



# STOKE GIFFORD

PARISH COUNCIL

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## STOKE GIFFORD PARISH COUNCIL

### MINUTES OF THE FINANCE & GENERAL-PURPOSE MEETING

Held on Tuesday, 9<sup>th</sup> March 2021 via Zoom platform

#### EMERGENCY PROCEDURE

*N/A due to meeting being held via Zoom platform.*

*Attendees are reminded to either switch off or make silent their mobile phones.*

#### PRESENT:

Cllrs D Addison [Chair], B Allinson, M Brown, E Brown, K Cranney, T Jones, D Pembury, P Reich, A Shore and S Waters.

In attendance was J Rendell [Parish Clerk] and two local residents.

1	<b>Welcome and apologies for absence.</b>  The Chair, Councillor Dave Addison welcomed all present to the meeting and welcomed back recently re-elected Councillor Trevor Jones onto the Finance Committee. He asked the Parish Clerk John Rendell to add him formally.  Apologies were received from Councillor Jenny James.	
2	<b>To receive notification of any member's personal or prejudicial interest.</b>  Councillor Ernie Brown declared his membership of the South Gloucestershire Council Planning Committee. Councillor Dave Addison declared he was Chair of the Stoke Gifford Trust Committee. Councillor Keith Cranney advised he was a member of the South Gloucestershire Council Regulatory Committee and Councillor for Bradley Stoke Town Council. Councillor Trevor Jones declared he is on South Gloucestershire Planning Committee and is a Winterbourne Town Councillor.	

3	<p><b>Applications for Dispensations by Councillors.</b></p> <p>None.</p>	
4	<p><b>PUBLIC SESSION [3-5 MINUTES PER PERSON WITH A MAXIMUM OF 15 MINUTES PER SESSION]</b> – Two residents were in attendance.</p> <p>A local resident has recently noticed trees planted on the Orpheus Avenue roundabout and wondered if it was the most logical thing to be planted.</p> <p>Councillor Brian Allinson would like to see the roundabout maintained with potential roundabout names on show at each one informing local residents of its name.</p> <p>Councillor Ernie Brown informed members that all roundabouts are managed and maintained by South Gloucestershire Council and its within their remit to carry out any works.</p> <p>Councillor Trevor Jones informed members that South Gloucestershire Council have a new Tree Officer in place and will pass his details to the Parish Clerk to make contact to see if we can obtain or source the roundabout plan in the Parish.</p> <p>A local resident has highlighted potholes in the road on the Kingsway and has asked the Parish to chase South Gloucestershire Streetcare. The Parish Clerk will check the site and make contact with Mark King.</p>	
5	<p><b>To approve the minutes of the last Finance &amp; General-Purpose meeting dated Tuesday 8<sup>th</sup> December 2020 and discuss any matters arising.</b></p> <p>The minutes dated Tuesday 8<sup>th</sup> December 2020 were agreed as an accurate record proposed by Councillor Andrew Shore, seconded by Councillor Mike Brown, unanimously carried.</p>	
6	<p><b>To note the expenditure and general accounts for February 2021.</b></p> <p>The Clerk tabled financial correspondence for February 2021 which included payments totalling £30,037.50 for the Co-operative general account, with a cash book balance of £84,123.43.</p> <p>Expenditure for the Stokes Youth Centre was £433.38 with a cash book balance of £5,972.32.</p> <p>Council noted the expenditure and bank balances for all accounts for February 2021 which were unanimously approved and proposed by Councillor Ernie Brown, seconded by Councillor Mike Brown.</p> <p>Councillor Ernie Brown informed members that now The Stokes building is with South Gloucestershire Council, the youth bank account should be closed, and remaining funds be transferred to the SGPC main account, seconded by Councillor Trevor Jones, proposal carried.</p> <p>In addition to the closure of the youth account, Councillor Ernie Brown updated members that following the Extraordinary meeting called in March with the Youth Commit-</p>	

	<p>tee and current youth provider it was agreed the Parish will end the current agreement with CYN on 31<sup>st</sup> March 2021.</p> <p>This will leave the Parish with one youth session per week for the following year funded by Southern Brooks, and one session per week ran by FACE for young people with learning difficulties.</p> <p>The Parish will pay for the location of the youth session currently held at the Scout Hut.</p> <p>The contract between Southern Brooks and CYN to supply the youth session in the Parish will end 31<sup>st</sup> March 2022 where it is then hoped the Parish can go to tender and have a full say on the company providing its youth provision in the future.</p> <p>The Chair, Dave Addison gave thanks to the Parish Clerk and his team who have managed the finances extremely well throughout this past year ensuring the Parish Council will end the financial year in credit despite the Council receiving little or no income over the past 12 months.</p> <p>The Parish Clerk John Rendell acknowledged the work carried out by Councillors and Officers ensuring the Parish’s account continues to be healthy.</p>													
7	<p><b>Request for Grant Aid for summer play scheme 2021.</b></p> <p>The Parish Clerk reminded members that the Grant Aid funding was at zero for the year 2020/2021 due to the Covid-19 pandemic so Council need to decide whether to reintroduce the Grant Aid budget for the forth coming year 2021/22.</p> <p>Tabled at the meeting was a Grant Aid application from Four Towns Play Association requesting £5,500 to contribute to key elements of the Play Scheme and would help ensure its smooth running. The grant would be used towards:</p> <table border="1" data-bbox="213 1281 1249 1408"> <tr> <td>Wages</td> <td>Recruitment</td> <td>Publicity</td> <td>Insurance</td> </tr> <tr> <td>Training</td> <td>Milage</td> <td>Admin</td> <td>Equipment</td> </tr> <tr> <td>Coordination of project</td> <td>Room Hire</td> <td>PPE</td> <td>Food</td> </tr> </table> <p>Due to the uncertain times with restrictions on all events and hire and with the closure of The Stokes, Council would like clarity on the actual plans, the locations of the Play Scheme and the last date on confirming the delivery plan. This can then be brought back to members for a decision on Grant Aid.</p> <p>Discussions were then held on Citizens Advice Bureau funding and members were keen to see this functioning in the Parish again, offering an essential service to the residents of Stoke Gifford Parish.</p> <p>Members will discuss all Grant Aid budgets at a later date following clarity from Four Towns Play Association.</p>	Wages	Recruitment	Publicity	Insurance	Training	Milage	Admin	Equipment	Coordination of project	Room Hire	PPE	Food	
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8	<p><b>To receive recommendations from Parish Council Committees relating to expenditure across the Parish of Stoke Gifford.</b></p> <p>None.</p>													

9	<p><b>Update on Highbrook Community Centre Harry Stoke</b></p> <p>The Chair, Dave Addison reported the frustrations with the potential takeover of Highbrook Community Centre.</p> <p>There have been further delays and cancellations of scheduled meetings between South Gloucestershire Council and other key stake holders.</p> <p>Sovereign continue to register their interest in potential funding help and will be present at the next meeting scheduled to be held in April.</p> <p>At the meeting it is hoped to review the business plan and also future plans for the building works.</p>	
11	<p><b>To receive Planning applications from South Gloucestershire Council</b></p> <p><b>a) <u>P21/00898/F - 120 Bush Avenue, Little Stoke South Gloucestershire BS34 8NF</u></b>  <i>Erection of two storey side and rear extensions, and single storey rear extension to form additional living accommodation. Erection of single storey side extension to form garage</i></p> <p>Councillor Keith Cranney proposed no objection, seconded by Councillor Andrew Shore, unanimously carried.</p> <p><b>b) <u>P21/00701/F – 17 Brackenbury Drive, Stoke Gifford South Gloucestershire BS34 8XD.</u></b>  <i>Erection of a first-floor extension over existing garage to form additional living accommodation</i></p> <p>Councillor Ernie Brown proposed no objection, seconded by Councillor Keith Cranney, unanimously carried.</p>	
12	<p><b>CONFIDENTIAL ITEMS</b></p> <p>To resolve, by the nature of the sensitivity of items to exclude the press and public [<i>Public Bodies Admissions to Meeting</i>].</p> <p>None</p>	
	<p>Date of next meeting: <b>Tuesday 13<sup>th</sup> July 2021 at 19:00</b></p>	

Meeting closed 20:00

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

D Addison (Chair)  
 On behalf of Stoke Gifford Parish Council