



STOKE GIFFORD

PARISH COUNCIL

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STOKE GIFFORD PARISH COUNCIL

MINUTES OF THE RECREATION & LEISURE MEETING

Held on Tuesday, 21st July 2020 at 2pm at
Little Stoke Community Hall, Little Stoke Lane, Little Stoke, BS34 6HR

EMERGENCY PROCEDURE

In the event of a fire all those present should leave the building calmly, breaking a fire alarm panel on the way out, and assemble on the far side of the car park at the assembly point.

Attendees are reminded to either switch off or make silent their mobile phones.

PRESENT:

Cllrs E Brown [Chair], M Brown, P Reich, and Simon Waters.

In attendance was C Kenyon [Head Groundsman], J Rendell [Parish Clerk] and five local residents.

		ACTION
1	Welcome and apologies for absence. The Chair, Councillor Mike Brown welcomed all present to the meeting. Apologies were received from Councillors, Jenny James and Keith Cranney.	
2	To receive notification of any member's personal or prejudicial interest. None.	

3	<p>Applications for Dispensations by Councillors.</p> <p>None.</p>	
4	<p>PUBLIC SESSION [3-5 MINUTES PER PERSON WITH A MAXIMUM OF 15 MINUTES PER SESSION] – 5 residents were in attendance.</p> <p>Bus shelter – Kingsway: a local resident explained the long-standing history going back several years with the bus shelter directly outside of the resident’s property. The household have experienced much anti-social behaviour especially during evenings by residents not using the shelter for the bus service but congregating and gathering in small groups. The bus shelter was originally situated at a location towards the end of the street but positioned in its current location in 2005 and has caused many concerns and issues since. Chair, Councillor Mike Brown informed the resident we will look at removing the bench and asses the fallout in the coming months. Should bus users contact the Office that regularly use the bench then Council will look at reinstalling the bench.</p> <p>Station Road: a local resident has recently noticed_the trees and hedges are vastly overgrown protruding onto the steps and pathway by the blue bridge. The resident would also like to see some signage installed on the new path that adjoins the LS playing fields and there has been many near misses with cycles and scooters bumping into residents walking and dog walkers. This should have been installed by South Glos Council when they installed the path but sadly not. Councillor Ernie Brown advised the local resident to bring this up at the Gypsy Patch Liaison Group meeting in August as all key stakeholders will be present.</p> <p>Rossall Avenue: a local resident informed members that no further progress has been made with the building contractors who have failed on several points to meet building legislation. Councillor Mike Brown has carried out extensive work on this and met previously on site with representatives from South Glos Council who have assured the Parish Council South Glos will liaise with the contractor and rectify all the failings. The resident’s concerns continue to grow and is losing confidence with South Glos Council as the builder continues to show no signs of respect for the legislation put in place. Councillor Mike Brown will follow up with South Glos Council and make contact with Rob Walsh to chase the enforcement.</p>	<p>Clerk</p> <p>Mike Brown</p>
5	<p>New Road Play Area Funding.</p> <p>Parish Clerk informed members that South Glos Council have been in contact with regards to the Parish Council taking over the ownership of a play area facility, a sum of money (£59,000 CIL) for the consultation, design, build and ongoing management of the equipment. The Clerk will continue to keep this as an agenda item on this Committee to keep members updated throughout the process.</p>	<p>Clerk</p>

6	<p>Head Groundsman’s report on Parks & Open Spaces.</p> <p>Head Groundsman [Colin Kenyon] presented his report to members, see appendix A.</p> <p>Councillor Mike Brown passed on his thanks to Colin and his team for their efforts over the past few months especially during the COVID-19 lockdown where jobs continued to take place (in line with Council’s policy) and overall we are now reaping the benefits as the parks and open spaces are in good condition being enjoyed by many.</p>	
7	<p>Installation of Cricket Pitch at Gallivan Fields or Little Stoke Playing Fields.</p> <p>Parish Clerk has been approached by Bradley Stoke Cricket Club as they are looking for a ground to house their third and fourth adult teams. They play their first and second team games at Baileys Court Activity Centre where they are located as a cricket club. They have been playing their third and fourth adult team games at Bradley Stoke Secondary School but are looking for an alternative venue. They have identified the Gallivan Fields as an ideal venue and are willing to pay for the installation of an artificial wicket running in between the marked football pitches. The cricket club would not interfere with the resident football clubs’ fixtures in any way. Councillor Ernie Brown felt the Playing Fields may be better suited to a cricket ground and asked Parish Clerk to look into this further ensuring we can fit an adequate facility onto the grounds, and look into devising a lease agreement between Cricket Club and Parish Council. Councillor Ernie Brown would prefer to see the Parish Council purchase the new cricket wicket in the region of £8k in order for the Parish Office to manage the hire and potentially draw in other users around the Bradley Stoke requirements.</p>	Clerk
8	<p>COVID-19 update, opening of Community Hall and Sports Facilities.</p> <p>The Parish Clerk updated members; all Risk Assessments have taken place prior to the opening of Council facilities. A staff meeting has taken place where council staff have signed and accepted Risk Assessment forms from a duty of care perspective, all hirers have been sent the necessary literature for accepting and signing before they re-start hire. Safety measures have been installed within the buildings to adhere to Government Guidelines. 3G pitch opened on Monday 20th July and grass pitches for games from Monday 3rd August under the new guidelines.</p>	Clerk
9	<p>CONFIDENTIAL ITEMS</p> <p>To resolve, by the nature of the sensitivity of items to exclude the press and public [<i>Public Bodies Admissions to Meeting</i>].</p> <p>None.</p>	

Signed _____

Date _____

M Brown (Chair)

On behalf of Stoke Gifford Parish Council

Appendix A.

Recreation & Leisure Committee meeting.

Head Groundsman's report.

July 2020.

General waste

Now that we are out of lockdown the Grounds team are arriving to work at 06:30/ 07:00 to this...



Its great seeing the open spaces so well used however we are paying the price in way of general waste being left around the grounds.

We are clearing the waste right away litter picking and also have increased the bin checks to daily.

We have collected in the region of 50-60 black bags of waste from bins and parks/ open spaces on Monday's since early May and we have fortunately got an agreement with Yate Sort-It centre where we have been able to offload all the bags, enabling us to keep the site Viridor bin units as clear as possible for daily waste.

All general and dog waste bins are emptied at least Mondays and Fridays.

We are currently monitoring the amount of bins in the Parish and have recently installed a new bin on the Mike Gallivan Fields, and replaced an old original bin that was showing signs of wear and tear with another bin sourced from stock.

LS Playing fields.

We are now on top of the cutting and strimming which we have focused on whilst there has been no football prep works. We have painted/stained various play equipment and made repairs, and also kept on top of changing room repairs/ upgrades in readiness for the new season (annual summer works).

BMX surrounds have been strimmed and tidied and awaiting the much-needed replacement track install in September.

I am concerned about the amount of dead Elm trees along Little Stoke Lane, we will need this looking at soon.

Football and Rugby is looking likely for a return in August so pitch prep works will start immediately.

Glad to see the new posts are being installed soon replacing old dated rugby posts.

Play equipment, we await the annual Play Inspection in August/ September and I expect one or two signs of wear and tear to show from the report.

Meade Park.

Grass continues to grow at a fast rate of knots, but we continue to cut it to the required length when we can. Timing continues to be key on the cutting as we hit this early AM for cuts as its not good getting access to the park from late morning onwards due to the usage of the park.

Delighted to see the play equipment being updated as the current equipment is showing huge signs of wear and tear and is becoming dangerous with sharp edges (from rust) and gaps in the safety surface which can cause trips and falls for small feet.

We have met a tree surgeon to look at the Coppice and await costs/ works to make good.

Works are imminent this week to weeding the play bark and surrounding areas (path edges etc).

Forty Acres and Royal Park.

This continues to be extremely popular for dog walks and recreational activity and its good to see. We are on top of the cutting/ strimming and in the main the site looks well-presented and tidy.

Minor tree work and branches need to be worked on and we plan to carry out this in-house in the autumn.

Mike Gallivan Fields.

Pleased to see the additional general waste bins installed so we now have two general waste bins and two dog waste bins for the site which will be sufficient going forward.

Will need extensive tree work at the far end of the field soon. Lots of overhanging trees that look untidy and when time and funds allow would pay to tidy this area.

Football pitch prep work to start early August.

North Road.

Cricket season started last week so pitch is ready and in relatively good condition.

Overall grounds are looking well kept and up together.

Play equipment is ok, slight concerns with an old wooden post that is showing signs of rotting. We continue to monitor this and await Play Area Inspection report in August/ September.

We have topped up the play bark in June so the safety surface is now at recommended levels.

Village Green.

In the main the village green is looking up together well kept and maintained. We are expecting the VJ celebrations to commence in August and we will carry out the required works shortly before the event.

Colin Kenyon.