



STOKE GIFFORD

PARISH COUNCIL

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STOKE GIFFORD PARISH COUNCIL

MINUTES OF THE RECREATION & LEISURE MEETING

Held on Tuesday, 20th July 2021

EMERGENCY PROCEDURE:

In the event of a fire all those present should leave the building calmly, breaking a fire alarm panel on the way out, and assemble on the far side of the car park at the assembly point.

Attendees are reminded to either switch off or make silent their mobile phones.

PRESENT:

Cllrs M Brown [Chair], E Brown B Allinson and P Reich.

In attendance was C Kenyon [Head Groundsman], J Rendell [Parish Clerk] and two local residents.

1	Welcome and apologies for absence. The Chair, Councillor Mike Brown welcomed all present to the meeting. The Clerk advised there were no apologies registered.	ACTION
2	To receive notification of any member's personal or prejudicial interest. Councillor Ernie Brown declared he is on South Gloucestershire Planning Committee and Stoke Gifford Trust Committee.	
3	To approve the last Recreation & Leisure minutes dated 20th April 2021. Councillor Pauline Reich proposed acceptance of the minutes of the last Recreation & Leisure Committee meeting, held on 20 th April 2021, seconded by Councillor Mike Brown, carried.	

<p>4.</p>	<p>PUBLIC SESSION [3-5 MINUTES PER PERSON WITH A MAXIMUM OF 15 MINUTES PER SESSION] – 1 resident was in attendance.</p> <p>A local resident had noticed the road makings on the Rossall Avenue entrance had faded along with the cyclist markings. SGC installed the markings when they laid the pathway around the perimeter on LS playing fields several years ago. Parish Clerk and Head Groundsman will check and report to SGC.</p> <p>Local resident asked members to look at the entrance gates to Forty Acres from Hatchet Road as the current gates are very tricky to manage and possibly not wide enough to manoeuvre a double buggy or wheelchair. Parish Clerk and Head Groundsman to check and update if necessary.</p>	<p>JR/CK</p> <p>JR/CK</p>
<p>5.</p>	<p>Update from Head Groundsman</p> <p>Head Groundsman gave the following report:</p> <p><i>After a slow start to the grass cutting season in March / April it has turned into a very busy grass cutting season, with much rain and reasonable temperatures ensuring constant growth also with the parks very busy litter is always a problem.</i></p> <p><i>We also this year have added problems with trees apart from the dead elm we have had for many years ash die back has arrived and will require constant monitoring and lots of cutting down of trees unfortunately.</i></p> <p><i>We will need to look at a replanting programme.</i></p> <p><i>Machinery repairs this season have been minimal so far, but we have a few problems to address, the ransomme parkway 3 triple will need new bottom plates and rollers on all 3 cutting unit's and the tractor mounted gangs have one roller to replace these are not repairs we can take on.</i></p> <p><i>Workwise we have the summer holidays upon us which creates more litter and staff taking holidays so at times we will be running with 2 ground staff.</i></p> <p><i>We also have the return of football and rugby which means a lot of my time will be spent remarking the pitches.</i></p>	
<p>6.</p>	<p>New Road Play Area design.</p> <p>Parish Clerk, John Rendell confirmed the public consultation has been carried out in line with SGC funding recommendations.</p> <p>Parish Clerk has obtained two designs for the potential play equipment in a wood and metal option. Following discussion members of the Recreational & Leisure Committee opted to recommend to Full Council the wood option. Parish Clerk will obtain three quotes to take to Full Council in September.</p>	<p>JR</p>

7.	<p>Review potential BBQ station in 40 Acres.</p> <p>Following discussion members agreed to not install a permanent BBQ station at any of the recreational spaces.</p>	
8.	<p>Request to consider a tree, bulb, and wildflower planting scheme.</p> <p>A local resident contacted the Parish Office to ask if the Parish would consider the decoration of various roundabouts in the Parish. Members agreed on this being a good idea in general however had too many concerns about the ongoing maintenance of the planting on roundabouts, visual issues from cars, and safety of staff working on the roundabouts.</p> <p>Councillor Ernie Brown mentioned the triangle area that requires some maintenance at Royal Park and would like to see it tidied up. Head Groundsman and team will level the area and grass over similar to the area recently worked on at Meade Park.</p>	
9.	<p>To approve volunteer Litter Picking Risk Assessment and add to Council Policies for annual review.</p> <p>The Parish Clerk presented members with a Litter Picking policy that members could approve and be added to the Council Parks and Open Spaces Policy. The Clerk inform members there are many local volunteers that regularly litter pick areas within the parish and it would be good practice to introduce a policy.</p> <p>Councillor Ernie Brown confirmed in general the acceptance of the policy but would like the Clerk to soften the wording, seconded by Councillor Mike Brown, unanimously carried.</p>	
10.	<p>Any of other business relevant to this Committee.</p> <p>Parish Clerk has met a Playground company and obtained a design and plan to install a new play structure around the slide at Meade Park. The current tower equipment is old and dated and in need of replacing. Although members had originally planned to carry out this work during the 2022/23 financial year, Councillors decided at the July Finance meeting to bring the works forward to 2021/22.</p> <p>The design shows a very in-depth install and would be another fantastic addition to the popular recreational space however members thought the cost, which is the region of £53K was too excessive. Members asked the Parish Clerk to ask to get back to the company and ask to remove the additional play equipment and focus more on the replacement tower platform.</p> <p>The Clerk has been in contact with local PCSO Pat Gardiner who has expressed interest in sourcing funding towards this project.</p>	JR
11.	<p>Date of next meeting.</p> <p>19th October 2021.</p>	

Meeting closed 15:20

Signed _____

M Brown (Chair)

On behalf of Stoke Gifford Parish Council

Date _____