



# STOKE GIFFORD

PARISH COUNCIL

Community Hall, Little Stoke Lane, Little Stoke  
Bristol, BS34 6HR

Tel: 01454 865202

Email: [clerk@stokegifford.org.uk](mailto:clerk@stokegifford.org.uk)

Web: [www.stokegifford.org.uk](http://www.stokegifford.org.uk)

## STOKE GIFFORD PARISH COUNCIL

### MINUTES OF THE RECREATION & LEISURE MEETING

Held on Tuesday, 19 April 2022

#### EMERGENCY PROCEDURE:

*In the event of a fire all those present should leave the building calmly, breaking a fire alarm panel on the way out, and assemble on the far side of the car park at the assembly point.*

*Attendees are reminded to either switch off or make silent their mobile phones.*

#### PRESENT:

Cllrs M Brown [Chair], S Bandcroft, E Brown, A Hyde, and P Reich.

In attendance were C Kenyon [Head Groundsman], J Rendell [Parish Clerk] and one local resident.

1	<b>Welcome and apologies for absence.</b>  The Chair, Councillor Mike Brown welcomed all present to the meeting.  The Clerk has received apologies from Councillor B Allinson.	<b>ACTION</b>
2	<b>To receive notification of any member's personal or prejudicial interest.</b>  Councillor Ernie Brown declared he is on South Gloucestershire Planning Committee and Stoke Gifford Trust Committee. Councillor Sue Bandcroft declared she is Chair of Forty Acres Friends Group.	
3	<b>To approve the last Recreation &amp; Leisure minutes dated 18<sup>th</sup> January 2022.</b>  Councillor Pauline Reich proposed acceptance of the minutes of the last Recreation & Leisure Committee meeting, held on 18 <sup>th</sup> January 2022, seconded by Councillor Sue Bandcroft, carried.	

	<p>Councillor Ernie Brown asked the Clerk to share correspondence with SGC on the maintenance of solar lights through the parks. There are many lamps that need replacing and Councillor Ernie Brown believes this falls under the remit of SGC.</p>	<p>Clerk emailed SGC 20-04-22</p>
<p>4.</p>	<p><b>PUBLIC SESSION [3-5 MINUTES PER PERSON WITH A MAXIMUM OF 15 MINUTES PER SESSION] – 1 resident was in attendance.</b></p> <p>A local resident is liaising with the Parish Clerk regarding the mosaic currently in procession of Severnside Rail Partnership at Patchway Station. The resident and the Parish Council are keen to rehome the mosaic either at Bristol Parkway or at any of the Parish Council sites.</p>	
<p>5.</p>	<p><b>Update from Head Groundsman</b></p> <p>Head Groundsman gave the following report:</p> <p>We are now at the beginning of the summer period, which is always busy with grass cutting, and of course with the uptake of use of the parks comes the litter. We do generally keep on top of this although it can be difficult at times. We also have the new play area at New Road to add to our list which must be checked daily.</p> <p><b>Machinery</b></p> <p>We have had all the large machines serviced and one strimmer for repair and service so some of the smaller items have not yet been serviced but we will do these as and when it's required.</p> <p>Looking at the 5-year plan we were due to look at the machinery. I will endeavour to get quotes and a way forward to replace what we have so we can get an idea of what we need and obviously the rough cost of replacement as you can no longer buy a hydraulic 5 gang mower.</p> <p>The obvious immediate problem is replacing the pickup trucks.</p> <p><b>Trees</b></p> <p>This is going to be an ongoing problem for many years so it's going to be a bit at a time, operation to be carried out between the ground staff and contractors.</p> <p>We feel the purchase of a pole saw would help us with the lower branch work and is something we can all use without any specialist training or additional qualification.</p> <p><b>Staff</b></p> <p>At the last meeting our new groundsman was introduced and has been a great asset to the team and has more than proved his worth.</p> <p>Unfortunately, after 9 years Ashley has decided to leave us to go to</p>	

	<p>Patchway Town Council and will be a big loss to the team and Council.</p> <p>Councillor Sue Bandcroft thanked the Head Groundsman and team as the Parish Council owned grounds are in very good condition, and the recent works carried out on all play area equipment has really made a big difference.</p>	
6.	<p><b>Barista Coffee unit seeking licence for Meade Park.</b></p> <p>The Parish Clerk informed members that following a site meeting with the business owner, Head Groundsman and Councillors Ernie Brown and Mike Brown, licensing authority is being sought and the Clerk will continue to liaise with the business owner on gathering all the appropriate paperwork. Members thought the cost of £50 per day would be excessive especially whilst the business is set up. The Parish Clerk will liaise closely with this.</p>	
7.	<p><b>Completion of New Road play area equipment</b></p> <p>Parish Clerk informed members the play area installation ran smoothly. We liaised closely with all local residents, leaflet dropping ensuring they were communicated with throughout the build. The contractors carried out an excellent job and we are really pleased with the end product.</p> <p>The Parish Council has added the new area equipment to the weekly schedule and have taken ownership of the surrounding grass areas.</p>	
8.	<p><b>Winter jobs ongoing – play area maintenance undertaken by SGPC</b></p> <p>Many jobs continue to be undertaken in house by the grounds staff and Building Maintenance Operative.</p> <p><b>Purchase of extendable chainsaw for heavy duty works in -house</b></p> <p>The Head Groundsman has suggested the Parish Council purchase an extendable chainsaw which will enable the grounds staff to clear bigger hedgerows and more heavy duty works preventing the need for external contractors. The hedgerow along Hatchett Road is an area that could be worked on with this machine.</p> <p>Parish Clerk to source costings and report back to the Chair.</p>	<p>Head Groundsman to source costs and inform Chair</p>
9.	<p><b>Any other business relevant to this committee.</b></p> <p>Councillor Sue Bandcroft informed members the Friends of Forty Acres Group are actively looking to recruit more numbers.</p> <p>Councillor Ernie Brown suggested to the Clerk we write to Stoke Gifford Retirement Village and inform them that due to the remodelling of the Parish Councils boundaries the Parish Council would advise the renaming of the Complex. Councillor Tony Hyde advised the Parish Clerk to make</p>	<p>Clerk to write to Stoke Gifford Retirement Village. 29-04-22</p>

	contact with the Site Manager Gemma May.	
10.	<b>Date of next meeting.</b> 19th July 2022.	

Meeting closed 15:10

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

M Brown (Chair)  
On behalf of Stoke Gifford Parish Council

DRAFT