receive recommendations from Parish Council Committees relating to expenditure across the Parish of Stoke Gifford.</b></p> <p><u>Recreation and Leisure</u> Chair Councillor Mike Brown informed members that tree works continue throughout the Parish as we remove dead trees and trim heavily overgrown branches. The budget for trees will remain the same for 2022 which will cover the required works.</p> <p><u>Planning and Transportation</u> Chair Councillor Andrew Shore informed members the planning application for 190 North Road will be discussed by South Gloucestershire planning councillors in January.</p> <p><u>Full Council</u> Chair of Council Ernie Brown continues to liaise with South Gloucestershire Council representatives regarding the youth provision in the Parish. A meeting has been agreed in January where members will discuss the policy for allocating funding and contractors to supply the provision in the Parish.</p> <p><u>Finance and General Purpose</u> The Chair Councillor Dave Addison is pleased with the financial forecast and good to see the planned projects taking place as we approach quarter 4 in the financial year.</p>	
8	<p><b>Request for Grant Aid from Little Stoke Garden Society.</b></p> <p>Councillor Mike Brown updated members on a recent visit to the allotments as agreed at a previous meeting where Councillor Jacqueline Henshaw and Garden Society Chairman Garry Alderson met onsite to go through Councillors Health &amp; Safety concerns with the detail in the grant aid application. The Garden Society have asked the Parish Council for a total of £300.</p> <p>Councillor Brian Allinson proposed the Parish Council agree the cost of £300 to contribute to the new water butt system following clarification from the allotment Chairman that they still require this amount following the contribution in MAF funding by Councillor Brian Allinson, seconded by Councillor Mike Brown. A vote was taken; 5 for, 1 against, 1 abstention, proposal carried.</p>	
9	<p><b>To receive Planning applications from South Gloucestershire Council.</b></p> <p><b>a) P21/05967/PN1 – Long Down Avenue, Tallsticks, Stoke Gifford, BS16 1EW</b> <i>Prior notification of the intention to install 1 no. 15m slim line phase 8 monopole wraparound cabinet at base 3 no. additional ancillary equipment cabinets and associated ancillary works.</i></p> <p>Councillor Andrew Shore proposed no objection to this application; however, a discussion was had, and a green cabinet would be beneficial to blend in with the environment, seconded by Councillor Dave Addison, unanimously carried.</p>	

	<p><b>b) P21/07587/PDR – 13 Sandringham Road, Stoke Gifford, South Gloucestershire, BS34 8NW.</b> <i>Erection of single storey rear extension to form additional living accommodation.</i></p> <p>Councillor Andrew Shore proposed no objection, seconded by Councillor Brian Allinson, unanimously carried.</p> <p><b>c) P21/07800/F – 41 Field Farm, Stoke Gifford, South Gloucestershire BS34 8XX.</b> <i>Erection of front porch. Erection of two story side extension to form additional living accommodation (amendment to previously approved scheme P20/04164/F).</i></p> <p>Councillor Andrew Shore proposed no objection, seconded by Councillor Sue Bandcroft, unanimously carried.</p> <p><b>d) P21/07802/ADV – Beefeater and Premier Inn, Fox Den Road, Stoke Gifford, South Gloucestershire BS34 8SS.</b> <i>Display on no.9 internally illuminated static fascia signs, 2 no. externally illuminated hoarding signs and no. 3 other internally illuminated signs.</i></p> <p>Councillor Brian Allinson proposed no objection, seconded by Councillor Mike Brown, unanimously carried.</p>	
11	<p><b>Any other business relevant to this committee.</b></p> <p>Councillor Brian Allinson informed members that he has awarded St Michaels Scouts &amp; Guides some MAF funding for the purchase of some new equipment.</p> <p>Councillor Ernie Brown still has MAF funding remaining and asked the Parish Clerk to make contact with the local Scout group to see if they require any funding for community improvements.</p>	Clerk asked Scout Leader, funding currently not required.
12	<p><b>CONFIDENTIAL ITEMS.</b> To resolve, by the nature of the sensitivity of items to exclude the press and public [<i>Public Bodies Admissions to Meeting</i>].</p>	
13	<p><b>Date of next meeting:</b> Tuesday 8<sup>th</sup> March 2022 at 19:00</p>	

Meeting closed 20:15

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

D Addison (Chair)  
On behalf of Stoke Gifford Parish Council