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STOKE GIFFORD PARISH COUNCIL

MINUTES OF THE RECREATION & LEISURE MEETING

Held on Tuesday, 19 July 2022

EMERGENCY PROCEDURE:

In the event of a fire all those present should leave the building calmly, breaking a fire alarm panel on the way out, and assemble on the far side of the car park at the assembly point.

Attendees are reminded to either switch off or make silent their mobile phones.

PRESENT:

Cllrs M Brown [Chair], S Bandcroft, A Hyde, and P Reich.

In attendance were C Kenyon [Head Groundsman], J Rendell [Parish Clerk], Andy Slade [Grounds man], and one local resident.

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| 1 | <p>To nominate a Chair of Committee for the forthcoming year.</p> <p>Parish Clerk informed members this was the first committee meeting since the 2022 AGM and such a new Chair is to be nominated for the forthcoming year.</p> <p>Councillor Tony Hyde proposed that Councillor Mike Brown remain as Chair of the Recreation & Leisure Committee, seconded by Councillor Pauline Reich, carried.</p> | ACTION |
| 2. | <p>Welcome and apologies for absence.</p> <p>The Chair, Councillor Mike Brown welcomed all present to the meeting.</p> <p>The Clerk has received apologies from Councillor Ernie Brown.</p> | |

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| 3. | <p>To receive notification of any member’s personal or prejudicial interest.</p> <ul style="list-style-type: none"> ▪ Councillor Sue Bandcroft advised she is the Chair of Friends of Forty Acres. ▪ Councillor Tony Hyde declared he is Secretary of Stoke Gifford Retirement Village, Residents Association, and ex-officio member of the ExtraCare Charitable Trust. | |
| 4. | <p>To approve the last Recreation & Leisure minutes dated 19th April 2022.</p> <p>Councillor Sue Bandcroft proposed acceptance of the minutes of the last Recreation & Leisure Committee meeting, held on 19th April 2022, seconded by Councillor Pauline Reich, carried.</p> | |
| 5. | <p>PUBLIC SESSION [3-5 MINUTES PER PERSON WITH A MAXIMUM OF 15 MINUTES PER SESSION] – 1 resident was in attendance.</p> <p>A local resident enquired to see if the Parish Council had any update from Severnside Rail regarding the re-siting of the mosaics currently in store. The Parish Clerk confirmed no recent contact has been made. The resident is liaising with the contact for Severnside Rail on other matters and will chase information.</p> | |
| 6. | <p>Update from Head Groundsman.</p> <p>Report below from Head Groundsman (Colin Kenyon).</p> <p>It's been a busy year so far and only in the past 10 days or so we could ease off the mowing side and get around to some of the hedge cutting of which we are probably a month or so behind, this is due to staff holidays and yet again covid related illness but overall, I think the parks are in good order with just a few areas to look at in the autumn.</p> <p>Staff. As you know we lost Ashley Jones to Patchway Town Council, and he has been replaced by Andy Slade and although Andy has never worked in this industry before has fitted in very well with the team is keen to learn and doesn't shy away from his new friends...the litter picker and strimmer!</p> <p>Training. I would like Andy to go on the playground safety course and the chainsaw cross cutting course. As Ceri's chainsaw license is no longer valid, he has to go on a felling course to regain his license.</p> <p>Machinery. A few issues with the tractor and gang mower's, the two outer arms which hold the outer mower's in place have been welded as a temporary measure the gang mowers are no longer made and the possibility of obtaining these parts is very</p> | <p>AS on cross cutting course – September 22.</p> |

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| | <p>slim and will probably work out at around £2,400 to replace.</p> <p>I have received quotes to replace the gang mowers.</p> <p>The John Deere tractor we had a problem with the hydraulic system and had to replace part of the system only to find out the part we replaced was the last one of that type available and no more will be made so it looks like the tractor parts will be difficult to obtain in the future.</p> <p>Trees</p> <p>As before lots to do in the autumn hence the training requirements it's a problem for the next few years.</p> <p>Parish Clerk has booked the two Groundsman on a Chainsaw Training Qualification in September 2022.</p> <p>Councillor Mike Brown acknowledged that all parks and recreational spaces managed by the parish are in excellent condition and asked the Head Groundsman to pass thanks to the team.</p> <p>The Head Groundsman reported to members the tractor is ageing and the parish would benefit from a replacement vehicle.</p> <p>Parish Clerk produced three quotes for a like for like make and model. Following discussion the Clerk will add to the next available Full Council meeting (in September) for further discussion and decision.</p> | |
| 7. | <p>Barista Coffee unit starting date for Meade Park.</p> <p>Parish Clerk gave an update to members. The coffee unit was onsite on 13th July for a taster day, and everything worked well. The owner has worked closely with the parish clerk to organise logistics on site. The unit will be back on site on a more regular basis starting the first week in August.</p> | |
| 8. | <p>Summer jobs ongoing – play area maintenance undertaken by SGPC.</p> <p>Caretaker and grounds team have carried out a number of jobs updating all play area equipment in the parish and making repair works where necessary.</p> | |
| 9. | <p>Any other business relevant to this committee.</p> <p>Local residents to Little Stoke Playing Fields have highlighted various acts of anti-social behaviour taking place onsite during the evenings. The local police beat team have been notified by the Parish Clerk. The local PCSO plans to carry out daily monitoring throughout the summer holidays.</p> <p>Parish Clerk will be adding signage to the section of the car park adjacent to the nearest neighbours.</p> | |

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| | <p>- Possible replacement of gang mower</p> <p>The Parish Clerk informed members that within the 5-year plan Council have the replacement gang mower scheduled in for 2023/24. The current tractor is ageing with various repair works required. The Head Groundsman recommends for the Council to look at updating this machine sooner rather than later. The Parish Council would save thousands of pounds on servicing a newer model soon.</p> <p>Councillor Mike Brown agreed the parish should look into replacing the tractor as it is an essential piece of kit to the council's operation and proposed to take this item to Full Council in September for a decision, seconded by Councillor Pauline Reich, proposal carried.</p> | <p>Tractor will not be replaced as in good condition, roller mower gangs approved and replaced at P&T meeting in September.</p> |
| 10. | <p>Date of next meeting.</p> <p>18th October 2022.</p> | |

Meeting closed 15:00

Signed: _____

Date: _____

M Brown (Chair)

On behalf of Stoke Gifford Parish Council