

STOKE GIFFORD PARISH COUNCIL
MINUTES OF THE RECREATION & LEISURE
COMMITTEE MEETING

**HELD ON TUESDAY, 16TH JULY 2019 2PM AT THE
LITTLE STOKE COMMUNITY HALL, LITTLE STOKE LANE, LITTLE STOKE, BS34 6HR**

EMERGENCY PROCEDURE

Ref: 07/19

In the event of a fire all those present should leave the building calmly, breaking a fire alarm panel on the way, and assemble on the far side of the car park at the assembly point.

Attendees are reminded to either switch off or make silent their mobile phones.

PRESENT:

Cllrs M Brown [Chair], P Reich [PR], M Lavis [ML], E Brown [EB] and S Shield [Clerk].

Ref	Description	Action
19.	<p>WELCOME AND TO RECEIVE APOLOGIES FOR ABSENCE The Clerk welcomed everyone to the meeting. Apologies for absence were received from Cllrs K Cranney, J James and S Waters.</p>	
20.	<p>TO RECEIVE NOTIFICATION OF ANY MEMBER’S PERSONAL OR PREJUDICIAL INTEREST EB declared he was a member of the SGC Planning Committee.</p>	
21.	<p>PUBLIC SESSION [up to 5 minutes per person with a maximum 15 minutes per session] – 4 members of the public were in attendance to observe proceedings. The Committee were informed that the Friends of Forty Acres were proposing wildflower planting in a couple of the swales situated off the shared path.</p>	
22.	<p>TO APPROVE THE MINUTES OF THE LAST MEETING DATED TUESDAY, 16TH APRIL 2019 AND TO DICUSS MATTERS ARISING The minutes of the last meeting dated Tuesday, 16th April 2019 were approved as an accurate record proposed by MB and seconded by EB and agreed unanimously.</p>	
22.	<p>TO RECEIVE AN UPDATE IN RELATION TO PLAY INSPECTION REPORTS FROM THE HEAD GROUNDSPERSON The Head Groundsperson provided updates which were tabled for consideration with the key points listed as follows:</p> <p><u>Trust Ground</u></p> <ul style="list-style-type: none"> • New Signage required for Play Area to be consistent with general parks signage across the Parish • New benches to replace worn furniture to be considered by Council inside the Children’s Play Area • Play Bark Top Ups to be arranged • Basketball nets to be replaced 	

Meade Park

- New Signage required for Park to be consistent with general parks signage across the Parish
- Paint Children's Play Equipment / Wood Preserve Treatment as required
- Weeding/Spraying in Bark Pit Play Areas to be undertaken
- Wooden Surround of Bark Pit minor repair to be undertaken
- Play Bark Top Ups as required

Little Stoke Park

- 1 x New Bin Sleeve required for Bin located by Teen Shelter
- Replacement Safety Surface under Small Children's Swings to be explored
- Weeding of BMX Track to be carried out / Top Up Surface later in Summer
- Sand Pit to be created with new Wooden Surround in conjunction with existing sand pit within the Jurassic Play Area
- Final section of path within Little Stoke Park to be considered for replacement at top end of park near to Arietians Rugby Club

The Committee accepted the updates with no comments.

23.

TO RECEIVE UPDATES ON THE PARKS AND OPEN SPACES ACROSS THE PARISH OF STOKE GIFFORD FROM THE HEAD GROUNDSPERSON

The Head Groundsperson provided updates for consideration with the key points listed as follows which included several planned summer events taking place in the parks:

- New Outdoor Fitness Equipment successfully installed in Little Stoke Park and receiving positive feedback
- Outdoor Fitness Equipment to be installed in Meade Park end of April 2019
- New Street Furniture Implemented across a few parks and open spaces to include benches, litter bins and picnic benches
- New Ransome Mower purchased
- Small Fencing Repairs to the 3G Fencing at Little Stoke Park
- Wooden Bridge removed from Meade Park
- Wooden Bridge removed from Jurassic Park
- Remedial welding works to be carried out to the Small Children's Play Equipment in Meade Park
- New White Lining to Shared Footpath in Forty Acres carried out
- New sections of path replaced at Little Stoke Park
- Ongoing Community Hall Works at Little Stoke Park. New PA system installed, café chairs and tables ordered, costings for servery/kitchen currently being sought. Meeting with Licensing April 2019 to refresh existing hall licence following building enhancement
- Friends of Meade Park established
- New Groundsperson Appointed Steven Liddiatt

- Basketball Equipment at the Trust Ground being progressed in Multi Use Games Area
- Review of Christmas Lights to be carried out across the 3 sites within the Parish
- Additional Round Picnic Benches ordered for Little Stoke Park and Meade Park bases of which have been prepared in preparation

Planned Summer Events

- Car Boots last Saturday of May, June, July and August 2019
- Fun Fair planned in Little Stoke Park Thursday, 16th to Sunday, 19th May 2019
- Stoke Gifford Trust Ground Fete Bank Holiday Monday, 27th May 2019
- Touch Rugby League planned in Little Stoke Park between 13th May - 29th July 2019 (excluding 27th May)
- Numerous Couch to 5K events planned for Little Stoke Park subject to numbers
- South Gloucestershire Cross Country Event in Little Stoke Park – Thursday, 23rd May 2019
- Stoke Lane Football Tournament at Little Stoke Park Saturday, 15th June to Sunday 16th June 2019
- Little Stoke Football Tournament at Little Stoke Park Saturday, 31st August 2019

The Committee accepted the updates with no comments

24. TO DISCUSS AND APPROVE ARRANGEMENTS FOR THE NEXT ANNUAL STOKE GIFFORD TRUST GROUND FETE ON BANK HOLIDAY MONDAY, 27TH MAY 2019

EB advised he had attended a recent Trust Committee meeting to discuss arrangements for the forthcoming Annual Fete. It was agreed that the Parish Council would provide the use of the Transit Tipper and 20 tables for this event. The Parish Council will again be running the raffle and will be responsible for requesting prizes from local organisations in the community.

25. TO RECEIVE ANY OTHER BUSINESS IN RELATION TO THIS COMMITTEE

Community Infrastructure Levy (CIL) for 2018/19 – The Clerk advised that he had received notification from South Gloucestershire Council that the level of CIL to be transferred to the Parish Council amounted to £68,383.96. The Clerk stated that he had written to the Section 106 Officer checking allocations from West Point, Great Park Road, and was waiting for a response. **Action – Clerk to provide an update at the next meeting.**

Cllr David Slade - DS stated this would be his last meeting on the Parish Council as he was stepping down at the forthcoming elections in May 2019.

Proludic Outdoor Fitness Equipment in Little Stoke Park – The Clerk was requested to check if appropriate signage was displayed on the fitness equipment regarding general usage and guidance for members of the public. **Action – Clerk**

26. NEXT MEETING – 7pm Tuesday, 16th July 2019 at the Little Stoke Community Hall.

Signed.....Dated.....

Cllr M Brown (Chair) On behalf of Stoke Gifford Parish Council