



Privacy Policy & Use of Cookies

This privacy policy explains how we (Stoke Gifford Parish Council) process any personal information we collect about you when you use this website (www.stokegifford.org.uk).

Stoke Gifford Parish Council is committed to protecting your privacy and complying with applicable data protection legislation, including the UK General Data Protection Regulation (UK GDPR), the Data Protection Act 2018, and the Data (Use and Access) Act 2025.

We use industry-standard Secure Socket Layer (SSL) encryption technology to safeguard transmission of data to and from this website. Any personal information we collect about you will be stored securely and treated with respect.

Topics:

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What information do we collect about you?

When you browse this website, certain information about your visit is automatically logged. This may include information about the type of browser you are using, your IP address, the date and time of access, pages visited, and the website (if any) that referred you here. This information is stored in server logs and helps us understand how the site is used.

Unless we are investigating suspicious or unlawful activity, we do not attempt to identify individual users from this data.

We may also collect personal information when you complete and submit a form via this website. This can only happen if you voluntarily provide it – so please do not submit personal information if you do not want us to process it.

Your interaction with this website

Your personal information can be submitted via the following forms on this website:

- **Contact Form**

Used for general enquiries. The data is not stored in any database and is used solely to respond to your enquiry. Legal basis: Public task

- **Booking Enquiry Forms**

Used to process facility hire requests. Information is not stored in a database and is used solely for booking purposes. Legal basis: Contract

- **Public Consultation Forms**

Used to collect feedback on council projects. Name and email fields are optional. Responses are not retained beyond the consultation period. Legal basis: Consent

We retain submitted form data only as long as necessary to fulfil the purpose it was provided for and delete it when no longer required.

Access to your information and correction

You have the right to request a copy of the personal information we hold about you. Please [contact us](#) if you wish to do so – we may charge a small fee in some cases.

You may also ask us to correct or delete personal information you believe is inaccurate or no longer needed.

Your data protection rights

Under UK data protection law, you have the following rights:

- **Right of access** – to request a copy of your data
- **Right to rectification** – to correct inaccurate or incomplete data
- **Right to erasure** – to ask us to delete your data (in some cases)
- **Right to restrict processing** – to limit how your data is used
- **Right to data portability** – to obtain and reuse your data across services
- **Right to object** – to object to certain processing, such as marketing
- **Right to lodge a complaint** – with the Information Commissioner's Office (ICO)

The ICO can be contacted at ico.org.uk or by telephone on 0303 123 1113.

Cookies

Cookies are small text files that are placed on your computer by websites that you visit. They help websites function, improve usability, and collect information.

The table below explains the cookies used by this website and why:

| Cookie (Name) | Purpose |
|--------------------------|---|
| User Session (PHPSESSID) | This cookie is used to identify you as a user between page loads. It is an essential part of our website's content management system. This cookie is destroyed each time you close your browser. Unless you are an administrator of this website, you will be assigned an anonymous user session. |

Google Maps (Various 3rd party cookies) Some pages within our website may contain interactive maps. These maps are produced using the Google Maps tool. Google may set cookies when you use this feature. [Click here for an overview of privacy at Google](#)

Google reCAPTCHA (Various 3rd party cookies) Some pages within our website may contain forms. We include a Google reCAPTCHA device within these forms to reduce the amount of emails we receive from bots and spammers. Google may set cookies when you use this feature. [Click here for an overview of privacy at Google](#)

For further information visit www.aboutcookies.org or www.allaboutcookies.org.

You can set your browser not to accept cookies and the above websites tell you how to remove cookies from your browser. However, in a few cases some of our website features may not function as a result.

Links to other websites

Our website may contain links to other websites. This privacy policy only applies to this website, so when you link to other websites you should read their own privacy policies.

Changes to our privacy policy

We keep our privacy policy under regular review and we will place any updates on this web page. This privacy policy was last updated on 28th August 2025.

How to contact us

Please contact us if you have any questions about our privacy policy or information we hold about you:

Stoke Gifford Parish Council, The Community Hall, Little Stoke Lane, Little Stoke, BS34 6HR

E-mail: clerk@stokegifford.org.uk

Tel/Fax: 01454 865202

Reviewed by the Parish Council May 2026