



# STOKE GIFFORD

PARISH COUNCIL

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## STOKE GIFFORD PARISH COUNCIL

### MINUTES OF THE RECREATION & LEISURE MEETING

Held on Tuesday, 18<sup>th</sup> January 2022

#### EMERGENCY PROCEDURE:

*In the event of a fire all those present should leave the building calmly, breaking a fire alarm panel on the way out, and assemble on the far side of the car park at the assembly point.*

*Attendees are reminded to either switch off or make silent their mobile phones.*

#### PRESENT:

Cllrs M Brown [Chair], B Allinson, E Brown, A Hyde and P Reich.

In attendance were Councillor Andrew Shore, Paul Passaway [Site Operative] C Kenyon [Head Groundsman], Ceri Fearnley [Grounds Person], J Rendell [Parish Clerk] and one local resident.

1	<b>Welcome and apologies for absence.</b>  The Chair, Councillor Mike Brown welcomed all present to the meeting.  The Clerk has received no apologies.	<b>ACTION</b>
2	<b>To receive notification of any member's personal or prejudicial interest.</b>  Councillor Ernie Brown declared he is on South Gloucestershire Planning Committee and Stoke Gifford Trust Committee. Councillor Sue Bandcroft declared she is Chair of Forty Acres Friends Group.	
3	<b>To approve the last Recreation &amp; Leisure minutes dated 19<sup>th</sup> October 2022.</b>  Councillor Ernie Brown proposed acceptance of the minutes of the last Recreation & Leisure Committee meeting, held on 19 <sup>th</sup> October 2022,	

	<p>seconded by Councillor Pauline Reich, carried.</p> <p>The Chair, Mike Brown mentioned the comment made by a member of the public at a previous meeting was unfair as the minutes are recorded in detail with all action points followed up with everyone notified.</p>	
4.	<p><b>PUBLIC SESSION [3-5 MINUTES PER PERSON WITH A MAXIMUM OF 15 MINUTES PER SESSION]</b> – 1 resident was in attendance.</p> <p>Local resident noticed the rendering on the Little Stoke Community Hall is looking weathered through the winter months and could do with a tidy up. Caretaker Paul Passaway cleaned the building in September and has scheduled to clean again in March in readiness for the better weather.</p> <p>Local resident noticed the Police were running a stall in the Little Stoke playing fields car park at the weekend, and wondered if they'd informed the Council this was happening? Parish Clerk confirmed no contact had been made and it was a bike tagging exercise.</p>	Caretaker winter schedule.
5.	<p><b>Update from Head Groundsman</b></p> <p>Head Groundsman gave the following report:</p> <p><b>Grass areas/pitches</b></p> <p>All these areas are in fairly good order although there is always room for improvement i.e. aeration for the pitches and maybe sand dressing the main pitches but with staffing levels and cost this could prove difficult.</p> <p>The grass cutting season seemed to go on this year we finished cutting the main areas in mid to late November and the play areas in early December and could probably start again now due to the mild and wet winter so far.</p> <p><b>Machinery</b></p> <p>Most of the large units are in for winter service with just the Iseki tractor to go in once the parkway 3 triple is back from TH Whites.</p> <p><b>Trees</b></p> <p>With the onset of ash dieback and still lots of dead elm to clear around the parish this will be a ongoing problem for a few years to come and will we have a replanting programme at some point.</p> <p><b>Pathways</b></p> <p>Most of the pathways are in reasonable condition but we do have a problem developing in little stoke park the part of the path that wasn't repaired alongside clay lane to the entrance on little stoke lane is</p>	

	<p>deteriorating quite quickly.</p> <p><b>Play areas</b></p> <p>There are some areas of concern mainly the wood frames at the trust ground and the zip wires at the trust ground and little stoke park, we have looked at the playground reports and a fair amount of repairs we will do in house so between John, Paul and myself we have started to work through some of the issues.</p> <p><b>Staffing</b></p> <p>Unfortunately, we lost Steve who decided to cross over to Patchway Town Council but fortunately has been replaced very quickly by Ceri Fearnley who has been a greenkeeper throughout his career and also boasts a chainsaw license so hopefully will be a great asset to the Council going forward.</p> <p><b>Training</b></p> <p>Can we look at training courses where we need to obtain a defibrillator course for Grounds Staff and a ROSPA playground safety course for Ceri.</p> <p>The Chair, Councillor Mike Brown expressed thanks to the Parish Council staff as the recreational spaces &amp; parks, along with the Community Hall building are looking in good order, well maintained and looked after.</p>	
6.	<p><b>Update on the Youth Activities Offer Contract by South Glos Council and provision in the Parish.</b></p> <p>Councillor Ernie Brown informed members a meeting had recently taken place with South Glos Council regarding the youth provision in the Parish. The Parish are contributing £1,000 per annum for the venue (Scout Hut), receiving one session per week along with a funded LDD session. Meetings will continue between the Parish and SGC as we seek clarity on the appointed providers and to further aid the provision going forward. Members liked the thought of installing two shipping containers at the BMX site where a supplier could manage a session or two per week from the container linking the BMX facility.</p>	
7.	<p><b>To discuss possible installation of lighting on Forty Acres pathway.</b></p> <p>Parish Clerk has received a request from a local resident requesting additional lighting on the ground of Forty Acres. Councillor Ernie Brown had noticed that several solar lighting units within the surface of the cycle path running through the site are not working. If we can get the solar lights back up and running, then no additional lighting would be required.</p> <p>Parish Clerk will contact Streetcare who installed the pathway and lighting</p>	<p>Clerk reported 19/01/2022</p>

	<p>and look to have back up and running.</p> <p>Councillors mentioned the drainage may need improving on Forty Acres site as it gets extremely wet during the winter months. Parish Clerk will liaise with the Grounds staff to see if this is something that can be achieved in-house now that we have the new Grounds Person suitably qualified to operate the required machinery.</p>	Clerk/ team.	Grounds
8.	<p><b>Date of installation for New Road play area project.</b></p> <p>Parish Clerk informed members the New Road play area equipment is being installed week commencing 14<sup>th</sup> March 2022.</p>		
9.	<p><b>Winter jobs ongoing – play area maintenance undertaken in-house.</b></p> <p>Parish Clerk informed members there are many jobs being carried out in-house by Council staff during the winter months. The annual play area check report carried out in September 2021 is being worked through and Clerk/ Staff have met to prioritise the work and ensure all raised jobs are completed and signed off before the next annual check in August 2022.</p> <p>Site Caretaker continues maintain the Community Hall which is currently working in good order. Hirers continue to compliment the building and the service being provided.</p> <p>Grounds staff are trimming hedgerows/ strimming areas and still cutting grass which is unusual for this time of year.</p>		
10.	<p><b>Any other business relevant to this committee.</b></p> <p>The Chair, Councillor Mike Brown had noticed a hole being dug outside of a resident's property on Gipsy Patch Lane which wouldn't be welcome. It looks like some drainage being installed as it covers a large area.</p>		
11.	<p><b>Date of next meeting.</b></p> <p>19<sup>th</sup> April 2022.</p>		

Meeting closed 15:00

Signed \_\_\_\_\_

M Brown (Chair)

On behalf of Stoke Gifford Parish Council

Date \_\_\_\_\_