



STOKE GIFFORD

PARISH COUNCIL

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STOKE GIFFORD PARISH COUNCIL

MINUTES OF THE RECREATION & LEISURE MEETING

Held on Tuesday, 17th November 2020 at 2pm via zoom.

EMERGENCY PROCEDURE

In the event of a fire all those present should leave the building calmly, breaking a fire alarm panel on the way out, and assemble on the far side of the car park at the assembly point.

Attendees are reminded to either switch off or make silent their mobile phones.

PRESENT:

Cllrs M Brown [Chair], E Brown, P Reich, and Simon Waters.

In attendance was C Kenyon [Head Groundsman], J Rendell [Parish Clerk] and one local resident.

1	Welcome and apologies for absence. The Chair, Councillor Mike Brown welcomed all present to the meeting. Apologies were received from Councillor Jenny James.	ACTION
2	To receive notification of any member's personal or prejudicial interest. None.	
3	Applications for Dispensations by Councillors. None.	

<p>4.</p>	<p>PUBLIC SESSION [3-5 MINUTES PER PERSON WITH A MAXIMUM OF 15 MINUTES PER SESSION] – 1 resident was in attendance.</p> <p>Station Road a local resident had noticed the footpath steps leading from Lawford Avenue to Station Road has become extremely slippery and dangerous for local residents. Also, the steps leading from Station Road onto the bridge are equally as dangerous and require cleaning/ maintaining by South Glos Streetcare. The Office will report to Street-care.</p> <p>Meade Park and Royal Park a local resident has noticed the Parish Council have started to tidy up two areas in the parks which will vastly improve the area tidying the overgrown hedgerows. It would be nice to eventually end up installing some colourful planting.</p>	<p>Clerk</p> <p>Clerk</p>
<p>5</p>	<p>New Road Play Area consultation and design.</p> <p>Parish Clerk informed members the CIL money will soon be sent to the Parish Council to provide fixed play equipment for the local children and manage and maintain the equipment and grounds. The money is to be journaled over to the Parish to be used in part for the capital investment of consulting, design, purchase, and installation of some toddler/junior play equipment to go permanently on the site. Any left-over money could be retained by the Parish in lieu of running costs for inspections and future maintenance of the equipment. Councillors advised the Parish Clerk to proceed with the consultation process and report back to Committee the feedback.</p>	<p>Clerk</p>
<p>6</p>	<p>Head Groundsman’s report on Parks & Open Spaces.</p> <p>Parish Clerk informed members Colin had been on sickness absence for previous two weeks, so no report is tabled. However, Colin is present at the meeting and updated members on the winter works programme currently underway.</p> <p>Although it is hoped for one last grass cut the weather hasn’t allowed for this to take place so grass cutting is now finished for the season and machines ‘put to bed’ ready for winter servicing.</p> <p>Grounds staff are currently carrying out works to areas identified as urgent work to the Jurassic Park area on Little Stoke playing fields where the ROSPA Play Area Inspector recommended removing all rotten wood. Two areas of overgrown shrubbery at Meade Park and Royal Park where the staff are removing all shrubs and making the ground as level as possible, then will seek machinery to take out protruding trunks left in the ground before making good the areas. Also, many overgrown hedges are being cut back where hanging over pathways and into residential properties.</p> <p>The new BMX facility is looking impressive however the landscaping is currently very wet and in certain areas the newly laid turf is being removed by crows on a daily basis as they attempt to feed on the grass seed laid. Grounds staff are monitoring this daily and putting back the</p>	

	<p>turf where necessary. Parish Clerk is in contact with the contractor who will be coming back to site to install pins to the new turf and will carry out all necessary works to ensure the new turf nits properly.</p> <p>It was agreed to keep the fencing in situ and park closed to allow the new turf to take.</p> <p>Councillor Ernie Brown would like to see an additional piece of play equipment installed in Meade Park play area, potentially a seesaw or rocker. Parish Clerk to research costings and report back to Committee.</p>	
7	<p>Installation of a Cricket Pitch at Mike Gallivan Fields or Little Stoke Playing Fields.</p> <p>Parish Clerk informed members a recent meeting had taken place with two representatives from Bradley Stoke Cricket Club who have shown interest in playing their home games at Mike Gallivan fields. Little Stoke Playing Fields would not be a good location for a cricket facility with so many residents/ families using the site recreationally, having picnics and using the play area in danger of stray cricket balls. Head Groundsman also mentioned availability would be an issue during the summer months with football and rugby tournaments taking place and the white lining of pitches. Councillor Ernie Brown would like to see Bradley Stoke Cricket Club purchase and install the newly laid artificial wicket in order for the Cricket Club to start playing their games on site. The Chair, Councillor Mike Brown asked Parish Clerk to add agenda item onto the next Full Council meeting for members to make a decision going forward.</p>	Clerk
8	<p>COVID-19 update, opening of Community Hall and Sports Facilities.</p> <ul style="list-style-type: none"> • The Parish Clerk updated members; all Risk Assessments have taken place as we continue to follow Government Guidelines. Safety measures have been installed within the buildings ensuring the COVID secure status. The majority of the groups/ bookings have cancelled during this second lockdown, but the buildings/ facilities remain accessible to the following: • providing essential voluntary activities or urgent public support services (including the provision of food banks or other support for the homeless or vulnerable people, blood donation sessions or support in an emergency). • for the purposes of education or training (where education is towards a formal qualification as part of the core curriculum and training is for professional/work-related development); • the purposes of support groups, registered childcare, or supervised activities for children. 	Clerk
9	<p>Clearance work to hedge in Meade Park and improvements to Royale Park triangle area.</p> <p>The grounds staff have started clearing the overgrown area at Meade Park with a long-term goal of clearing and grassing over. The area is starting to look better being open especially being so close to the play</p>	

	<p>area. A Contractor may be needed to remove large stumps. Area at Royal Park is to be cleared/ levelled then can be made good once clear.</p>	
10	<p>Resident request to install memorial bench on village green, North Road.</p> <p>Parish Clerk informed members the Office had received a request by a local resident wishing to install a memorial bench on the village green. Following discussion Councillor Ernie Brown said although he would have no objection, he will contact the resident to find out more details on the preferred location and for whom.</p>	
11	<p>Meade Park Tower Update.</p> <p>Following small improvements made to the tower it is hoped this will last a while longer before requiring a complete replacement. The wooden structure is not in great condition showing signs of wood rot throughout. <i>The replacement</i> is scheduled for 2022 and as it is currently safe to use. Grounds staff will continue to manage the upkeep of the facility and monitor closely. The Parish Clerk tabled a design and quotation for a similar replacement just to give an idea on costs. This come in approx. £25,000. Councillors hope to see the current tower last until 2022 and nearer to the time Parish Clerk can obtain ideas for design and quotations ready for replacement.</p>	
12	<p>Approve an opening event for the new BMX facility.</p> <p>Following discussion members agreed to keep the security fence up and park closed due to COVID-19 restrictions and to allow the new turf to settle and establish. Parish Clerk will monitor this and is liaising closely with the contractor who will remove the fencing on Councils authority when the time is right. Possibly in January 2021. Once we are clearer on Government Guidelines and lockdown restrictions members can discuss an official opening date to include an event involving a professional rider.</p> <p>The Chair, Councillor Mike Brown mentioned the Parish need to install a notice board on the grounds of the BMX with the relevant Parish Council policy information.</p>	
13	<p>To approve last Recreation & Leisure minutes dated Tuesday 21st July 2020.</p> <p>Councillor Ernie Brown informed members that it is unlikely that South Gloucestershire Council will support non-priority neighbourhood funding for Youth Service from April 2021. The Parish Councils current youth provision contract ends in March 2021. Members are currently looking at how we fund future provision.</p> <p>Following discussion, the Chair, Councillor Mike Brown proposed acceptance of the minutes as shown as a true record, seconded by Councillor Ernie Brown, carried.</p>	

14	CONFIDENTIAL ITEMS To resolve, by the nature of the sensitivity of items to exclude the press and public [<i>Public Bodies Admissions to Meeting</i>]. None.	
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Meeting closed 15:20

Signed _____

M Brown (Chair)

On behalf of Stoke Gifford Parish Council

Date _____

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