



STOKE GIFFORD

PARISH COUNCIL

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STOKE GIFFORD PARISH COUNCIL

MINUTES OF THE FINANCE & GENERAL-PURPOSE MEETING

Held on Tuesday, 12th July 2022

EMERGENCY PROCEDURE

In the event of a fire all those present should leave the building calmly, breaking a fire alarm panel on the way out, and assemble on the far side of the car park at the assembly point.

Attendees are reminded to either switch off or make silent their mobile phones.

PRESENT:

Cllrs D Addison [Chair], B Allinson, S Bandcroft, M Brown, E Brown, K Cranney J Henshaw, A Hyde, T Jones, D Pembury, P Reich and A Shore.

In attendance was J Rendell [Parish Clerk] and four local residents (including a representative from Citizens Advice South Gloucestershire)

1	<p>To nominate the Chair of Finance & General-Purpose Committee for the forthcoming year.</p> <p>This being the first Finance & General-Purpose committee meeting since the 2022 AGM, Councillor Sue Bandcroft proposed Councillor Dave Addison continue as Chair of the committee for the forthcoming year, seconded by Councillor Tony Hyde, unanimously carried.</p>	
2	<p>Welcome and apologies for absence.</p> <p>The Chair, Dave Addison welcomed all present to the meeting.</p> <p>The Parish Clerk confirmed all members were present with no apologies given.</p>	
3	<p>To receive notification of any member's personal or prejudicial interest.</p> <ul style="list-style-type: none">▪ Councillor Ernie Brown declared he is on South Gloucestershire Council Planning Committee, Stoke Gifford Trust Committee and Avon & Fire Authority.▪ Councillor David Addison declared he is Chair of the Stoke Gifford Trust	

	<p>Committee.</p> <ul style="list-style-type: none"> ▪ Councillor Sue Bandcroft advised she is the Chair of Friends of Forty Acres. ▪ Councillor Jacqueline Henshaw declared she was a member of the Stoke Gifford Trust Committee. ▪ Councillor Tony Hyde declared he is Secretary of Stoke Gifford Retirement Village, Residents Association and ex-officio member of the ExtraCare Charitable Trust. ▪ Councillor Trevor Jones declared he is on South Gloucestershire Planning Committee and is a Winterbourne Parish Councillor and is a Winterbourne Parish Councillor. 	
4	<p>To approve the minutes of the last Finance & General-Purpose meeting dated Tuesday 8th March 2022 and discuss any matters arising.</p> <p>The minutes dated Tuesday 8th March 202 were agreed as an accurate record proposed by Councillor Andrew Shore, seconded by Councillor Sue Bandcroft, unanimously carried.</p> <p>Grant Aid request – Citizens Advice South Gloucestershire for £7,770</p> <p>A member of staff representing Citizens Advice was present to discuss the application. The organisation lost approx. £100,000 through various funding streams through Covid. The Parish Clerk informed members the drop-in centre being held fortnightly from the Little Stoke Community Hall is becoming more popular since the pandemic stopped the service and is a very beneficial service to the local residents.</p> <p>Following discussion, Councillor Ernie Brown proposed to fund Citizens Advice to the amount of £7,770, seconded by Councillor Keith Cranney, unanimously carried.</p> <p>Grant Aid request - Little Stoke Ladies Club for £1,500</p> <p>This Grant Aid request was brought to Council in April 2022 and members wanted more information as it was felt the amount being asked for was too high for the cost of a dinner. The application was subsequently resubmitted by the ladies' club confirming the cost of the celebratory dinner will cost £3,000 and the funding will help towards the overall costs.</p> <p>Members had reservations about paying any club/ group/ organisation for a dinner and felt this would set a precedence going forward.</p> <p>Following discussion Councillor Ernie Brown proposed SGPC should support the group but to a smaller amount of £300.00 from the Grant Aid budget, a vote was taken, 8 for and 4 against, proposal carried.</p>	<p>Clerk informed group</p> <p>Clerk informed group</p>
5	<p>Public Session [3-5 MINUTES PER PERSON WITH A MAXIMUM OF 15 MINUTES PER SESSION] – Four residents were in attendance.</p> <p>A local resident urged members to look into the type of roofing being installed on the proposed new Brooklands Park Community Hall building. The resident wanted to ensure the correct roofing was installed to British standards, check fire safety, and to prevent fire related incidents once built.</p> <p>A local resident was enquiring when the coffee unit was starting on the grounds of Meade Park. Parish Clerk informed the resident they are starting on Wednesday 13th</p>	

	<p>(next day) for a taster session then back on a more regular basis through August.</p> <p>A local resident recently received a leaflet on the Parkway Masterplan and wondered if it was worth attending. Councillor Andrew Shore has recently attended one of the seminars and found it very useful, recommending the resident attend the next available seminar open to the public.</p>	
<p>6</p>	<p>To note the expenditure and general accounts for July 2022.</p> <p>The Clerk tabled financial correspondence for July 2022 which included payments totalling £83,733.13 for the Co-operative general account, with a cash book balance of £301,322.52.</p> <p>The Clerk then tabled the Lloyds account for quarter 1, with a balance of £297,555.53 income of 0, and expenditure of £21.00.</p> <p>Council noted the expenditure and bank balance for the accounts for July 2022 which were unanimously approved and proposed by Councillor Ernie Brown, seconded by Councillor Tony Hyde, carried unanimously.</p>	
<p>7</p>	<p>Update on Brooklands Park Community Hall</p> <p>Councillor Dave Addison informed members the sub-committee recently attended Lyde Green Community Hall to talk with the centre manager about the operation and logistics for the site.</p> <p>Lyde Green Community Hall is a slightly larger version of Brooklands Park and is currently run by a Charity following the hand over from South Glos Council (3 years ago).</p> <p>The meeting was very beneficial with valuable information taken from the Charity's experiences of opening the new building and marketing the rooms to local residents.</p> <p>The trust have three paid members of staff covering the opening hours, they do not currently pay Business rates or any utilities, and from year 3 run a small profit.</p> <p>Stoke Gifford Parish Council continue to liaise with South Glos Council on a mutually agreeable agreement for the takeover and management of Brooklands Park community hall.</p> <p>SGPC have requested the following from South Glos Council:</p> <ol style="list-style-type: none"> 1- SGC to fund the first-year deficit of £60,000 with a break clause after 1 year. 2- SGC to fund our Business Case deficit of £150,000 with a break clause after 3 years. 3- SGC to fund set-up costs of approx. £25,000 for years one and two. <p>SGPC are still uncertain on the outcome of losing Cheswick Village and Stoke Park from the parish boundary. SGC are currently in a final phase consultancy process, and this may impact on SGPC funding through precept and set up of a new stand-alone parish.</p> <p>SGPC are interested in a charitable trust being set up to manage the operation of the</p>	

	<p>site.</p> <p>Chair of Council, Councillor Ernie Brown believes it's a risk too far for the parish council to take on this asset with only 400 properties due to be occupied at the proposed time of opening (May 2023). The uncertainty surrounding the loss of Cheswick Village and Stoke Park and the unknown financial impact is key to this project too. Councillor Ernie Brown would like to see SGPC pull out from this operation.</p> <p>Councillor Jac Henshaw believes SGPC should continue to meet with SGC as the building has potential to run well, lots of man-hours have gone into this project during the past two and a half years and feels SGPC should continue to seek approval for the funding confirmation to cover the deficit within the first three years of operation and make a final decision at Full Council in September 2022 once all these avenues have been met.</p> <p>Overall members were cautious over the project and feel tying the parish into an agreement that will cost taxpayers for a number of years.</p> <p>Members continue to want Solar panels fitted to the build.</p> <p>Following lengthy discussion, Councillor Dave Addison proposed the following: Councillor Ernie Brown report back to parish councillors following the scheduled meeting with South Glos Council Cabinet Members on 14th July, with confirmation of 3 points raised.</p> <ol style="list-style-type: none"> 1 SGC to fund the first-year deficit of £60,000 with a break clause after 1 year. 2 SGC to fund our Business Case deficit of £150,000 with a break clause after 3 years. 3 SGC to fund set-up costs of approx. £25,000 for years one and two. <p>Should the Cabinet Members and SGC not meet option 1 or 2 then the Parish Council should walk away. This would be made formal by way of a vote at Full Council in September 2022, an update will be added to Planning & Transportation committee meeting on the 26th July, a vote was taken, 10 for, 2 against, proposal carried.</p>	
8	<p>To receive the 2021 census</p> <p>Parish Clerk presented the Census 2021 Phase one Date release for information.</p>	
9	<p>To receive recommendations from Parish Council Committees relating to expenditure across the Parish of Stoke Gifford.</p> <p>Planning & Transportation Nothing relating to expenditure. 6 applications currently on the portal to be discussed at committee meeting later in the month.</p> <p>Recreation & Leisure Various tree works around the parish continuing to be undertaken. Prioritising in order of importance. Continuing to liaise closely with SGC Streetcare on improvement works and jobs under the remit of SGC around the parish.</p>	

10	Planning Applications None	
11	Any other business relevant to this committee. Stoke Park & Cheswick Parish Council, final phase consultation Parish Clerk to add consultation to the parish website.	
12	CONFIDENTIAL ITEMS. To resolve, by the nature of the sensitivity of items to exclude the press and public [<i>Public Bodies Admissions to Meeting</i>].	
13	Date of next meeting: Tuesday 13 th December 2022 at 19:00	

Meeting closed 20:50

Signed: _____

Date: _____

D Addison (Chair)
On behalf of Stoke Gifford Parish Council