



# STOKE GIFFORD

PARISH COUNCIL

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## STOKE GIFFORD PARISH COUNCIL

### MINUTES OF THE RECREATION & LEISURE MEETING

Held on Tuesday, 19<sup>th</sup> October 2021

#### EMERGENCY PROCEDURE:

*In the event of a fire all those present should leave the building calmly, breaking a fire alarm panel on the way out, and assemble on the far side of the car park at the assembly point.*

*Attendees are reminded to either switch off or make silent their mobile phones.*

#### PRESENT:

Cllrs M Brown [Chair], E Brown and P Reich.

In attendance were Councillors Tony Hyde, Sue Bandcroft, C Kenyon [Head Groundsman], J Rendell [Parish Clerk] and two local residents.

1	<b>Welcome and apologies for absence.</b>  The Chair, Councillor Mike Brown welcomed all present to the meeting and informed the Committee that recent Co-opted newcomers to the Council, Councillors Tony Hyde and Sue Bandcroft have shown interest in joining this committee. The Chair then proposed to include both Councillors into the meeting, seconded by Councillor Pauline Reich, proposal carried. Councillors Tony Hyde and Sue Bandcroft duly joined the meeting.  The Clerk advised that Councillor Keith Cranney was hoping to attend the meeting but has a prior meeting with SGC licencing. Apologies were received from Councillor Brian Allinson.	<b>ACTION</b>
2	<b>To receive notification of any member's personal or prejudicial interest.</b>  Councillor Ernie Brown declared he is on South Gloucestershire Planning Committee and Stoke Gifford Trust Committee.	

3	<p><b>To approve the last Recreation &amp; Leisure minutes dated 20<sup>th</sup> July 2021.</b></p> <p>Councillor Ernie Brown proposed acceptance of the minutes of the last Recreation &amp; Leisure Committee meeting, held on 20<sup>th</sup> July 2021, seconded by Councillor Pauline Reich, carried.</p> <p>The Clerk highlighted a query posed by a local resident at the July meeting, stating the kissing gate on the entrance to Forty Acres is very dated and residents with pushchairs and wheelchairs are unable to gain access through the tight space. Following on for this the Parish Clerk has sought costs and ideas on a replacement structure to cater for all.</p> <p><i>Please find below quotations for entrance works opposite Meade Park.</i></p> <p><b><u>Quote 1</u></b></p> <p><i>Take out existing gate and pen.</i></p> <p><i>Move boulder.</i></p> <p><i>Supply and install 1.5 self-closing metal gate with 4 bar wooden gate.</i></p> <p><i>Remove all debris from site.</i></p> <p><b><u>Cost for works £2190.00</u></b></p> <p><b><u>Quote 2</u></b></p> <p><i>Take out existing gate and pen.</i></p> <p><i>Move boulder.</i></p> <p><i>Supply and install 1.5 self-closing metal gate with 4 bar fence.</i></p> <p><i>Remove all debris from site.</i></p> <p><b><u>Cost for works £1200.0</u></b></p> <p><b><u>Quote 3</u></b></p> <p><i>Take out existing gate and pen.</i></p> <p><i>Move boulder.</i></p> <p><i>Supply and install 4 pedestrian guardrail system with 1 meter gap all round this should stop motor bikes but allow Motability scooters and double buggies through.</i></p> <p><i>Remove all debris from site.</i></p> <p><b><u>Cost for works £1400.00</u></b></p> <p><b><u>Quote 4</u></b></p>	
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	<p><i>Take out existing gate and pen.</i></p> <p><i>Move boulder.</i></p> <p><i>Supply and install K barrier.</i></p> <p><i>Supply and install 4 bar wooden fence.</i></p> <p><i>Remove all debris from site.</i></p> <p><b><u>Cost for works £1850.00</u></b></p> <p>Councillors mentioned the surface is often badly worn with the bad weather which causes further issues with residents gaining clear access to the park. Parish Clerk will look into this and the benefits of installing a tarmac path.</p> <p>Following discussion members opted to remain with the current structure which works fine and is safe to use. Should anyone looking to enter Forty Acres from the highways there is a full clear access with tarmac pathway 50 yards away which gets regular use. Parish Clerk to monitor.</p>	
<p>4.</p>	<p><b>PUBLIC SESSION [3-5 MINUTES PER PERSON WITH A MAXIMUM OF 15 MINUTES PER SESSION] – 2 residents were in attendance.</b></p> <p>A local resident chased some paint work required on the Rossall Avenue entrance to Little Stoke playing fields.</p> <p><i>The Parish Clerk sent the below to SGC in July.</i></p> <p><i>We are having issues with the entrance area from Rossall Avenue into the LS playing fields where the road markings have virtually disintegrated and causing much confusion with cyclists and residents using the pathway.</i></p> <p><i>We are now finding vehicles are also being parked blocking the pathway.</i></p> <p><i>This was installed when SGC installed the pathway around the perimeter of the playing fields a few years ago.</i></p> <p><i>Can you please check the area and arrange for the following signage to be repainted?</i></p> <ul style="list-style-type: none"> <li>- <i>Keep Clear</i></li> <li>- <i>Images of bike/ Cyclists showing the cycle track section.</i></li> </ul> <p><i>Hopefully you can make out just about on the images but as you can see, they are very faint.</i></p> <p>The Parish Clerk will chase SGC.</p> <p>A local resident has noticed a manhole cover in the shrubbery area on Little Stoke playing fields needs reapplying as the lid is no longer fixed. Parish</p>	

	<p>Clerk confirmed SGPC will be carrying out this work in-house.</p> <p>A local resident remains cautious about the amount of electric scooter/ bike activity around Little Stoke Playing fields. Youths seem to be riding the pathways with undue attention and care for residents walking along the path and has witnessed many near misses with dogs. Following a couple of confrontations recently the Police have been contacted with insufficient results. The Chair, Councillor Mike Brown was pleased to see the site (LS Playing Fields) was a no zone area for the VOI scooters but sympathetic towards the member of the public as many residents seem to be using the electric vehicles at an alarming pace causing unwanted disturbances with park users.</p> <p>A local resident wished to compliment the Grounds staff on the work being carried out around the sites maintained and managed by the Parish Council, in particular the LS playing fields that he walks daily and is always in excellent condition. Parish Clerk will pass on to the grounds staff.</p> <p>Councillor Ernie Brown asked parish council staff to check the drainage ditch in Forty Acres that is in need of repair and looks like some work is required to prevent blockages and flooding. Head Grounds man Colin Kenyon suggested the parish contract the work out where a digger and operator is required for a day's work.</p> <p>Royal Park triangle area where two notice boards are situated, has been cleared of all debris (in-house) and will be levelled in the hope that a section can be used to plant wildflower area. Parish clerk to liaise with Friends group.</p>	<p>Clerk</p> <p>Sue/ Clerk</p>
<p>5.</p>	<p><b>Update from Head Groundsman</b></p> <p>Head Groundsman gave the following report:</p> <ul style="list-style-type: none"> <li>- We are now coming to the end of the grass cutting season probably one maybe two rounds of cutting weather permitting, we will then carry on with our usual autumn /winter works.</li> <li>- Play areas, there are some obvious areas to repair, the wooden surrounds of the basket swing in little Stoke Park and another at North Rd.</li> <li>- Also, the sand pit in the old Jurassic Park area could do with a bit of a revamp. Thoughts and ideas...</li> <li>- Grounds machinery update.</li> <li>- As we are coming to the end of the grass cutting season, we will have to look at the winter servicing taking place at the end of the calendar year.</li> <li>- Staffing... scope for staff training as we hope to get Steve Liddiatt on a tree cost cutting course.</li> </ul> <p>Parish Clerk informed members the play areas are being worked on in-house with various timber supports (surrounding the play bark) at the Trust</p>	

	<p>Ground and LS park requiring replacement.</p> <p>The Jurassic Park area continues to be tidied up by the Grounds Staff and now have cleared all the dead/ dangerous wood left from the previous install.</p>	
<p>6.</p>	<p><b>To receive the Extension of the Youth Activities Offer Contract by South Glos Council.</b></p> <p>Parish Clerk received information from SGC stating the extension to the Youth Activities contract as of April 2021.</p> <p><b>Context</b></p> <p>We know that many town and parish councils contribute additional funding to support youth work in their local areas, supplementing the funds provided through South Gloucestershire Council’s Youth Activities Offer (YAO). We hope that this confirmation of the council’s extension of the current YAO contracts until March 2024, will in turn help town and parish councils in their own local planning and budgeting processes to support the continuation of these opportunities for young people in South Gloucestershire.</p> <p><b>Background</b></p> <p>The Youth Activities Offer arrangements began from 1st April 2019 to deliver centre based youth provision open to all, in each of the five priority neighbourhoods (Patchway, Yate, Kingswood, Staple Hill and Cadbury Heath) along with weekly sessions for young people with learning difficulties and/or disabilities and provision for LGBTQ+ young people across the area. There are also additional centre based and detached youth work sessions delivered outside of the priority neighbourhoods.</p> <p><b>Contract Performance</b></p> <p>All providers have delivered satisfactory performance against the requirements of their contract. The providers also demonstrated evidence of engagement with young people and showed that they play a significant part in shaping the activities offered. Monitoring reports contained positive feedback from young people and parents / carers.</p> <p><b>Outcome</b></p> <p>To avoid disruption for young people, to build on the success of the provision to date (particularly during this very difficult pandemic period) and to explore further opportunities with the South Gloucestershire Youth Partnership to draw in other sources of funding/resources for young people; the decision was made by Chris Sivers, the Director for Children, Adults and Health and under delegated authority, to extend the initial</p>	

	<p>contract term by a further 2 years. This extension covers the period 1 April 2022 until 30 March 2024.</p> <p>A re-commissioning process will still be required for the service beyond 1 April 2024. This process will include consultation with stakeholders, including young people and their families.</p> <p>Parish Clerk informed members this will be discussed at Full Council in the new year 2022 where a decision can be formally made regarding the youth provision in the parish and the usage of the Scout Hut as a location.</p>	
7.	<p><b>To receive the Annual Play Area Inspection report.</b></p> <p>Parish Clerk informed members the Annual Play Area inspection was carried out on all the parks managed by SGPC, and the report has been received. It was tabled at the meeting for members to look through.</p> <p>The Clerk highlighted the most important piece of work which was taking the tower out of action and replacing asap. This work has been approved by Council and approved for 1<sup>st</sup> November install.</p> <p>The rest of the work classed as low-medium risk will be carried out in-house during the next few months in order of priority.</p>	
8.	<p><b>Date of installation for Meade Park tower and new Road play area projects.</b></p> <p>Both the Meade Park tower replacement and New Road installation has recently been approved by Full Council. The dates for this work have now been agreed.</p> <p>Meade Park tower – 1<sup>st</sup> November 2021</p> <p>New Road play area – 7<sup>th</sup> March 2022</p>	
9.	<p><b>Any of other business relevant to this Committee.</b></p> <p>The Chair Ernie Brown is keen to get the colour scheme right in the replacement toilets at the Little Stoke Community Hall. A meeting was held at Bristol Rovers training ground recently where he felt the scheme and design of the washrooms were to a high standard. Clerk and Committee Chair, Mike Brown will investigate further.</p>	
10.	<p><b>Date of next meeting.</b></p> <p>Parish Clerk informed members all Committee meetings for 2022 will be confirmed in November Full Council.</p>	

Signed \_\_\_\_\_

M Brown (Chair)

On behalf of Stoke Gifford Parish Council

Date \_\_\_\_\_

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