



STOKE GIFFORD

PARISH COUNCIL

Community Hall, Little Stoke Lane, Little Stoke
Bristol, BS34 6HR

Tel: 01454 865202

Email: clerk@stokegifford.org.uk

Web: www.stokegifford.org.uk

STOKE GIFFORD PARISH COUNCIL

MINUTES OF THE RECREATION & LEISURE MEETING

Held on Tuesday, 19th January 2021 at 14:00 via zoom.

EMERGENCY PROCEDURE:

Attendees are reminded to either switch off or make silent their mobile phones.

PRESENT:

Cllrs M Brown [Chair], E Brown and P Reich.

In attendance was Councillor Andrew Shore, C Kenyon [Head Groundsman], J Rendell [Parish Clerk] and two local residents.

1	Welcome and apologies for absence. The Chair, Councillor Mike Brown welcomed all present to the online virtual meeting. Apologies were received from Councillors Keith Cranney, Jenny James and Simon Waters.	ACTION
2	To receive notification of any member's personal or prejudicial interest. None.	
3	Applications for Dispensations by Councillors. None.	

4.	<p>PUBLIC SESSION [3-5 MINUTES PER PERSON WITH A MAXIMUM OF 15 MINUTES PER SESSION] – 2 residents were in attendance.</p> <p>A local resident has noticed the drainage is cracked in places and may have dipped along the car park area at Little Stoke Playing Fields and would like to bring it to the attention of the Office. Parish Clerk will check following the meeting and make any necessary repairs. Parish Clerk to check when the drainage works were installed and warranty.</p> <p>Discussion took place regarding the Gipsy Patch works and a local resident asked members if a work schedule has been issued yet. Councillor Ernie Brown has been chasing this information and has been informed it will be available at the next Gipsy Patch meeting at the end of January. Both residents and many Parish Councillors hope to attend the next meeting.</p>	Clerk
5.	<p>To approve the last Recreation & Leisure minutes dated 17th November 2020.</p> <p>Councillor Mike Brown proposed acceptance of the minutes of the last Recreation & Leisure Committee meeting, held on 17th November 2020, seconded by Councillor Pauline Reich, carried.</p>	
6.	<p>New Road Play Area consultation and design.</p> <p>Parish Clerk John Rendell informed members the consultation process is currently underway with a deadline of January 31st, 2021. This gives the local residents chance to have an input on preference of play equipment before Council go to companies for design and tender. Parish Councillors will liaise in February to look at design and invite companies to tender.</p>	Clerk
7.	<p>Head Groundsman's report on Parks & Open Spaces.</p> <p>Head Groundsman Colin Kenyon presented members with an update.</p> <p><u>Little Stoke Park</u></p> <p>Football, cancellation of all grass roots sports, we will continue to keep pitches marked out all be it not as regular as normal.</p> <p>BMX, very well used resulting in large increase of litter although the new general waste bin will help.</p> <p>Repairs to many bits of play equipment needs to be addressed, e.g the zip wires were brought up in the report and need attention.</p> <p>Carried out rectification works to Jurassic Park and removed all dangerous items. Looking at ideas about the sand pit area.</p> <p><u>Meade Park</u></p> <p>Usual regular attention to path edges, shrubbery to cut back we have</p>	

	<p>started on Cerimon Gate and hopefully finish by 22nd January.</p> <p>Play equipment - some repairs to carry out at the base of the slider and bowl.</p> <p>Continue to monitor the Tower but aware this will need replacing before long.</p> <p>The self-closing gates are not working and needs repairing to close.</p> <p>Triangular area in the park has been cleared of shrubbery and needs a digger to clear roots and level.</p> <p><u>Royal Park</u></p> <p>Most of the winter works now completed since festive break, some branches etc still to pick up when conditions allow.</p> <p>Triangular area in the park has been cleared of shrubbery and a digger needed to clear roots and level.</p> <p><u>Poplar Rooms</u></p> <p>Most of the play equipment here is old wood and will all need to be looked at over the next couple of years, wooden surround on the climbing frame is rotten and will require replacing soon.</p> <p>The Chair, Councillor Mike Brown has noticed an increase in litter around the recreational areas and staff/ Councillors and local residents have all stepped up clearing where possible and thankful to the many volunteering litter collectors around the Parish. Councillor Mike Brown also mentioned he would like to visit the parks and play areas more frequently to keep up to speed on the condition of the equipment, and more than happy if fellow Councillors would like to do the same. Parish Clerk, John Rendell informed members staff monitor and check the play equipment weekly and deep clean all equipment under current COVID regulations. The Head Groundsman and Parish Clerk are currently undertaking maintenance works resulting from the annual Play Inspection survey carried out by ROSPA.</p>	
<p>8.</p>	<p>Update on COVID-19 guidelines for Premises, Grounds, Parks & Open Spaces.</p> <p>Parish Clerk informed members staff are adhering to the guidelines set by Government and followed up by NALC regarding Community Building's parks and play areas. the Community Hall is closed but recreational sites parks and play areas are open, with up-to-date signage present, and staff are deep cleaning all equipment on a weekly basis. Councillor Mike Brown asked the Parish Clerk to make sure there is sufficient signage outside of the Café area (and BMX track) where numbers do con-</p>	<p>Clerk</p>

	<p>used solely in the Café area. Fixed agreement for two years April 2021 – March 31st, 2023. Seconded by Councillor Mike Brown, proposal carried.</p>	
12.	<p>Request for Mum & Baby buggy fitness class to be held at Little Stoke Playing Fields.</p> <p>Parish Clerk informed members the Office had received a request from a local resident as they look to use the LS playing fields for a fitness buggy class on a weekly basis lasting for approx. 45 minutes, not involving any equipment. Following discussion, The Chair, Councillor Mike Brown mentioned it was good of the resident to inform the Council and happy for the resident to proceed but to be mindful of park users and wear and tear of the grass. The forecast numbers will not be a cause for concern but would like to note that 25 members would be the maximum.</p>	Clerk
13.	<p>To receive quarterly youth provision report – October to December 2020.</p> <p>Parish Clerk John Rendell presented members with the quarter four report provided by the Youth Leader. The youth provider have continued to run sessions throughout the current pandemic using the Stokes Youth Centre when Government restrictions were limited and also continued to engage with local youths remotely around the Parish in smaller groups when unable to use the building.</p>	
14	<p>CONFIDENTIAL ITEMS</p> <p>To resolve, by the nature of the sensitivity of items to exclude the press and public [<i>Public Bodies Admissions to Meeting</i>].</p> <p>None.</p>	

Meeting closed 15:15

Signed _____

M Brown (Chair)

On behalf of Stoke Gifford Parish Council

Date _____