



STOKE GIFFORD

PARISH COUNCIL

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STOKE GIFFORD PARISH COUNCIL

MINUTES OF THE FINANCE & GENERAL-PURPOSE MEETING

Held on Tuesday, 14th March 2023

EMERGENCY PROCEDURE

In the event of a fire all those present should leave the building calmly, breaking a fire alarm panel on the way out, and assemble on the far side of the car park at the assembly point.

Attendees are reminded to either switch off or make silent their mobile phones.

PRESENT:

Cllrs D Addison [Chair], S Bandcroft, M Brown, E Brown, K Cranney, J Henshaw, A Hyde, T Jones, D Pembury and A Shore.

In attendance was J Rendell [Parish Clerk] and seven local residents.

1	Welcome and apologies for absence. The Chair, Dave Addison welcomed all present to the meeting. Apologies noted from Councillors Brian Allinson and Pauline Reich.	
2	To receive notification of any member's personal or prejudicial interest. <ul style="list-style-type: none">▪ Councillor Ernie Brown declared he is on South Gloucestershire Planning Committee, Avon & Fire Authority.▪ Councillor David Addison declared he is Chair of the Stoke Gifford Trust Committee.▪ Councillor Sue Bandcroft declared she is the Chair of Forty Acres recreational space.▪ Councillor Tony Hyde declared he is Secretary of Stoke Gifford Retirement Village, Residents Association, member of the Extra Care Charitable Trust.▪ Councillor Trevor Jones declared an interest in planning application 14 (a) on the agenda and therefore will not vote. South Gloucestershire, Winterbourne Parish Council, Wallscourt Farm Academy, Governor of Frenchay Primary School.▪ Councillor Keith Cranney advised he is a member of the SGC Regulatory	

	<p>Committee and a Bradley Stoke Town Councillor.</p> <ul style="list-style-type: none"> ▪ Councillor Jacqueline Henshaw declared she was a member of the Stoke Gifford Trust Committee. 	
3	<p>To approve the minutes of the last Finance & General-Purpose meeting dated Tuesday 13th December 2022 and discuss any matters arising.</p> <p>The minutes dated Tuesday 13th December 2022 were agreed as an accurate record proposed by Councillor Sue Bandcroft, seconded by Councillor Tony Hyde, unanimously carried.</p>	
4	<p>Public Session [3-5 MINUTES PER PERSON WITH A MAXIMUM OF 15 MINUTES PER SESSION] – Seven residents were in attendance.</p> <p>JL – A local resident mentioned the car parking around adjacent streets to the playing fields was particularly bad at the weekend. Cars were parked on the verges all long Little Stoke Lane and Rossell Avenue causing issues for local residents leaving their homes and ongoing traffic.</p> <p>The Clerk will contact the resident football clubs secretary and ask the message to be passed to all the age group football managers asking the parents to take due care in car parking when visiting the site and be mindful of the local neighbours.</p>	<p>Clerk contacted club Sec 15/03/23</p>
5	<p>To note the expenditure and general accounts for February 2023.</p> <p>The Clerk tabled financial correspondence for February 2023 which included payments totalling £37,875.90 for the Co-operative general account, with a cash book balance of £329,301.66.</p> <p>Council noted the expenditure and bank balance for the accounts for February 2023 which were unanimously approved and proposed by Councillor Keith Cranney, seconded by Councillor Sue Bandcroft, carried.</p>	
6	<p>To review income & expenditure to date.</p> <p>Councillor Dave Addison updated members with the current position on the 2022/23 budget as we approach the financial year-end, and also the approved budget for 2023/24 taking into account the loss of precept due to the change in parish boundary (losing Cheswick Village & Stoke Park).</p> <p>Councillor Ernie Brown believes the councils finances and future budget is healthy despite all the restraints and loss of precept. This is due to careful management from Officers/ Councillors, and this should continue going forward into a difficult period.</p> <p>The current Gas contract expires in November and Electric in February 2024, so this needs to be factored into the budget as we are currently on a very good contract which will increase on the update.</p>	
7	<p>To receive recommendations from Parish Council Committees relating to expenditure across the Parish of Stoke Gifford.</p>	

	<p>Finance.</p> <ul style="list-style-type: none"> - Possible alteration of parish boundary and removal of Cheswick Village. <p>This change will impact heavily on the council's precept for 2023/24 with a loss of circa £120k. The Clerk has been in contact with SGC and the parish shouldn't have any further oncosts to assist with the creation of the newly formed parish. The set-up costs are included in the precepts set for new parish and collected on the council TAX.</p> <p>Planning & Transportation.</p> <p>Councillor Ernie Brown mentioned 112 Kings Drive has gone to SGC for appeal.</p> <p>Recreation & Leisure.</p> <p>Councillor Ernie Brown informed members he has spent his MAF on path improvements at Meade Park.</p>											
8	<p>To receive Planning applications from South Gloucestershire Council</p> <p>None.</p>											
9	<p>Any other business relevant to this committee.</p> <ul style="list-style-type: none"> - Request for SGPC to purchase a public access Defibrillator at Concorde Medical Centre. <p>A Councillor from Bradley Stoke has contacted the office asking if SGPC would fund a Heartsafe 24/7 public access defibrillator unit at the Concorde Medical Centre. The Doctor Surgery have approved the installation of the defib unit but are unable to fund it. The cost to provide is given below.</p> <table border="1" data-bbox="213 1279 1265 1680"> <thead> <tr> <th>Items</th> <th>Cost</th> </tr> </thead> <tbody> <tr> <td>Defibrillator Package & Licence</td> <td>£2,250.00</td> </tr> <tr> <td>Annual PadPak Replacement Cover</td> <td>£50.00</td> </tr> <tr> <td>Mounting & Connection Inc VAT</td> <td>£468 (Approx – <i>a site visit would</i></td> </tr> <tr> <td>Total</td> <td>£2,768</td> </tr> </tbody> </table> <p>Following discussion members felt it was important to add more 24-hour public access defib units within the parish boundary and pleased to know the Church have one, the Trust Committee have one, SGPC have installed one at the Community Hall and the Little Stoke Social Club have one installed internally for the use during opening hours only. Councillor Keith Cranney asked the Clerk to thank the councillor from BSTC for bringing this to the attention of the parish members, but proposed SGPC look into alternative locations including the possible install at Little Stoke Social Club, seconded by Councillor Tony Hyde, proposal unanimously carried.</p>	Items	Cost	Defibrillator Package & Licence	£2,250.00	Annual PadPak Replacement Cover	£50.00	Mounting & Connection Inc VAT	£468 (Approx – <i>a site visit would</i>	Total	£2,768	<p>Clerk to contact BSTC and LSSC.</p>
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	<p>Gipsy Patch Bridge Councillor Mike Brown believes the work being carried out on the embankment isn't as was discussed at the recent Liaison group meeting. It was agreed a retaining wall would be built in. The project is due to end at the end of March and members are hopeful this is still the case.</p> <p>Foodies festival The Clerk informed members SGC licencing and the Police have visited the site following the licencing received from The Media Company Publications (Foodies festival). The officers were concerned about the size of the operation, infrastructure, parking and potential noise pollution. The licence closes on March 24th.</p>	
10	<p>CONFIDENTIAL ITEMS. To resolve, by the nature of the sensitivity of items to exclude the press and public [<i>Public Bodies Admissions to Meeting</i>].</p> <p>None</p>	
11	<p>Date of next meeting: Tuesday 11th July 2023 at 19:00</p>	

Meeting closed 20:00

Signed: _____

Date: _____

D Addison (Chair)

On behalf of Stoke Gifford Parish Council