



# STOKE GIFFORD

PARISH COUNCIL

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## STOKE GIFFORD PARISH COUNCIL

### MINUTES OF THE RECREATION & LEISURE MEETING

Held on Tuesday, 18<sup>th</sup> July 2023

#### EMERGENCY PROCEDURE:

*In the event of a fire all those present should leave the building calmly, breaking a fire alarm panel on the way out, and assemble on the far side of the car park at the assembly point.*

*Attendees are reminded to either switch off or make silent their mobile phones.*

#### PRESENT:

S Bandcroft, T Hyde, K Marsden, P Richardson and A Shore.

Also in attendance were C Kenyon [Head Groundsman], J Rendell [Parish Clerk], SGPC grounds staff, three local residents and representatives from Creative Youth Network and the Bristol Brabazon Half Marathon.

1.	<b>To Elect the Chair of the Recreation &amp; Leisure Committee for 2023/24.</b>  In the absence of previous Committee Chair, Councillor Mike Brown, Vice Chair Councillor Sue Bandcroft welcomed all present to the meeting, and asked members to vote on a new Chair of the Recreation & Leisure committee for 2023/24.  Councillor Tony Hyde proposed that Councillor Mike Brown be re-elected to the position of Chair of the Recreation & Leisure Committee for 2023/24, seconded by Councillor Andrew Shore, unanimously carried.  The Vice Chair, Councillor Sue Bandcroft then resumed the meeting.	<b>ACTION</b>
2.	<b>Welcome and apologies for absence.</b>  The Vice Chair, Councillor Sue Bandcroft welcomed all present to the meeting and proposed to move items 6 and 9 to the front of the agenda, as representatives were present, seconded by Councillor Keiron Marsden,	

	<p>unanimously carried.</p> <p>The Clerk has received apologies from Councillor Mike Brown.</p>	
3.	<p><b>To receive notification of any member’s personal or prejudicial interest.</b></p> <p>None.</p>	
4.	<p><b>To approve the last Recreation &amp; Leisure minutes dated 18<sup>th</sup> April 2023.</b></p> <p>Councillor Tony Hyde proposed acceptance of the minutes of the last Recreation &amp; Leisure Committee meeting, held on 18<sup>th</sup> April 2023, seconded by Councillor Andrew Shore, carried.</p>	
5.	<p><b>PUBLIC SESSION [3-5 MINUTES PER PERSON WITH A MAXIMUM OF 15 MINUTES PER SESSION]</b> – three residents were in attendance.</p> <p>A local resident queried why the minutes of the March Finance &amp; General-Purpose meeting was still in draft on the Parish Council website, these minutes were formally approved at Full Council in April 2023. Parish Clerk will check.</p> <p>Some fly tip was reported including general waste and a scooter (Railway side) within grounds of 40 Acres recreational space. Grounds team will investigate and report to the landowner.</p> <p>Local resident and ex Councillor is concerned the Trust Ground deeds may be compromised should the Trust Ground seek Incorporated Charity Trust status. The Deeds (dated 1951) transferred the land on North Road to Stoke Gifford Parish Council to hold for the purposes of public playing field and village hall for the use of clubs, organisations and societies of an athletic, social, and educational nature.</p> <p>The conveyance sets out the terms on which the Council holds the land on Trust for the committee of the Trust premises.</p> <p>The Trust premises shall be held on Trust for the benefit of the inhabitants of the Parish of Stoke Gifford and the Trust premises shall be managed and controlled by a Committee with further details and provisions of the Committee is created and run.</p> <p>The local resident is concerned that should the Trust become a Charitable Trust (Incorporated) the land will be signed over to the Trust and no longer the parishioners and council. Chair of Council Dave Addison is also the Chair of the Trust and local resident was concerned of any conflict of interest.</p> <p>Following discussion Councillor Sue Bandcroft will liaise with Councillor Dave Addison and Parish Clerk and continue to keep members updated.</p>	<p>Clerk updated minutes to approved 19<sup>th</sup> July.</p> <p>Head Grounds man.</p> <p>Sue/ Dave/ Clerk.</p>
6.	<p><b>Request to hold 10k and use Little Stoke Park as a start/ finish point.</b></p> <p>Two local residents have approached the parish office to use Little Stoke playing fields as a start and finish point for a Bristol Brabazon 10k route around a section of the parish. The organisers have experience in running other events and have created a Risk Assessment covering all aspects of the run. No road closures are required on the route and marshals will be at strategic points and</p>	

	<p>road junctions. 3 water stations will be available to the runners every two miles. First Aiders will be present at the event. The Organisers hope to use Rolls Royce for car parking.</p> <p>Parish Clerk raised concerns over the infrastructure around the site, roads/ pathways and vehicle parking.</p> <p>Public Liability Insurance.</p> <p>Temporary Event Licence.</p> <p>Toilets.</p> <p>Clashing with the regular hirers on the day.</p> <p>Other concerns were raised in the room.</p> <p>Will the Brabazon site be ‘open’ by the date of the proposed run?</p> <p>Potential damage to the ground of any large vehicles entering the grassed areas.</p> <p>Following discussion, Councillor Penny Richardson proposed the event organisers formally present their event management plan to the Parish Clerk in time for members to formally discuss at the Full Council meeting in September, seconded by Councillor Tony Hyde, proposal carried.</p>	<p>Discussed and rejected at September FC.</p>
<p>7.</p>	<p><b>Update on Grounds team, Tree maintenance and summer schedule.</b></p> <p>Head Groundsman circulated his report to members.</p> <p><b><u>Parks</u></b></p> <p>All in fairly good condition although we are a few weeks behind in the hedge cutting due to the amount of extra work needed to repair the damage done to the ground by the Foodies festival, this will be an ongoing problem as we try and get football and rugby back onto the area. The pathway at Meade Park should be completed very soon, I spoke to the contractor last week who was ordering the stone-to-dust to match existing pathway and complete the works.</p> <p><b><u>Play areas</u></b></p> <p>Mostly in good condition but we do need some investment in play bark and of course the fire problem at Meade Park. Other than that, just the normal workload.</p> <p><b><u>Machinery</u></b></p> <p>All seems to be running smoothly just a few niggles in the last week or so which will result in a couple of repairs.</p>	

	<p><b><u>Changing rooms</u></b></p> <p>I asked a while ago about the possibility of upgrading the older block, has there been any movement on this. Clerk is liaising with contractor obtaining costings.</p> <p><b><u>Foodies festival</u></b></p> <p>Although it went reasonably well the aftermath has been a tough one for the ground staff with lots of man hours trying to repair the damage done and the dry weather certainly didn't help, so repair work will need to be ongoing to make the pitch areas safe to use again.</p> <p>My feeling is that we do not have the staff levels to repair this especially if we have a wet weekend and I think it may be a question on what you want to use the field for because in the long term on a field such as this it will either be a show field or an area for sport and leisure that is just my opinion, simply because of the damage caused by the heavy traffic needed to go onto and move around the area.</p> <p><b><u>Staff</u></b></p> <p>All is well for the first time in quite a while.</p> <p>Councillor Sue Bandcroft praised the work of the grounds team and thanked them for the current condition of the parks, plus the additional work carried out following the fire damage to the play area at Meade Park.</p>	
8.	<p><b>Update from Grounds team, Tree Maintenance and summer schedule.</b></p> <p>Deputy Head Grounds man, Martyn Rendell informed members many smaller dead trees have been removed around Gallivan Fields, Meade Park and Forty Acres. They are cutting hedges and hope to get to more hedges around the parish throughout August. Grass is growing fast now so lots of grass cutting by all the team.</p> <p>Many hours spent repairing Little Stoke Park following the Foodies festival.</p>	
9.	<p><b>End of Year Report from CYN – Youth Provider.</b></p> <p>Parish Clerk presented the annual report from SGC (Sharon Adams).</p> <p><b><u>Little Stoke: CYN:</u></b></p> <p><i>At the start of the reporting period (April 22) attendance was quite low, this had been a trend since leaving the youth centre as the young people who used to attend the youth club had stopped attending. Their feedback was that the scout hut did not provide the same space or facilities as the youth centre being unable to do things like sport and not as much cooking. They also fed back that they felt less safe in that area due to the lack of lighting in the evenings.</i></p>	

However, through reaching out to local schools and promoting the sessions at the scout hut where we now deliver, the team have increased attendance significantly with the last quarter **average of 24 per session**. The group is mainly made up of year 7 & 8 young people who have not previously attended the youth centre on Little Stoke Lane. The team are able to put on a good variety of activities despite the difficulties. The scout group has been very accommodating and allowed us a good storage space where we can keep table sports, art supplies and other equipment. Cooking is limited in that there is no fridge space. But wherever possible the team brings ingredients on the day that do not need to be kept in cold storage, so they can do some cooking, teaching important life skills. There are regular creative activities on offer as well as gaming, and when the weather allows, we can use the fire pit in the garden area.

In March the building was shut for one of the sessions, so we took the opportunity to take the group on a trip, this was planned by the young people based on a budget and location convenient for travel and the group chose to go to Ninja Warrior, the young people gave really positive feedback from the session.

There have been some challenges which the team have been able to resolve. Firstly, we had an instance of parents turning up to confront young people who had an issue with their child, they were verbally abusive and threatening to staff and young people. This is something we have seen more of at youth clubs in the last year. The incident was reported to the police. The challenge of the space is it backs on to Little Stoke Park so members of the public are very close. To resolve this the team got a remote doorbell to put on the outer gate and keep the gate locked whilst the session is running, it is on a numbered padlock so in the event of a fire or emergency can be opened quickly or they can make their way out the back entrance. This has prevented any unauthorised people entering the premises.

The other challenge was attendance; initially it was low but through positive engagement had gotten to the point where we are at capacity in the building space - it being smaller than the former youth club premises. To accommodate this, we have started using an online booking system which is open to all and works at other youth clubs.

Looking forward as we move into the spring/summer term 2023 we'll use our other night of delivery to do detached work in the area and try to engage more of the older young people back to the sessions, focusing mainly on the park area in particular the bike track where we know they frequent.

Hannah Paines (CYN) confirmed to members the current provision offers 1 evening session per week based at the Scout Hut, and the ambition is to work

	<p>with the parish to develop youth provision.</p> <p>Pending successful SGC Lot 1 tender by FACE, CYN delivery from 2024 will look like:</p> <ul style="list-style-type: none"> <li>• April 24 – March 29 (+2 year) – 1 x night centre-based delivery (SGC funded/ Lot 1- FACE)</li> <li>• April 24 – June 24 – 1 x night centre based/ detached delivery (Lottery funding – continuation funding TBC)</li> </ul> <p>CYN are looking to work with the parish as a key element of the new SGC commission and Lottery funding so the more investment the parish put in, the more return on investment through other funding will be secured.</p> <p>Stoke Gifford falls under Lot 1 along with Bradley Stoke Filton and Thornbury.</p> <p>Current youth budget is £3k which is for the Scout building.</p> <p>Following discussion, due to the complex nature of this work a sub-committee will be set up to meet with SGC and the Youth Providers to ensure the parish get the most sustainable solution offering the youths the best possible provision in the parish.</p> <p>Councillors Andrew Shore, Keiron Marsden, Sue Bandcroft and Penny Richardson will be added along with Parish Clerk.</p>	<p>Meeting arranged between Chairs / working group Sharon and Millie (SGC) 01.08.23</p>
<p>10.</p>	<p><b>Update on Local Nature Action Plan (SGC)</b></p> <p>Councillor Sue Bandcroft informed members wildflowers have been planted in the new triangle area that’s recently been created by council grounds staff, they’ve had a bit of watering and has improved the outlook of the area.</p>	
<p>11.</p>	<p><b>Update on replacement play equipment.</b></p> <p>The Parish Clerk will create a public consultation as members would like to gauge interest and see what the park users would like to see replaced following the arson. The three main options would be.</p> <ul style="list-style-type: none"> <li>• Replace with a similar wooden structure.</li> <li>• Replace the tower with a metal structure (that will be smaller due to pricing)</li> <li>• Replace with a basic platform/step to support the slide plus installation of an additional zip wire.</li> </ul> <p>Members are keen to see what options are available regarding CCTV coverage on site. Parish Clerk is currently talking to various companies obtaining information available and will report back to members.</p>	<p>Clerk on website 19.07.23</p>
<p>12.</p>	<p><b>Community Litter Picking group. Next get-together Wednesday 9th August.</b></p> <p>The next Community Litter picking day is being held at Little Stoke Community Hall on Wednesday 9<sup>th</sup> August, 13:00.</p>	

13.	<p><b>Any other business relevant to this committee.</b></p> <ul style="list-style-type: none"><li>- Water Brook clearance.</li></ul> <p>The parish office have recently reported to SGC the brook that runs from Gallivan Close along Little Stoke Park, through Lawford Avenue to the Kingsway shops is heavily blocked by fly tip, general waste, overgrown trees and shrubbery.</p> <p>Parish Clerk will follow up and chase this work.</p>	Parish Clerk.
	<p><b>Date of next meeting.</b></p> <p>17<sup>th</sup> October 2023.</p>	

Meeting closed 16:00

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

M Brown (Chair)  
On behalf of Stoke Gifford Parish Council