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STOKE GIFFORD PARISH COUNCIL

MINUTES OF THE FINANCE & GENERAL-PURPOSE MEETING

Held on Tuesday, 11th July 2023

EMERGENCY PROCEDURE

In the event of a fire all those present should leave the building calmly, breaking a fire alarm panel on the way out, and assemble on the far side of the car park at the assembly point.

Attendees are reminded to either switch off or make silent their mobile phones.

PRESENT:

Cllrs D Addison, R Barber, M Brown, J Brunwin, K Cranney, N Das Gupta, A Hyde, B Mead & P Richardson. In attendance was J Rendell [Parish Clerk] a representative from Pentagon Play and four local residents.

1	<p>To elect the Chair of Finance & General-Purpose Committee for 2023/24.</p> <p>Outgoing Chair Councillor Dave Addison welcomed all present to the meeting, and asked members to vote on a new Chair of the Finance & General Purpose for 2023/24.</p> <p>Councillor Keith Cranney proposed that Councillor Neel Das Gupta be elected to the position of the Chair of the Finance Committee for 2023/24, seconded by Councillor Tony Hyde. A vote was taken, 4 in favour, 5 against.</p> <p>Councillor Brian Mead proposed that Councillor Richard Barber be elected to the position of the Chair of the Finance Committee for 2023/24, seconded by Councillor Penny Richardson, a vote was taken, 5 in favour, 4 against proposal carried.</p> <p>Councillor Richard Barber thanked councillors for electing him as new Chair of Finance & General-Purpose committee, and also thanked Councillor Dave Addison for chairing the committee for the past year. He then assumed the Chair.</p>	
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2	<p>Welcome and apologies for absence.</p> <p>Apologies noted from Councillors Keiron Marsden Sue Bandcroft and Andrew Shore.</p>	
3	<p>To receive notification of any member's personal or prejudicial interest.</p> <ul style="list-style-type: none"> • Councillor David Addison declared he is Chair of the Stoke Gifford Trust Committee, a South Gloucestershire District Councillor, and a Bradley Stoke Town Councillor. • Councillor Richard Barber is employed at Mitie and has a spouse employed by Bradley Stoke Town Council. • Councillor Keith Cranney declared he is a South Gloucestershire District Councillor, a member of Stoke Gifford Community Engagement Forum and Southern Brooks Archaeology. • Councillor Neel Das Gupta declared he is a South Gloucestershire District Councillor, a member of Bristol Durga Puja, The Hindu Temple Bristol, and the Conservative Unionist Party. • Councillor Tony Hyde declared he is Chair of Stoke Gifford Retirement Village Residents Association, representative on the Extracare Charitable Trust, and Chair of Stoke Park & Cheswick Parish and Conservative Unionist party. 	
4	<p>Update on replacement play equipment at Meade Park.</p> <p>Parish Clerk invited the Director of Pentagon Play to speak to members about the recent fire damage to the tower play equipment at Meade Park and also the potential options available when looking at replacing the equipment. Pentagon Play visited the site three days after the fire and on request from SGPC dismantled what was left of the equipment from the fire making the area safe.</p> <p>Pentagon Play continue to design and install thousands of play facilities across the country with a 20-year guarantee for the timber product. Sadly, this severe act of vandalism would have destroyed any material with the flammable substance used and mindset of causing such damage. Other reputable companies are also available that design and install metal, stainless steel and galvanised steel and will be contacted by council. SGPC should be mindful that plastic parts are also used along with the other materials and companies are unlikely to use the slide that council would like to re-use.</p> <p>Following feedback and questions from members, the Parish Clerk thanked the representative for his time and found the information from someone from within the play industry very useful.</p> <p>Information received from the Fire Service team on site was that the fire was started on the Astro turf grass with a flammable substance used along with a cardboard material and both the Astro turf grass safety surface and timber structure become destroyed.</p> <p>Parish Clerk was asked to contact the Fire Service Department and ask for the fire report.</p> <p>A local resident would like to see Council explore all avenues before replacing the play equipment, in timber, stainless steel and galvanised steel. And also feels Council should take their time in deciding what replacement is best suited. Discounts may be</p>	

	<p>sought if it's out of season.</p> <p><i>The representative from Pentagon Play left the meeting.</i></p> <p>A zip wire continues to be discussed as many local park users have expressed their interest on social media platforms. Council could possibly look into installing a zip wire along with a smaller tower facility.</p> <p>Councillor Penny Richardson believes it would be a good idea to add a poll to social media streams asking the people that have small children who use the play equipment on site directly, what kind of replacement they would want to see and in what material.</p> <p>Councillor Neel Das Gupta is happy to run an online poll to gauge public opinion.</p> <p>Councillor Dave Addison told members the public want something replaced asap and the office should obtain quotations and various options for the members to look through at forthcoming meetings.</p> <p>Parish Clerk continues to link with the Insurers and will continue to update members at forthcoming meetings on the insurance claim.</p>	
5	<p>Public Session [3-5 MINUTES PER PERSON WITH A MAXIMUM OF 15 MINUTES PER SESSION] – Four residents were in attendance.</p> <p>A local resident would like to see council install a zip wire in Meade Park.</p> <p>A local resident is finding driving under the new bridge along Gipsy Patch Lane very difficult in the dark with lights from vehicles extremely blinding. These concerns were raised all through the CPME meetings and is disappointed to find vehicle lights are blinding for oncoming vehicles when driving in the dark as the road slopes under the bridge.</p>	
6	<p>To approve authorised signatories for Co-Operative banking.</p> <p>The Clerk asked the approved signatories to sign the Co-Op banking form. Councillors Mike Brown, Dave Addison and Keith Cranney duly signed the forms. Councillor Penny Richardson proposed to add newly elected Chair, Councillor Richard Barber to be added to the approved signatories list, seconded by Councillor Jan Brunwin, proposal carried. Parish Clerk will prepare the paperwork and liaise with Councillor Richard Barber.</p>	
7	<p>Review 5 Year Plan.</p> <p>Councillor Dave Addison proposed to add the installation of a CCTV system at Meade Park (investment of approx. £3k) and installation of a zip wire play equipment at Meade Park (investment of approx. £12k) into Year 2024/25, seconded by Councillor Keith Cranney, proposal carried.</p> <p>Councillor Neel Das Gupta proposed to move 'increasing car parking at Meade Park from Year 2 to Year 1 2023/24, seconded by Councillor Keith Cranney, proposal carried. Clerk mentioned the Parish have been allocated £30,605 in CIL money that can be used for this work.</p>	

8	<p>To receive recommendations from Parish Council Committees relating to expenditure across the Parish of Stoke Gifford.</p> <p>Finance.</p> <p>None.</p> <p>Planning & Transportation.</p> <p>None.</p> <p>Recreation & Leisure.</p> <p>None.</p>	
9	<p>Any other business relevant to this committee.</p> <p>Parish Clerk informed members three members have recently attended Conflict Management Training and passed. Grounds men Andy Slade, Martyn Rendell and Cleansing Operative Ira Davey.</p> <p>With reference the replacement tower the Parish Council will send out communication as much as possible to the general public via the website and notice boards, give regular updates at meetings and Councillors will add updates to the various social media streams.</p> <p>A local resident recently held a meeting with MP Jack Lopresti and agreed a follow up meeting at the time, the resident has chased the MP for the meeting but asked District members for assistance.</p> <p>Councillor Neel Das Gupta offered to meet the local resident following the committee meeting to obtain the main reasons for the meet up, then will contact the MP's office to agree a mutually agreeable time and date.</p> <p>Councillor Dave Addison informed members ex-Councillor Brian Allinson is poorly and currently hospitalized. All present at the meeting wished him well.</p> <p>Local resident recently attended the local Beat Surgery and was frustrated with the lack of action and response from the Police dealing with the high increase in anti-social behaviour currently within the parish. The Police are aware of a gang of youths aged between 13-16 wearing balaclavas and face coverings but local residents or parish office have received no feedback from them regarding recent concerns.</p> <p>There is an overgrown hedgerow adjacent to the Stoke Gifford Village green. There appears to be a road sign within the hedgerow that's fully covered, and members believe the hedge could be owned by the Church. Councillor Penny Richardson will investigate and report back.</p> <p>Parish Clerk has been asked to look into the installation of CCTV coverage at Meade Park following the recent fire damage to the tower play equipment. The Clerk has recently met a local security company and obtained the necessary information confirming it can be achieved should council wish to do so.</p>	<p>Clerk to update.</p> <p>NDG to follow up.</p> <p>PR to investigate.</p>

4G Csl Vodafone Router with Dual-sim
Connection plus costs per month

Hikvision Pro series 4MP ColorVu cameras
Hikvision 8 Channel NVR with 2 TB hard drive

ARC roadside box
Anti climb pole guards

All costs plus VAT

Labour for installation and commission

Would require input from South Glos Council reference power supply (240 volts)

DS-7608NI-12I/8P
8-Channel NVR with 2 HDDs

- Up to 8 video channels
- Decoding formats: supporting H.265/H.265+/H.264/H.264+/MJPEG
- Bandwidth: 80 Mbps incoming, 256 Mbps outgoing
- 16-ch 1080p decoding
- 1 HDMI, 1 VGA and 1 CVBS output
- 8 PoE ports with the 8P model (optional)
- 1U chassis

DS-2CD2147G2-LSU/5L
4MP 1/1.8" Bullet Network Camera with ColorVu and Live-Guard

- 0.0005 lux@ F1.8
- 2.8, 4 or 6 mm fixed lens
- Colourful imaging 24/7
- Active defense: audio and light warning
- Human/vehicle classification
- H.265+/H.265
- IP67
- 130 dB WDR

SGC (Ø*)
Followed by * pole diameter
e.g. for Ø139 pole = SGC/139

Available for pole diameters

- Ø76
- Ø89
- Ø114
- Ø139
- Ø168
- Ø193
- Ø219
- Ø273

Councillors were pleased to hear the installation of a CCTV system at Meade Park is an option and would be circa £3k investment.

Some members queried if it's necessary to install the system, other members are keen and believe the cameras will deter some anti-social behaviour going forward.

Councillor Neel Das Gupta believes it would be wise to install a higher spec camera for better clarity offering better images of the facilities within the park.

Council doesn't need to make a decision on this presently as we await a response

	from the insurance company and decide on what play equipment to install as a replacement tower to the slide. A decision on installation of CCTV system will be made along with the tower install.	
10	CONFIDENTIAL ITEMS. To resolve, by the nature of the sensitivity of items to exclude the press and public [<i>Public Bodies Admissions to Meeting</i>]. None	
11	Date of next meeting. Tuesday 12 th December 2023 at 19:00	

Meeting closed 20:30

Signed: _____

Date: _____

R Barber (Chair)

On behalf of Stoke Gifford Parish Council

DRAFT